

City of South Jordan, State of Utah

Fiscal Year  
**2021-2022**  
Annual Budget



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The City of South Jordan  
**Annual Budget**  
Fiscal Year 2021-2022

City of South Jordan  
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## CAPITAL PROJECT FUNDS

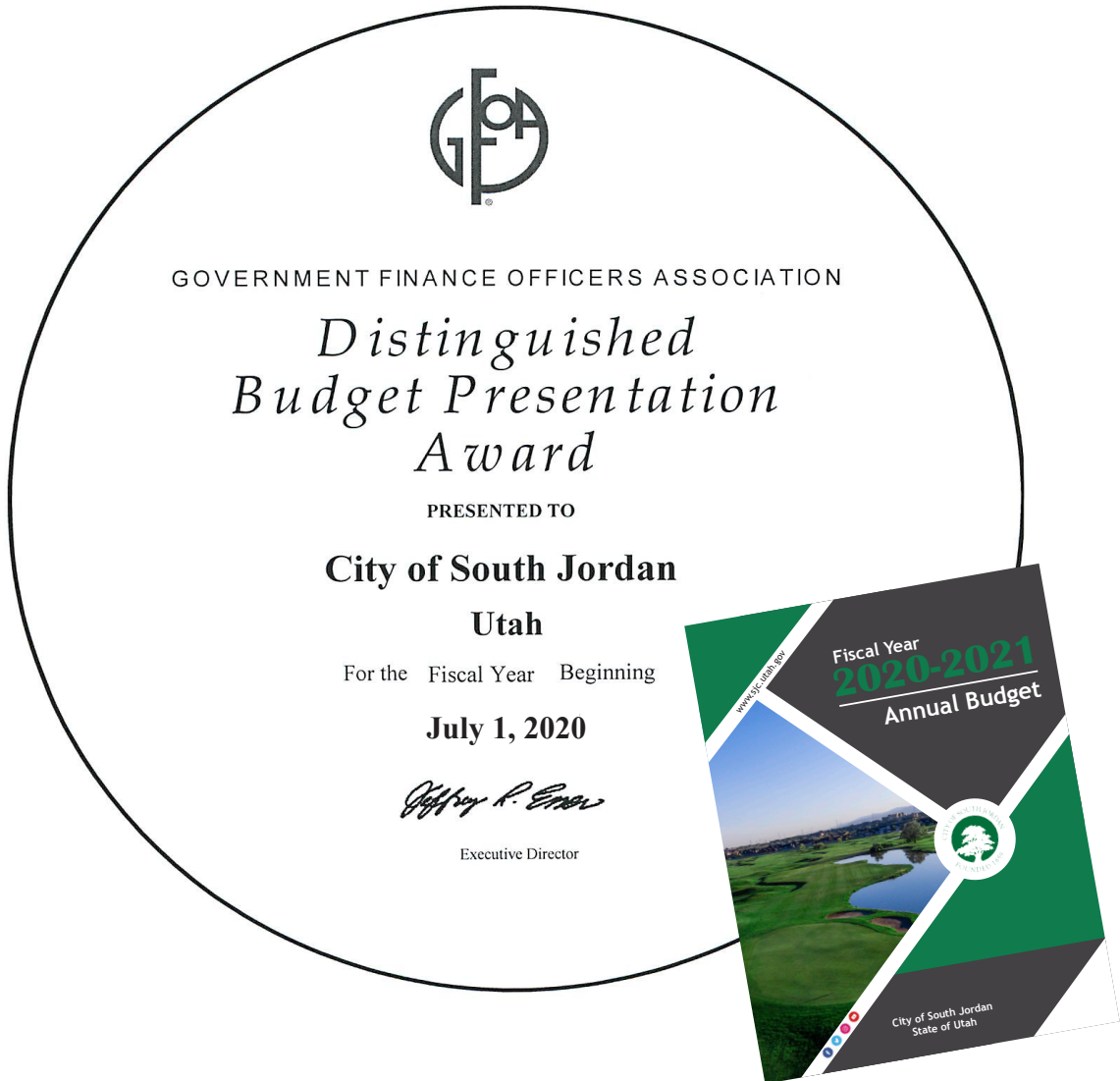
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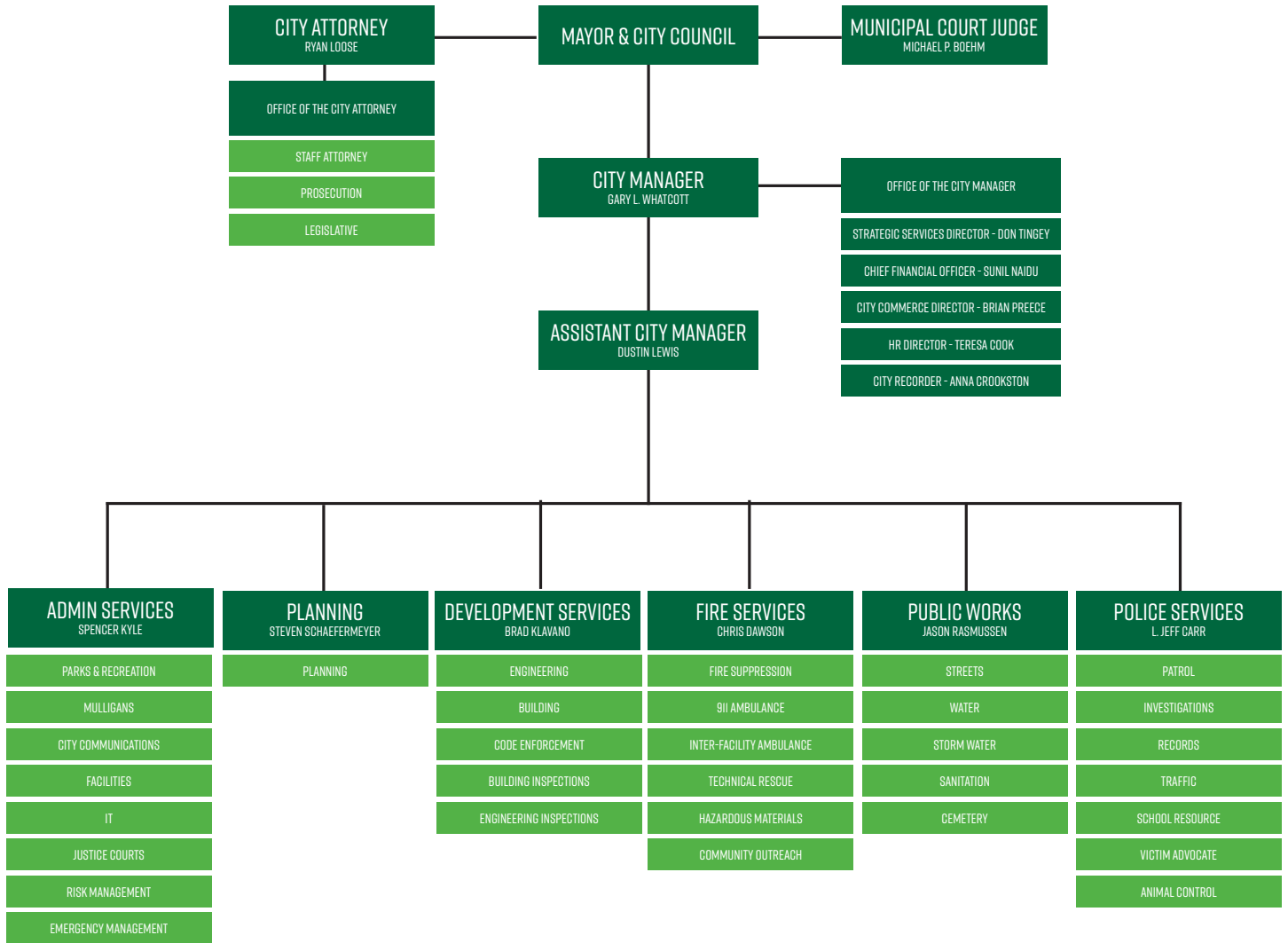
The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

**THE CITY OF SOUTH JORDAN HAS EARNED THE DISTINGUISHED BUDGET AWARD FOR 26 CONSECUTIVE YEARS.**

# Organization Chart





## Mayor and Governing Body

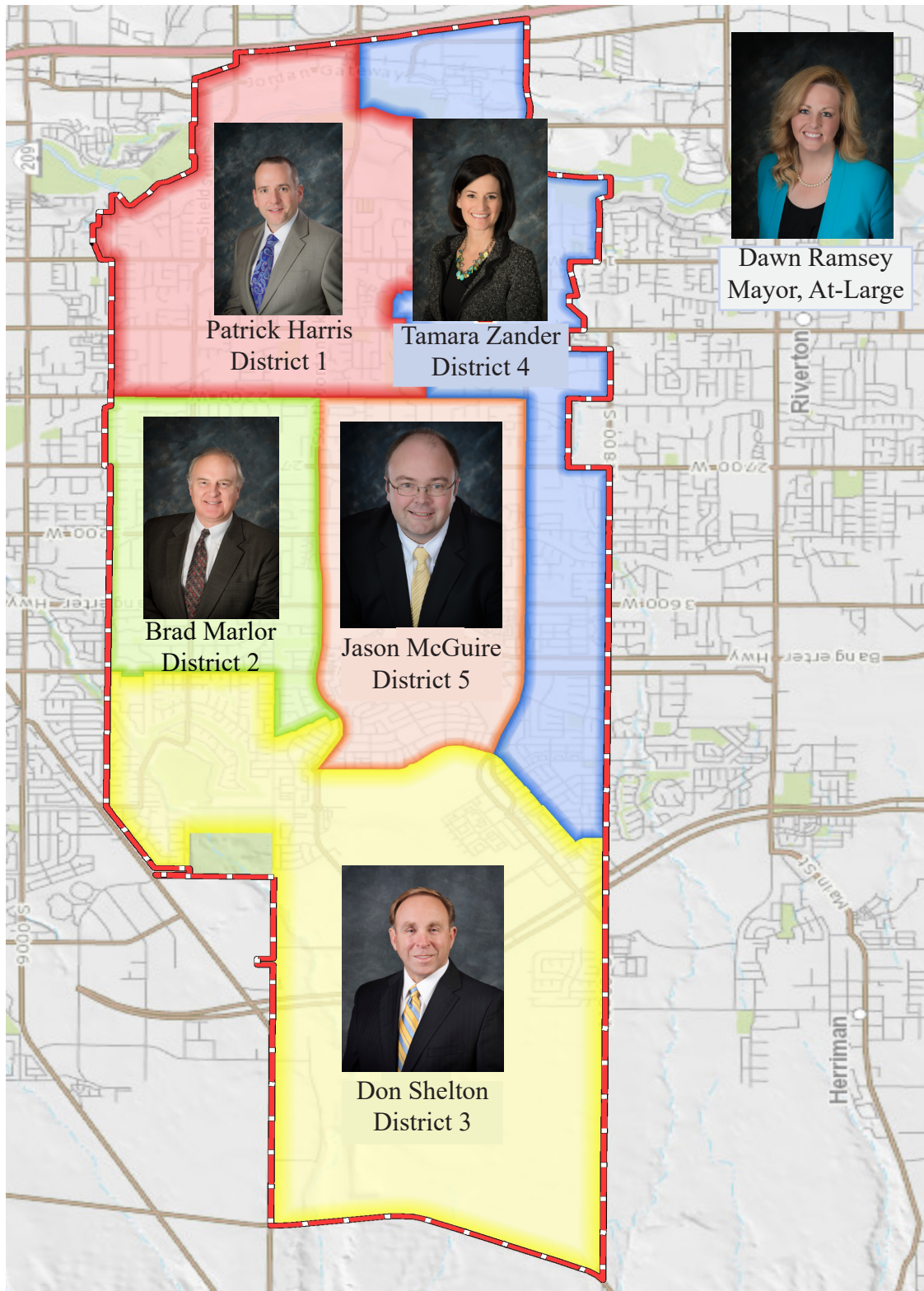
<i>Mayor</i>	Dawn R. Ramsey	dramsey@sjc.utah.gov
<i>Council Member (1)</i>	Patrick Harris	pharris@sjc.utah.gov
<i>Council Member (2)</i>	Brad Marlor	bmarlor@sjc.utah.gov
<i>Council Member (3)</i>	Donald J. Shelton	dshelton@sjc.utah.gov
<i>Council Member (4)</i>	Tamara Zander	tzander@sjc.utah.gov
<i>Council Member (5)</i>	Jason T. McGuire	jmcguire@sjc.utah.gov

## Appointed Officials

<i>City Manager</i>	Gary L. Whatcott	gwhatcott@sjc.utah.gov
<i>City Attorney</i>	Ryan Loose	rloose@sjc.utah.gov
<i>Municipal Court Judge</i>	Michael Boehm	mboehm@sjc.utah.gov
<i>CFO/Budget Officer</i>	Sunil K. Naidu	snaidu@sjc.utah.gov
<i>City Treasurer</i>	Chip Dawson	cdawson@sjc.utah.gov
<i>City Recorder</i>	Anna Crookston	acrookston@sjc.utah.gov

## Executive Team

<i>Assistant City Manager</i>	Dustin Lewis	dlewis@sjc.utah.gov
<i>Director of Strategic Services</i>	Don Tingey	dtingey@sjc.utah.gov
<i>Director of Human Resources</i>	Teresa Cook	tcook@sjc.utah.gov
<i>Police Chief</i>	Jeff Carr	jcarr@sjc.utah.gov
<i>Director of City Commerce</i>	Brian Preece	bpreece@sjc.utah.gov
<i>Director of Engineering</i>	Brad Klavano	bklavano@sjc.utah.gov
<i>Director of Planning</i>	Steven Schaefermeyer	sschaefermeyer@sjc.utah.gov
<i>Director of Public Works</i>	Jason Rasmussen	jrasmussen@sjc.utah.gov
<i>Fire Chief</i>	Chris Dawson	chdawson@sjc.utah.gov
<i>Director of Admin Services</i>	Spencer Kyle	skyle@sjc.utah.gov





# City Manager's Message

To the Mayor, City Council, and Community:

This letter introduces South Jordan City’s budget for the Fiscal Year 2021-2022. The budget is the foundation for all that is accomplished within the City. Therefore, as in the past the budget was approached with careful planning, an eye on the horizon, and with conservative fiscal overtones. The budget is the key to the city staff unlocking the potential for extraordinary accomplishments. This fiscal year’s budget creates the continuation of exceptional service levels, maintaining healthy reserves, and funds the building and maintenance of critical infrastructure. This budget will help to provide resiliency and elasticity in responding to everyday changes or events which are ever more prominent in our environment today.



City Manager  
Gary L. Whatcott

The City Council insight and direction helped to create a budget that supports a very comprehensive strategic plan, and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. Priority fiscal principles drive the budget process. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities.

## POLICY ISSUES

The City has long honored its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

## SOLUTIONS

Priority-based budgeting is a common sense, data-driven, strategic alternative to incremental budgeting. The philosophy of priority-driven budgeting is that resources should be allocated according to how effectively a program

or service achieves the goals and objectives that are of most significant value to the community. Priority-based budgeting is a best practice in municipal finance and has been used for many years in South Jordan’s budgeting philosophy. In this budget we have identified several strategic drivers that need fiscal resources to keep us current and relevant in our grow patterns. One priority is employee retention as a guard against losing resources that as we have significant investment. We need the best, and brightest minds to work in our varying fields of professional expertise. As the City grows we have to be responsible to ensure our investment in personnel, infrastructure and services are not eroding over time. Yet we must be prudent and smart in ways that we grow our support internally. After some careful evaluations the following items are some of the major undertakings of this budget; a) fortification of our employee retention program b) funds for infrastructure, maintenance and projects totaling \$10,876,000, c), Heritage Park splash pad, d) hiring 14 full-time employees, including 2 police personnel, 2 water maintenance workers, and 7 firefighter/paramedics.



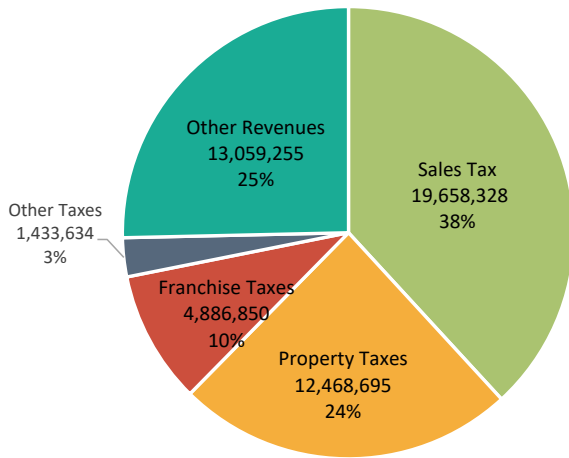
## ECONOMIC FACTORS

South Jordan is poised to see significant retail and employment center growth over the next decade, and can position itself to take advantage of this growth by identifying and incentivizing key locations for regional retail and office development. South Jordan City needs to establish a balanced and sustainable economic base that includes property tax revenues, sales tax revenues and good-paying jobs. In order to do this, the City must focus on both regional retail and Class A office park



# City Manager's Message

development, expansion of job creation centers, and thereby establishing itself as the economic hub of the Southwest Valley.



## SOLUTIONS

The City must continue to build a tax base that is multifaceted, reliable, and truthful. This budget year we will once again review elements of our planning zones through a new general plan that was recently adopted. The general plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption of these various planning scenarios including key sub-area plans, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The new General Plan becomes so important in helping the City be prepared to sustain our levels of service when we reach build out. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation.

## REGULATORY & LEGISLATIVE CHALLENGES

Cities face external forces, such as a deep recession, emergencies that demand public services, or new federal and state policies that require cities to adjust and adapt. How cities adapt depends in large part on their capacity to control resources and manage change.

## SOLUTIONS

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. Three principal attributes of cities' capacity to adapt to changing environments are: (1) the state-local framework, including most importantly the constraining effects of the

state legislature and the state's financial non-support of its cities; (2) the alignment between a city's economic base and its fiscal budget priorities; and (3) the demands of the city's residents and customers to provide an acceptable level of services. These three attributes create a lens through which we can understand the decision making room for city officials to respond to so many external forces.

## CHANGES IN SERVICE LEVELS OR FEES

Sustainable growth starts with best-in-class city services, such as safe neighborhoods, reliable roads, and great parks. Those best-in-class services drive population growth, as more and more people and business desire to live and work in the community. Where Utah's tax structure does not allow for inflation capture in property taxes we will be facing difficult decision as it relates to taxes and services. Without more commercial base property taxes the city will continue to find it harder to meet the growth related service demands. Municipal budgets are strongest when they have diversified revenue streams and when cities' taxation system aligns with their economies.

## SOLUTIONS

This budget also keeps our debt ratio comparatively low which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future. That may mean that property tax will have to be evaluated over time.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.



## SC SAFE COMMUNITY

South Jordan City promotes a strong safety culture for the entire community and its workforce.

**SC-1. PROTECTS** the public while fostering personal safety and security while providing education throughout the community

**SC-2. RESPONDS** to emergencies and calls for service and listens to concerns

**SC-3. ENFORCES** the law respectfully and without prejudice

**SC-4. DELIVERS** a safe and reliable public and private infrastructure system

**SC-5. ENGAGES** the entire community to share in the responsibility for its safety, health and well-being

## RPI RELIABLE PUBLIC INFRASTRUCTURE

South Jordan City plans, constructs, and maintains reliable infrastructure and public facilities that align with community needs.

**RPI-1. PLANS & COORDINATES** with other stakeholders for quality public infrastructure (e.g. streets, culinary and secondary water, storm water, parks, trails, open space and public facilities)

**RPI-2. DEVELOPS** quality public infrastructure.

**RPI-3. MAINTAINS & OPERATES** quality public infrastructure.

**RPI-4. ENSURES** funding from multiple stakeholders to effectively plan, develop, staff and operate quality public infrastructure

## BRE BALANCED REGULATORY ENVIRONMENT

South Jordan City establishes and implements clear, effective, and necessary regulations to protect the health, safety and welfare of the community.

**BRE-1. DEVELOPS** effective, well-balanced and consistently applied ordinances and policies

**BRE-2. IMPLEMENTS** ordinances and policies that encourage quality community growth and development

**BRE-3. EDUCATES & ENGAGES** the members of the community developing a sense of shared responsibility and community pride

**BRE-4. ENFORCES** ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community

## DAOS DESIRABLE AMENITIES & OPEN SPACE

South Jordan City promotes a strong sense of place by providing parks, trails, open space, and a variety of art, cultural and recreational opportunities.

**DAOS-1. DEVELOPS** a quality parks, trails and recreation facilities system

**DAOS-2. MAINTAINS** and operates a quality parks, trails and recreation system

**DAOS-3. PRESERVES** the community's heritage and culture for today's and future generations

**DAOS-4. OFFERS** a variety of park amenities, recreation and art programs and community events for all ages and abilities

**DAOS-5. PARTNERS** with community stakeholders to maintain and expand park, art and recreational opportunities



ED

## ECONOMIC DEVELOPMENT



**South Jordan City promotes economic development by facilitating efforts with employers and developers to increase the City's tax base for a sustainable future.**

**ED-1. EXPANDS, ATTRACTS & RETAINS** a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment

**ED-2. PROMOTES** the community as a safe, attractive and quality place to live, work and play

**ED-3. ENHANCES** a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges

**ED-4. ESTABLISHES** a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders

**ED-5. ENSURES** a quality public infrastructure network that meets the needs of future economic growth objectives

SG

## SUSTAINABLE GROWTH



**South Jordan City promotes a sustainable community by planning for growth while aligning its resources.**

**SG-1. IMPLEMENTS** effective policies and programs to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools (e.g. RDA housing funds) to ensure diverse and affordable housing types

**SG-2. CREATES & SUPPORTS** environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community

**SG-3. DEVELOPS** future water resources through a variety of innovative methods

**SG-4. ENHANCES** and maintains public transportation networks (e.g. TRAX, Frontrunner, I-15, MVC, Bangerter, U-111) ensuring long-term needs are incorporated into growth plans

EC

## ENGAGED COMMUNITY



**South Jordan City promotes an engaged and informed community through a variety of effective methods to inform, educate, and connect with its residents.**

**EC-1. RESPONDS** to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner

**EC-2. ENSURES** open, two-way communication, by listening to and soliciting feedback from community members

**EC-3. PROVIDES** opportunities to engage and serve, informing and involving the community through a variety of methods

**EC-4. FOSTERS** a feeling of community pride, acceptance of others, and a sense of shared responsibility

FRG

## FISCALLY RESPONSIBLE GOVERNANCE



**South Jordan City provides fiscally efficient and effective governance through best practices, innovation, program evaluation, competitive pay, professionalism and continuous improvement.**

**FRG-1. Workforce: ATTRACTS,** motivates, develops and retains a high-quality, engaged and productive workforce

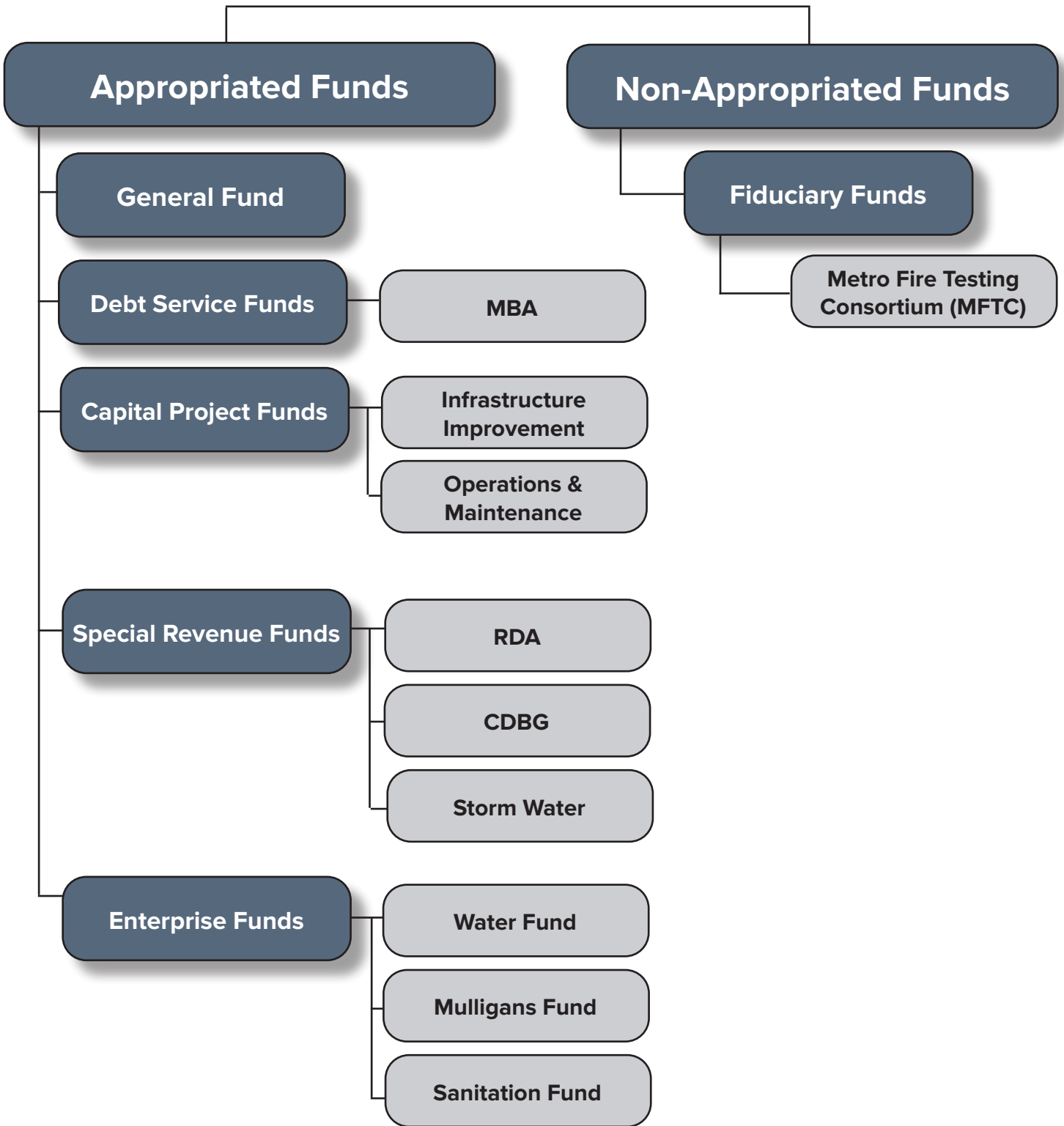
**FRG-2. Transparency: FOSTERS** fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations

**FRG-3. Resource Alignment: PROTECTS,** manages, optimizes and invests in its human, financial, physical and technological resources to ensure alignment with planning and budget

**FRG-4. Regulatory Compliance: ASSURES** regulatory and policy compliance to minimize and mitigate risk

**FRG-5. Communication: PROVIDES** responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

**FRG-6. Vision & Planning: SUPPORTS** decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.



# Department/Fund Relationship



Department	Governmental Funds						Proprietary Funds		
	Major Funds				Non Major Funds		Major Funds	Non Major Funds	
	General Fund	Debt Service	Capital Projects	Redevelopment Agency	Storm Water	CDBG	Water Fund	Sanitation Fund	Mulligans Fund
Office of the City Manager	6,165,732	8,355,591	6,595,389	16,140,361		262,861			
Administrative Services	10,905,646								1,544,527
Development Services	5,198,248								
Fire/EMS	10,183,401								
Police	10,379,851								
Public Works	4,462,019		13,035,212		3,253,064		31,000,265	5,275,578	
City Attorney	1,312,474								



City Council Chambers



## Governmental Funds

### Major Fund Descriptions:

**General Fund** - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

**Debt Service Fund** - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

**Redevelopment Agency (RDA) Fund** - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

**Capital Projects Fund** - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

### Non-Major Fund Descriptions:

**Storm Drain Fund** - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

**CDBG Fund** - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

**Municipal Building Authority (MBA) Fund** - The MBA fund is used to account for the construction of the City's capital facilities.

## Proprietary Funds

### Major Fund Descriptions:

**Water Fund** - The water fund is used to account for the activities of the City's water operations.

**Mulligans Fund** - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

### Non-Major Fund Descriptions:

**Sanitation Fund** - The sanitation fund is used to account for the activities of the City's sanitation operations.



The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2020-2021 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2021-2022 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2021-2022 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

### Basis of accounting and budgeting

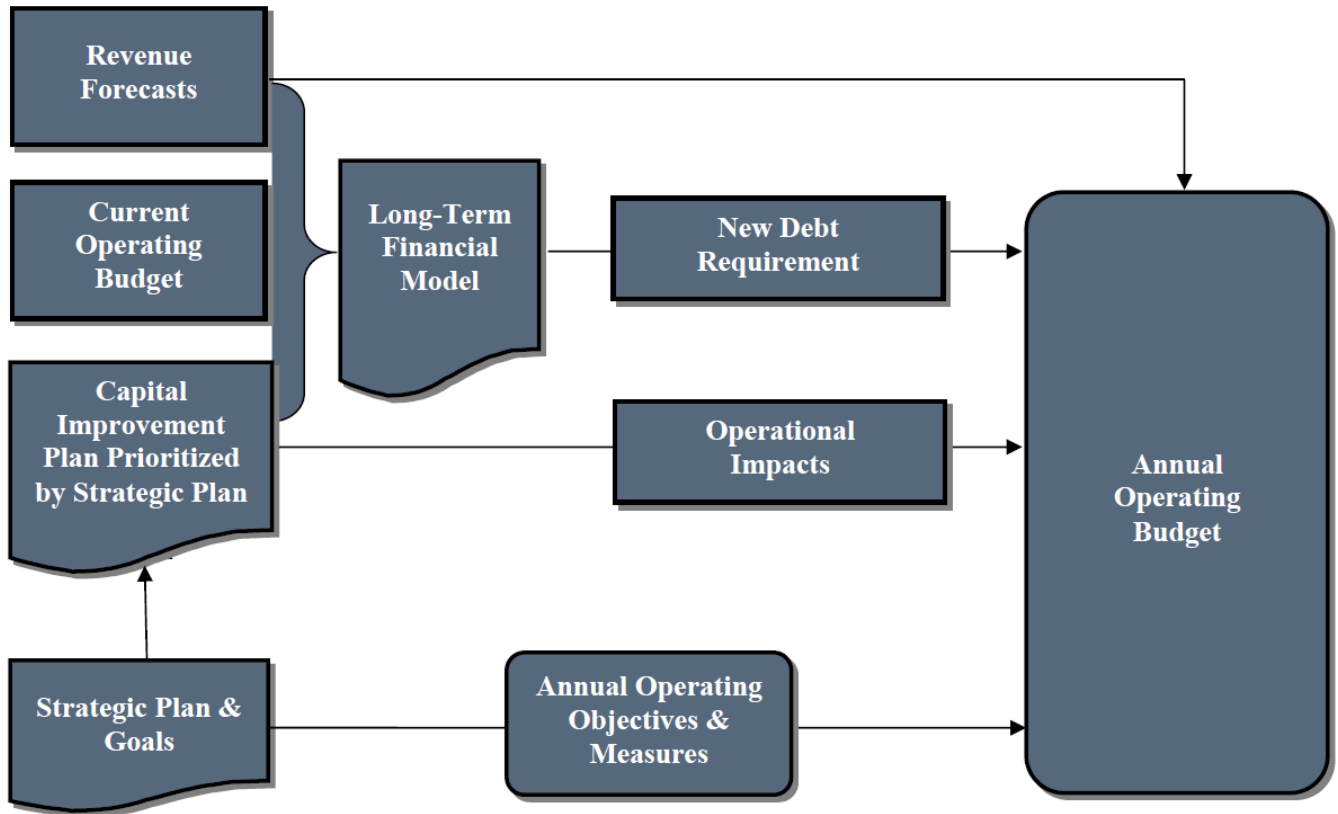
All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Proprietary Funds	Accrual	Modified Accrual

### Budget amendments

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City’s overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

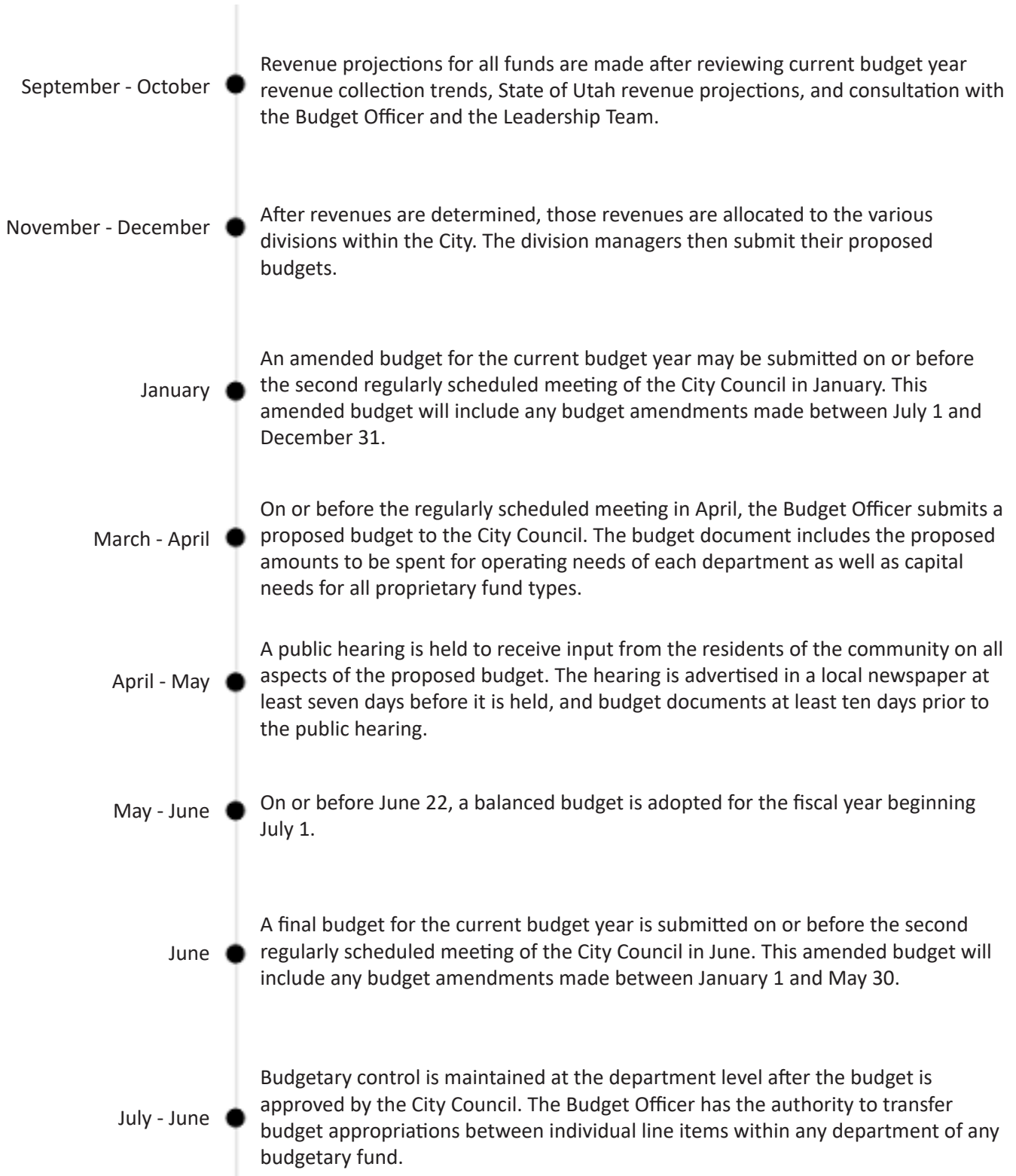


## Relationship between the Budget Process and Long-Range Planning





The following are the procedures and timeline followed by the City in the budget process:





## BUDGET IN BRIEF

The City Council approved the fiscal year 2022 operating and capital budgets at the May 18, 2021 City Council meeting. The adopted FY 2022 budget is balanced without increasing property tax rates.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation (5.83% in FY 21); efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals \$68,908,750.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at [www.sjc.utah.gov](http://www.sjc.utah.gov).

### Fee Increases for Fiscal Year 2022

The following is a summary of the increased fees for 2022:

Rental Fees	
Public EV Charging Station	\$ .20 for first hour; \$10 per hour thereafter (No Overnight Charging)
Animal Control Fees	
Late Fee	\$17 Eliminate Dog License late fee
Storm Water Fees	New Rate
Residential	\$7.58 per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface	
Non-residential	\$7.58 per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: <b>square feet of impervious surface / 1 ERU = monthly fee</b>	
Waste Collection Fees	New Rate
1st Can	\$13.63 per month
Each additional can	\$9.13 per month
Senior option (70 gallon can)	\$10.10 per month



## FY 2022 ADOPTED BUDGET

The City’s adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2021 through June 30,

2022. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

Operating		Capital	
General Fund	\$52,014,631	Class C Road Funds	\$3,000,000
Special Revenue Fund	\$19,056,286	Transportation Tax	\$1,400,000
Debt Service Fund	\$8,355,591	General Capital	\$2,432,750
Enterprise Fund	\$36,930,619	Capital Equipment	\$2,954,462

## APPROPRIATED BUDGET BY FUND

The City’s total appropriated operating budget of \$116 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to the fund receiving the transfer. In order to determine the

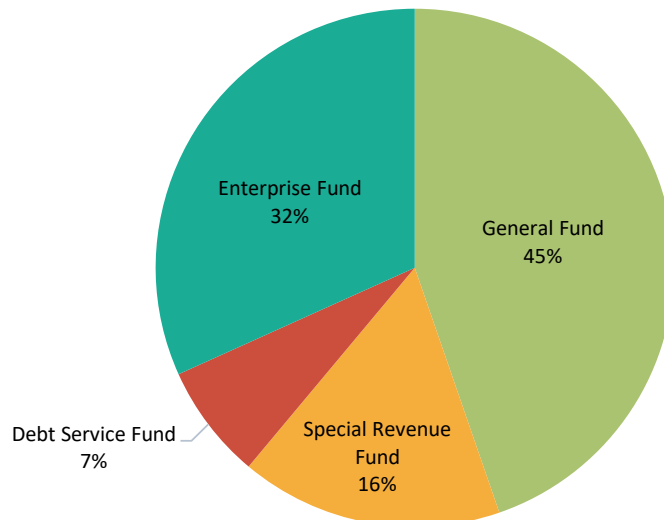
actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

All funds are balanced in fiscal year 2022. The City’s general fund is balanced in 2022.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

FY 2022 Operating Appropriations by Fund:

### Operating Appropriations





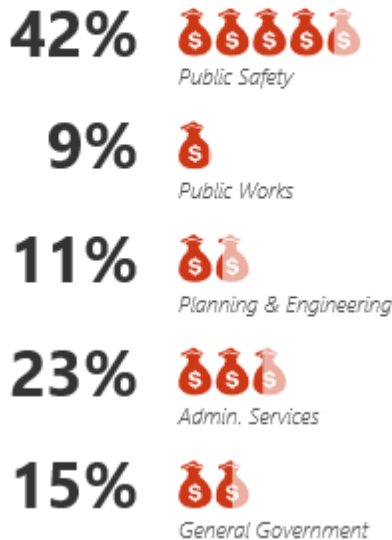
## How General Fund Money is Spent

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of \$52 million. This fund encompasses

the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, engineering and development services, recreation, and general government.

Function	Percent	Description
Public Safety	42%	Police/Animal Control/Fire
Public Works	9%	Fleet/Streets/Streetlighting/Cemetery
Planning & Engineering	11%	Planning/Engineering/Building
Admin. Services	23%	Parks/Recreation/Communications/Facilities
General Government	15%	City Manager/ACM/HR/Finance/City Commerce/City Attorney

## HOW MONEY IS SPENT

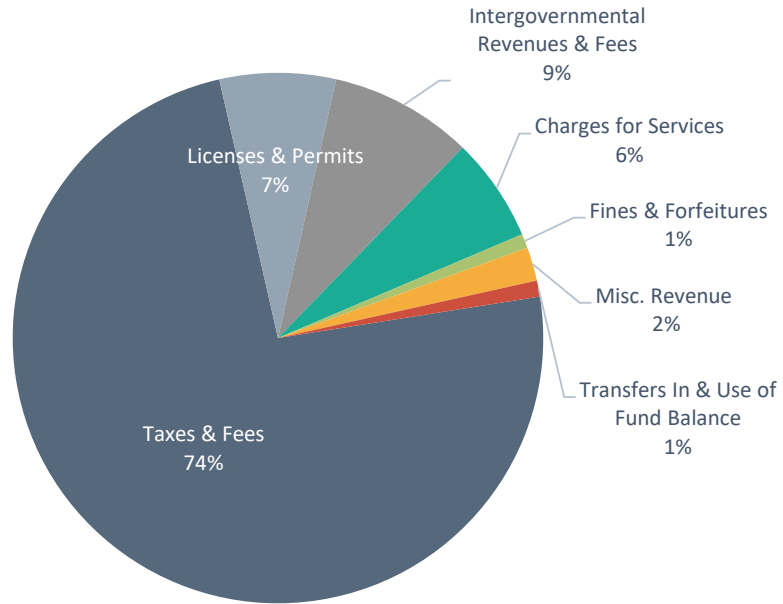


## FY 21-22 Principal and Interest Payments

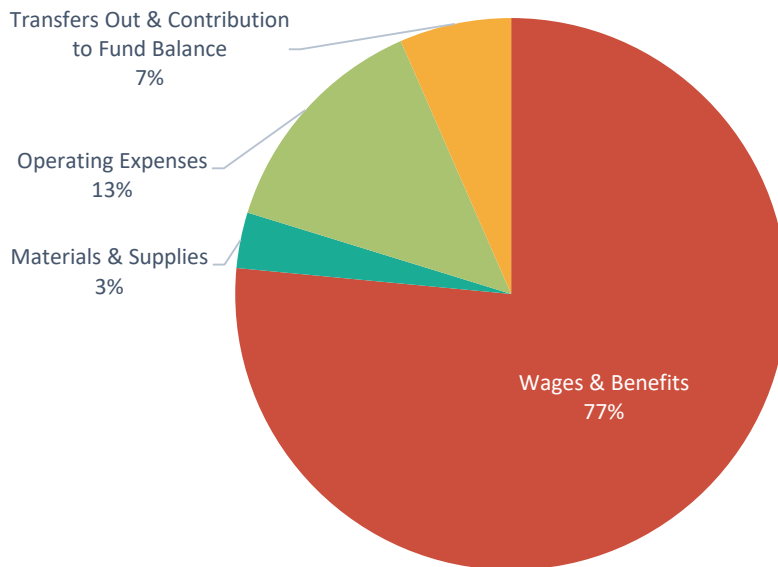
Fund	Principal	Interest	Total
General Fund	\$3,235,000	\$2,724,025	\$5,959,025
Water Fund	\$1,970,000	\$240,350	\$2,210,350
MBA Fund	\$2,060,000	\$56,616	\$2,116,616



## Where Money Comes From General Fund 2022 Adopted, \$52,014,631



## How Money is Spent General Fund 2022 Adopted, \$52,014,631



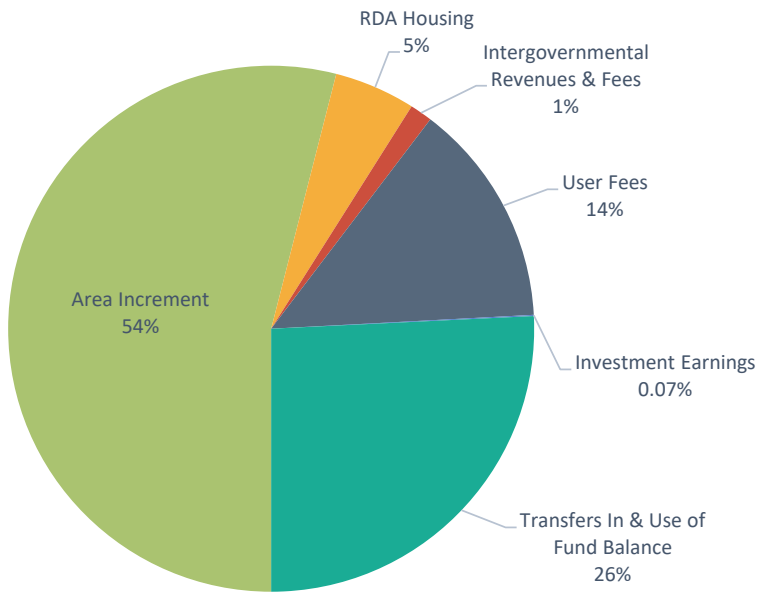


## Special Revenue Fund

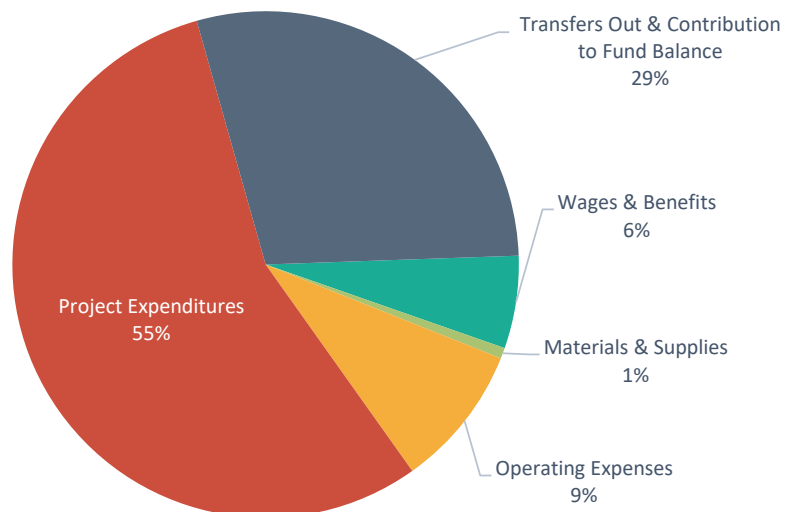
The special revenue funds have an operating budget of \$19 million. Special revenue funds are used to account for

specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG & Storm Water.

### Where Money Comes From Special Revenue Funds 2022 Adopted, \$19,056,286



### How Money is Spent Special Revenue Funds 2022 Adopted, \$19,056,286



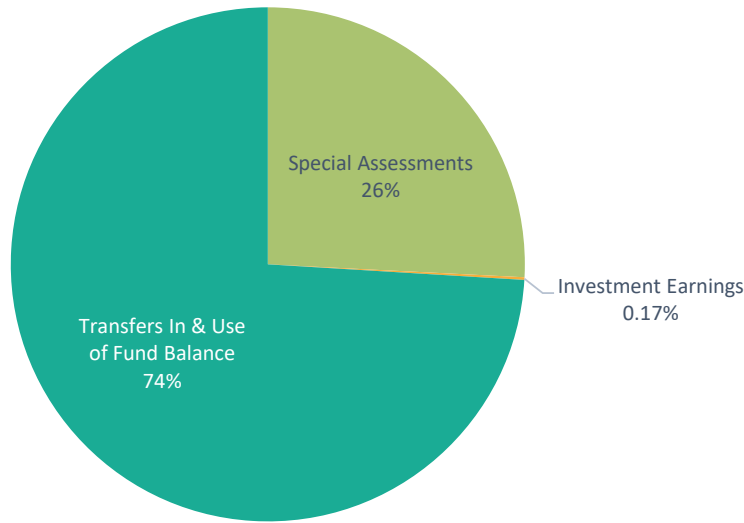


## Debt Service Fund

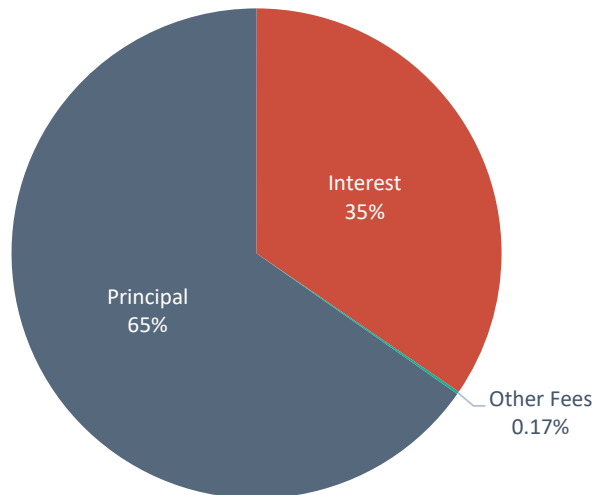
The debt service fund has an operating budget of \$8.3 million. The debt service fund is used to account for the accumulation of resources and payment of

general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

### Where Money Comes From Debt Service Funds 2022 Adopted, \$8,355,591



### How Money is Spent Debt Service Funds 2022 Adopted, \$8,355,591



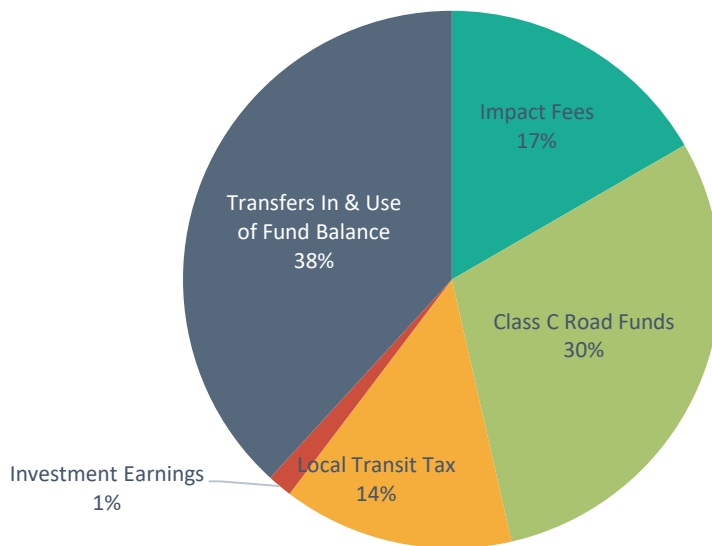


## Capital Projects Fund

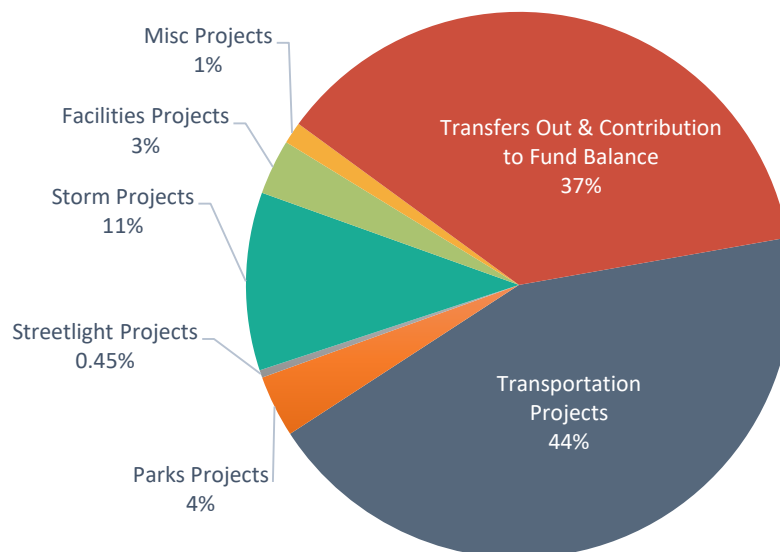
The capital project fund is used to account for new construction, expansion, renovation, or replacement

projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

### Where Money Comes From Capital Projects Fund 2022 Adopted, \$10,080,750



### How Money is Spent Capital Projects Fund 2022 Adopted, \$10,080,750





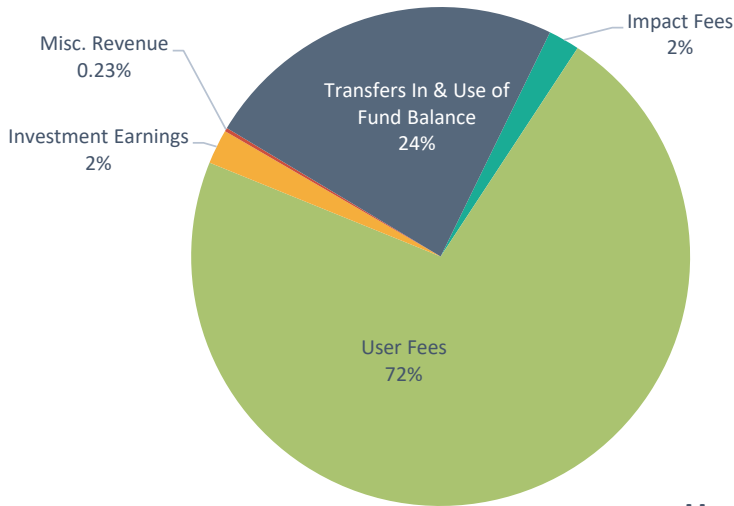
## Enterprise Fund

Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the

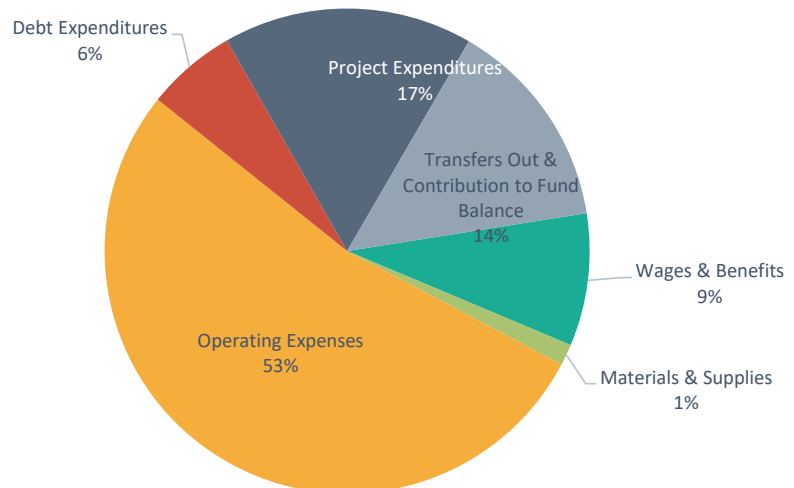
FY 2022 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2022 to support general government services total \$3,468,290.

Fund	Amount
Water	\$2,828,785
Sanitation	\$636,884
Mulligans	\$2,621

### Where Money Comes From Enterprise Funds 2022 Adopted, \$36,930,619



### How Money is Spent Enterprise Funds 2022 Adopted, \$36,930,619





## STAFFING CHANGES

The City has 396 (FTE) employees budgeted in FY 2022. This represents a net increase of 20 FTE's from FY 2021. Funding has been increased to fund the following changes to FTE's:

7.0 FTE's have been added to the Fire department to staff new fire station 65, 5.0 FTE's added to Police, 2.0 FTE's added to Finance, 2.0 FTE's added to Parks, 3.0 FTE's added to Water and 1.0 FTE's added to Sanitation.

Total Current FTE	376
Finance	+ 2
Parks	+ 2
Fire	+ 7
Police	+ 5
Water	+ 3
Sanitation	+ 1
Total Recommended FTE FY 2022	396

## SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT

<u>Department</u>	<u>FY 19-20 Actual</u>	<u>FY 20-21 Budget</u>	<u>FY 21-22 Budget</u>	<u>FY 19-20 FTE's</u>	<u>FY 20-21 FTE's</u>	<u>FY 21-22 FTE's</u>
<b>General Fund</b>						
Executive	\$1,063,122	\$1,386,343	\$1,454,869	5	5	5
Human Resources	\$467,118	\$485,963	\$520,516	4	4	4
Finance	\$1,823,314	\$1,968,966	\$2,204,752	18	18	20
City Commerce & Sustainability	\$278,054	\$287,206	\$298,022	2	2	2
City Recorder	\$234,852	\$243,635	\$204,439	2	2	2
Administrative Services	\$472,576	\$538,732	\$568,484	4	4	4
Risk Management	\$218,743	\$234,604	\$256,099	2	2	2
Communications/Media/Marketing	\$280,470	\$291,939	\$305,103	3	3	3
Court	\$458,282	\$469,805	\$501,797	5	5	5
Information Services	\$1,055,720	\$1,104,815	\$1,174,408	10	10	10
Information Center	\$395,097	\$403,918	\$413,382	6	6	6
Recreation & Event Programs	\$518,161	\$531,376	\$562,820	6	6	6
Parks	\$1,576,910	\$1,868,300	\$2,118,238	23	24	26
Facilities	\$782,784	\$879,515	\$804,814	10	9	9
Seniors	\$273,861	\$324,275	\$336,844	5	5	5
Building	\$1,339,951	\$1,444,078	\$1,510,057	15	15	15
Engineering	\$2,139,698	\$2,275,592	\$2,391,697	18	18	18
Planning	\$750,781	\$806,777	\$871,272	7	7	7
Fire	\$6,943,812	\$8,410,131	\$9,512,411	64	73	80
Police	\$7,790,845	\$9,213,718	\$9,014,419	74	76	81
Public Works Admin	\$696,061	\$729,865	\$753,635	6	6	6
Fleet	\$486,391	\$521,976	\$549,215	5	5	5
Cemetery	\$235,766	\$259,320	\$274,317	3	3	3
Streetlighting	\$210,882	\$249,310	\$227,547	3	3	3
Streets	\$1,017,818	\$1,314,099	\$1,341,194	16	16	16
City Attorney	\$877,003	\$1,023,149	\$1,101,253	7	7	7
<b>Total General Fund</b>	<b>\$32,388,072</b>	<b>\$37,267,407</b>	<b>\$39,271,504</b>	<b>323</b>	<b>334</b>	<b>350</b>



<u>Department</u>	<u>FY 19-20 Actual</u>	<u>FY 20-21 Budget</u>	<u>FY 21-22 Budget</u>	<u>FY 19-20 FTE's</u>	<u>FY 20-21 FTE's</u>	<u>FY 21-22 FTE's</u>
<b>Enterprise Fund</b>						
Mulligans	\$532,613	\$517,897	\$539,537	4	4	4
Sanitation	\$298,875	\$345,852	\$432,404	4	4	5
Water	\$1,205,377	\$1,589,428	\$2,036,815	18	20	23
Secondary Water	\$272,058	\$284,525	\$254,402	4	3	3
<b>Total Enterprise Funds</b>	<b>\$2,039,923</b>	<b>\$2,737,702</b>	<b>\$3,263,158</b>	<b>30</b>	<b>31</b>	<b>35</b>
<b>Special Revenue Funds</b>						
Storm Water	\$936,670	\$1,013,666	\$1,094,887	11	11	11
<b>Total Special Revenue Funds</b>	<b>\$936,670</b>	<b>\$1,013,666</b>	<b>\$1,094,887</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Total Full Benefited Employees</b>	<b>\$35,364,665</b>	<b>\$41,018,775</b>	<b>\$43,629,549</b>	<b>364</b>	<b>376</b>	<b>396</b>

## HOW IS THE BUDGET FUNDED?

### Property Taxes

Police services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2022 is projected to be around 1.74 per \$1,000 of taxable valuation. It is estimated that a total of \$12,468,695 will be received from property taxes in FY 2022. This represents a increase of 1.92% from fiscal year 2021. For FY 2022 no property tax increase has been proposed.

Property tax increments are also generated within the 12 redevelopment areas. It is estimated that a total of \$11,235,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

### Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2022, approximately \$19,658,328 will be received in local option sales tax. This is a 15.0% increase over FY 2021. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2022 approximately \$139,801 will be received in transient room tax, \$484,088 will be received from

cable TV tax, \$4,886,850 will be received from franchise tax, and \$809,745 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

### Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates \$3,678,639 in licenses and permits in FY 2022.

### Intergovernmental Revenue

Intergovernmental revenues include any money received from Federal and State grants. The city is estimated to receive \$661,361 in Federal and State grants.

### Charges for Services

This includes revenue from charges for services for Water, Storm water, Secondary water, and Mulligans golf course. No rate increases have been proposed for the FY 2022 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and



publications, park use fees, ambulance fees, Recreation programs, etc. Other charges for services are estimated at \$36,750,054 in FY 2022.

Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2022, special assessment revenue is estimated at \$2.1 million.

Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and institutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2022, the City projects the investment earnings to be \$1,000,000 in the General Fund and \$1,801,900 citywide.

Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring

nature. Miscellaneous revenues are estimated at \$1,067,000 in FY 2022.

**ADOPTED CAPITAL IMPROVEMENT PLAN**

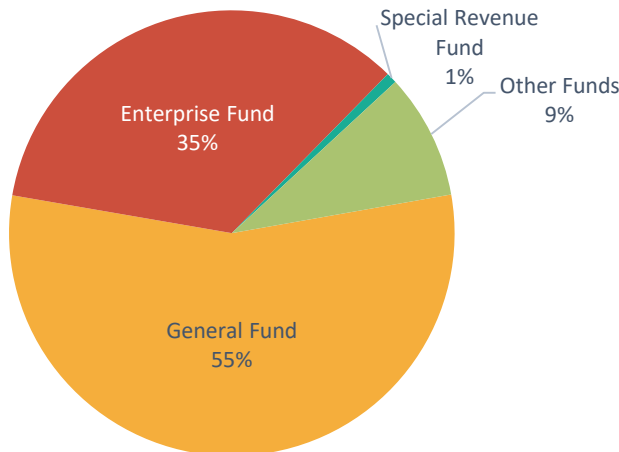
The City of South Jordan’s Capital Improvement Plan (CIP) represents the City’s five-year plan for capital improvements and totals \$68,908,750. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2022 totals \$5,378,250.

The recommended CIP reflects the City’s comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2022 totals \$7,547,250. Approximately \$1.5 million of this will be provided by last year’s unspent appropriations. Another funding source representing approximately \$1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of “cash” or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

The following page provides a listing of some of the highlighted projects in the fiscal year 2022 capital budget. (refer to CIP detail page).

**Investment Earnings**

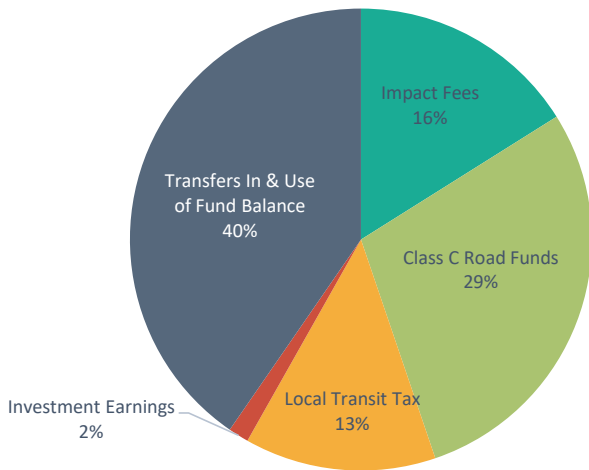




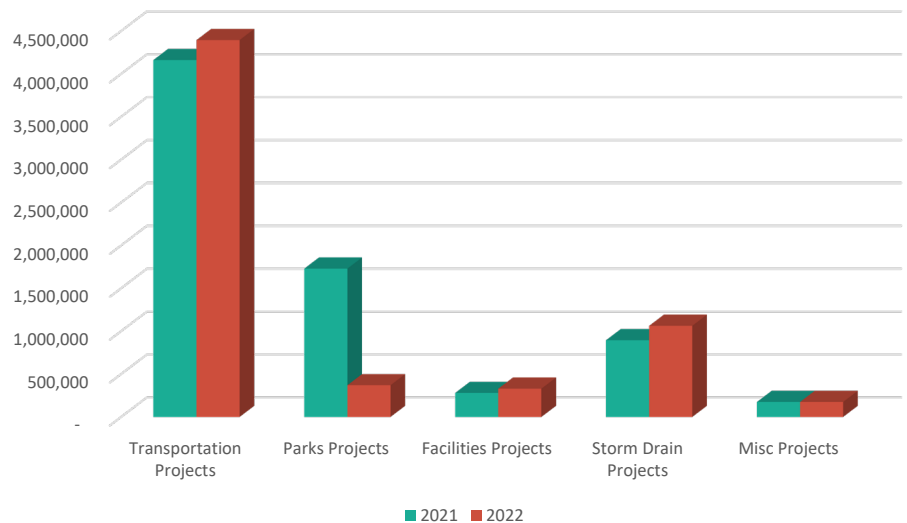
## FY 2022 ADOPTED CAPITAL BUDGET HIGHLIGHTS

FY 2021-2022 CIP Funding	
Transportation Projects	\$4,395,000
Parks Projects	\$370,000
Facilities Projects	\$330,000
Storm Water Projects	\$1,062,750
Water Projects	\$4,670,000
Secondary Water Projects	\$500,000
Miscellaneous Projects	\$175,000
Fleet Equipment	\$2,954,462

## Where Money Comes From



## Capital Projects FY 2021 vs FY 2022



\*Transportation projects increased due to an increase in class C and road tax revenue.



## WHY

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

## EFFECT ON THE BUDGET AND BUDGET PROCESS

City revenues are not keeping up with inflationary costs; specifically the property tax rates are keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

## ASSUMPTIONS

The baseline revenues and expenditures are based on the FY 2021 revised budget as well as the projected growth. The City Council opted not to raise property tax rates for FY 2022. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately \$2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

## LINKING TO STRATEGIC GOALS

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.

# Long-Term Financial Plan



## ALL BUDGETED FUNDS

	FY 2020 Actual	FY 2021 Adopted Budget	FY 2022 Adopted Budget	FY 2023 Projected Budget	FY 2024 Projected Budget	FY 2025 Projected Budget	FY 2026 Projected Budget
<b>REVENUES</b>							
Taxes	\$35,814,885	\$35,621,806	\$38,447,507	\$39,985,407	\$41,584,824	\$43,248,217	\$44,978,145
Licenses & Permits	4,033,361	3,524,812	3,678,639	3,715,425	3,752,580	3,790,105	3,828,006
RDA Areas	15,449,355	11,115,000	11,115,000	10,000,000	9,500,000	8,000,000	7,500,000
Intergovernmental Revenues	6,562,403	4,959,752	6,061,361	5,162,588	5,265,840	5,371,157	5,478,580
Charges for Services	35,203,757	32,009,423	32,602,446	32,928,470	33,257,755	33,590,333	33,926,236
Fines & Forfeitures	454,674	560,000	450,000	550,000	550,000	550,000	550,000
Special Assessments	2,991,348	2,151,675	2,155,775	2,155,775	2,155,775	2,155,775	2,155,775
Impact Fees	2,965,544	2,180,000	2,430,000	2,430,000	2,430,000	2,430,000	2,430,000
Administration Fees	3,072,113	3,509,656	4,147,608	4,189,084	4,230,975	4,273,285	4,316,018
Investments	2,255,775	942,900	816,900	850,000	800,000	750,000	750,000
Transfers In	48,142,725	21,514,997	30,039,169	30,039,169	30,039,169	30,039,169	30,039,169
Miscellaneous Revenue	13,604,289	1,278,154	1,357,654	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total Revenues</b>	<b>170,550,229</b>	<b>119,368,175</b>	<b>132,302,059</b>	<b>133,005,919</b>	<b>134,566,917</b>	<b>135,198,040</b>	<b>136,951,929</b>
<b>EXPENDITURES</b>							
Employee Expense	36,268,527	41,031,540	44,181,557	47,274,266	50,583,465	54,124,307	57,913,009
Supplies & Services	17,601,757	24,931,448	26,616,035	26,642,651	26,669,294	26,695,963	26,722,659
Administrative Fees	3,220,179	3,656,249	4,159,956	4,164,116	4,168,280	4,172,448	4,176,621
Debt Service	13,099,874	8,895,082	10,572,266	11,162,001	8,434,775	8,222,525	5,998,425
Capital Outlay & Projects	29,244,039	24,610,531	26,294,312	26,294,312	26,294,312	26,294,312	26,294,312
Transfers Out	35,762,271	13,038,325	17,322,933	17,322,933	17,322,933	17,322,933	17,322,933
<b>Total Expenditures</b>	<b>135,196,647</b>	<b>116,163,175</b>	<b>129,147,059</b>	<b>132,860,279</b>	<b>133,473,058</b>	<b>136,832,488</b>	<b>138,427,958</b>
Net Increase (Decrease) in Fund Balance	35,353,582	3,205,000	3,155,000	145,640	1,093,859	(1,634,448)	(1,476,029)
<b>Beginning Fund Balance</b>	<b>154,146,616</b>	<b>189,500,198</b>	<b>192,705,198</b>	<b>195,860,198</b>	<b>196,005,838</b>	<b>197,099,697</b>	<b>195,465,249</b>
<b>Ending Fund Balance</b>	<b>189,500,198</b>	<b>192,705,198</b>	<b>195,860,198</b>	<b>196,005,838</b>	<b>197,099,697</b>	<b>195,465,249</b>	<b>193,989,220</b>

# Long-Term Financial Plan



GENERAL FUND							
	FY 2020 Actual	FY 2021 Adopted Budget	FY 2022 Adopted Budget	FY 2023 Projected Budget	FY 2024 Projected Budget	FY 2025 Projected Budget	FY 2026 Projected Budget
<b>REVENUES</b>							
Taxes	\$34,365,065	\$35,621,806	\$38,447,507	\$40,369,882	\$42,186,527	\$43,873,988	\$45,628,948
Licenses & Permits	4,033,361	3,524,812	3,678,639	3,825,785	3,978,816	4,137,969	4,303,487
Intergovernmental Revenues	6,664,203	396,435	398,500	418,425	439,346	461,314	484,379
Charges for Services	3,749,145	3,867,594	3,302,508	3,368,558	3,435,929	3,504,648	3,574,741
Fines & Forfeitures	454,674	560,000	450,000	452,250	454,511	456,784	459,068
Administration Fees	3,072,113	3,509,656	4,147,608	4,168,346	4,189,188	4,210,134	4,231,184
Investments	24,090	10,000	15,000	15,075	15,150	15,226	15,302
Transfers In	47,968	507,869	507,869	507,869	507,869	507,869	507,869
Miscellaneous Revenue	1,930,479	1,052,000	1,067,000	1,072,335	1,077,697	1,083,085	1,088,501
<b>Total Revenues</b>	<b>54,341,098</b>	<b>49,050,172</b>	<b>52,014,631</b>	<b>54,198,525</b>	<b>56,285,034</b>	<b>58,251,016</b>	<b>60,293,479</b>
<b>EXPENDITURES</b>							
Employee Expense	32,388,072	37,267,407	39,791,860	41,383,534	43,038,876	45,621,208	47,217,951
Supplies & Services	10,922,823	8,428,904	8,815,511	8,903,666	8,992,703	9,082,630	9,173,456
Debt Services	1,384,638	1,174,430	1,507,260	2,329,502	2,473,451	1,648,176	2,411,326
Capital Outlay & Projects	6,058,201	2,179,431	1,900,000	1,901,900	1,903,802	1,905,706	1,907,611
Transfers Out	1,419,638	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>52,173,372</b>	<b>49,050,172</b>	<b>52,014,631</b>	<b>54,518,603</b>	<b>56,408,831</b>	<b>58,257,720</b>	<b>60,710,344</b>
Net Increase (Decrease) in Fund Balance	2,167,726	-	-	(320,077)	(123,798)	(6,704)	(416,865)
<b>Beginning Fund Balance</b>	<b>11,006,849</b>	<b>13,174,575</b>	<b>13,174,575</b>	<b>13,174,575</b>	<b>12,854,498</b>	<b>12,730,700</b>	<b>12,723,996</b>
<b>Ending Fund Balance</b>	<b>13,174,575</b>	<b>13,174,575</b>	<b>13,174,575</b>	<b>12,854,498</b>	<b>12,730,700</b>	<b>12,723,996</b>	<b>12,307,131</b>



Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

**Compliance with Fiscal Standards:** The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

**Modified Accrual Basis:** The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

**Fund Accounting:** The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

**Budget Document:** The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and

presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

**Balanced Operating Budget:** The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**Investment of Funds:** The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

**Revenue Projection:** All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

**Revenue Diversification:** An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

**Revenue Stabilization Reserves:** The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 35% of the General Fund budgeted revenues as



# Key Fiscal Management Practices

established by law. Any funds in excess of this maximum will be available for capital projects and/or “one-time only” General Fund expenditures, as approved by the City Council.

**One Time Revenues:** The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

**Debt:** The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

**Capital Improvement Plan:** The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

**Capital Needs Financing:** The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

**Capital Expenditures:** All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

**Fees:** The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

**Enterprise Funds:** In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

**Inter-Fund Borrowing / Transactions Defined:** Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City’s enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.



# Key Fiscal Management Practices

- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

**Compensation Committee:** Employee compensation is the City’s most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

**Risk Management:** The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

### Budget Adjustments:

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director’s authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

**Budget Oversight:** The Budget Officer has authority to move line items to a “frozen appropriation” status or seek appropriate cuts if revenues fail to keep pace with

projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

**Priority Based Budgeting:** A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

**Financial Reporting and Monitoring:** The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

**Audit Committee:** The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

**Independent Audit:** State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office’s Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City’s Audit Committee.



# Revenue Source Detail

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Fitness Center
- Storm Water Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedules of funds within this section, please see pages 214-230.





## Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City’s second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “truth in taxation”. The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “truth in taxation” is derived.

For FY 2020-2021, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated

in the Property Tax Comparison chart at the bottom of the page, South Jordan’s property tax rate is comparable to other cities in the Salt Lake County.

## Fund/Object

Property Tax - Current: 100-400000

Property Tax - Delinquent: 100-403000

Property Tax - Green Belt: 100-404000

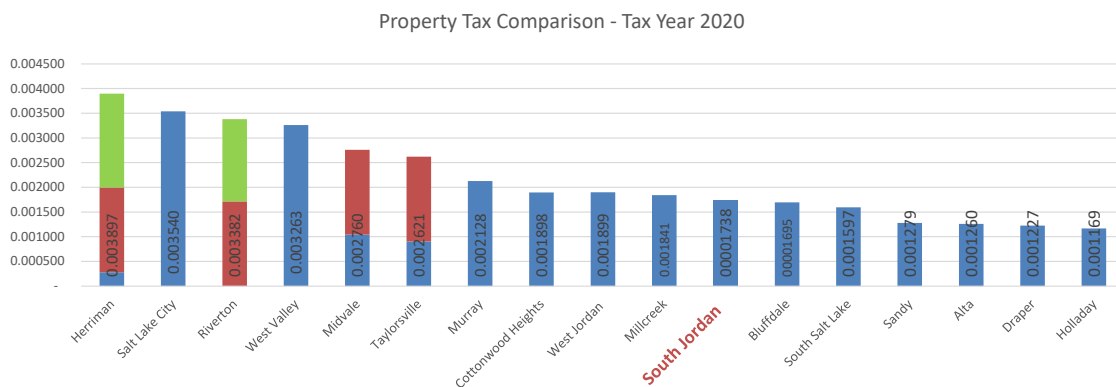
## Department

Finance

*Definition:*

*Ad valorem is Latin for “according to value”. An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.*

*45% exempt on primary resident.*



Comparative Rates Based on the Total Cost of Providing Municipal Services

Data Provided by Utah Tax Commission

■ Municipal Rate ■ UFA (.001746) ■ Safety Enforcement



### Current Formula

$$\frac{\text{Previous Year's Budgeted Revenues}}{\text{Current Year's Adjusted Taxable Value} - \text{less New Growth}}$$

Revenue Neutral

### Taxing Entity Allocation of Property Tax (rate as of 2020):

Organization	% Of Total Mill Levy
Mosquito Abatement	.11%
South Valley Sewer	2.25%
Jordan Valley Water	3.04%
Central Utah Water	3.32%
Salt Lake County Library	4.28%
<b>South Jordan City</b>	<b>14.44%</b>
State Basic School	14.61%
Salt Lake County	18.02%
Jordan School District	39.93%

### Current Rate

The current (FY 20-21) property tax rate in South Jordan is .001738.

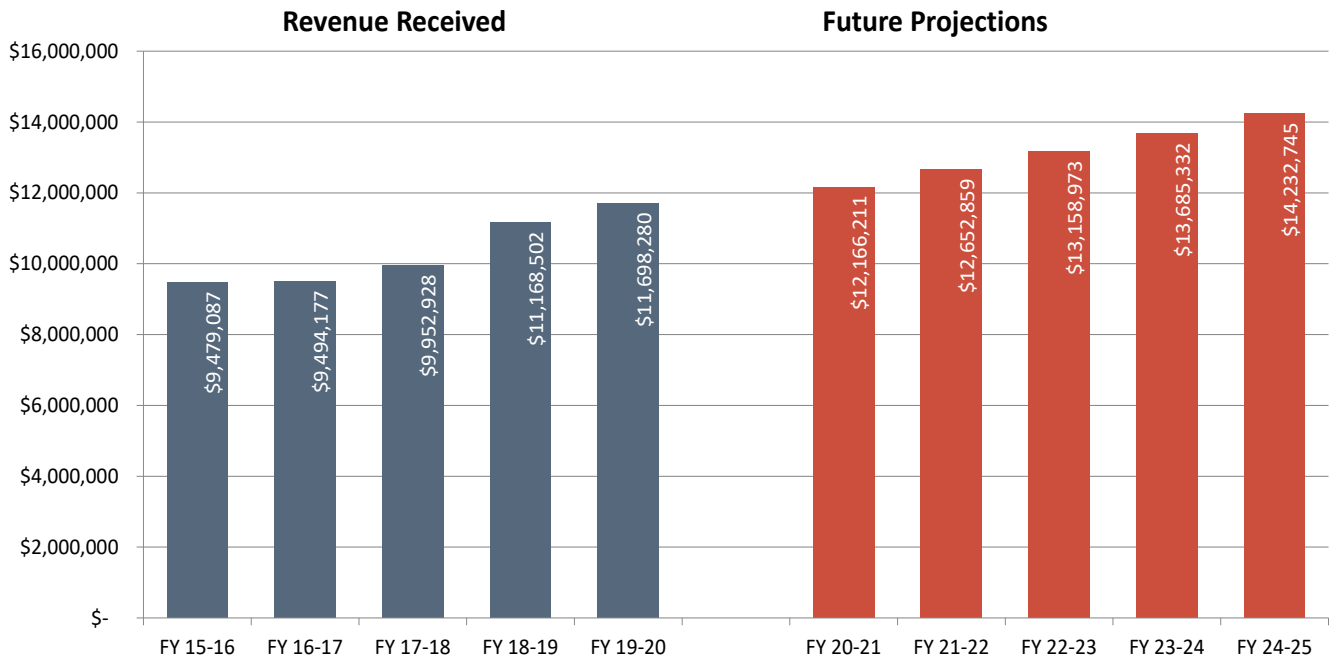
### Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

### Authorized Uses

General fund, unrestricted.

## Collection History & Future Projections





## Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

## Fund/Object

100-406000

## Department

Finance

## Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

## Rate Breakdown

Sales Tax (7.25%)

1.00% local option\*

\*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based

on each city's population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

### Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

## Collection/Distribution

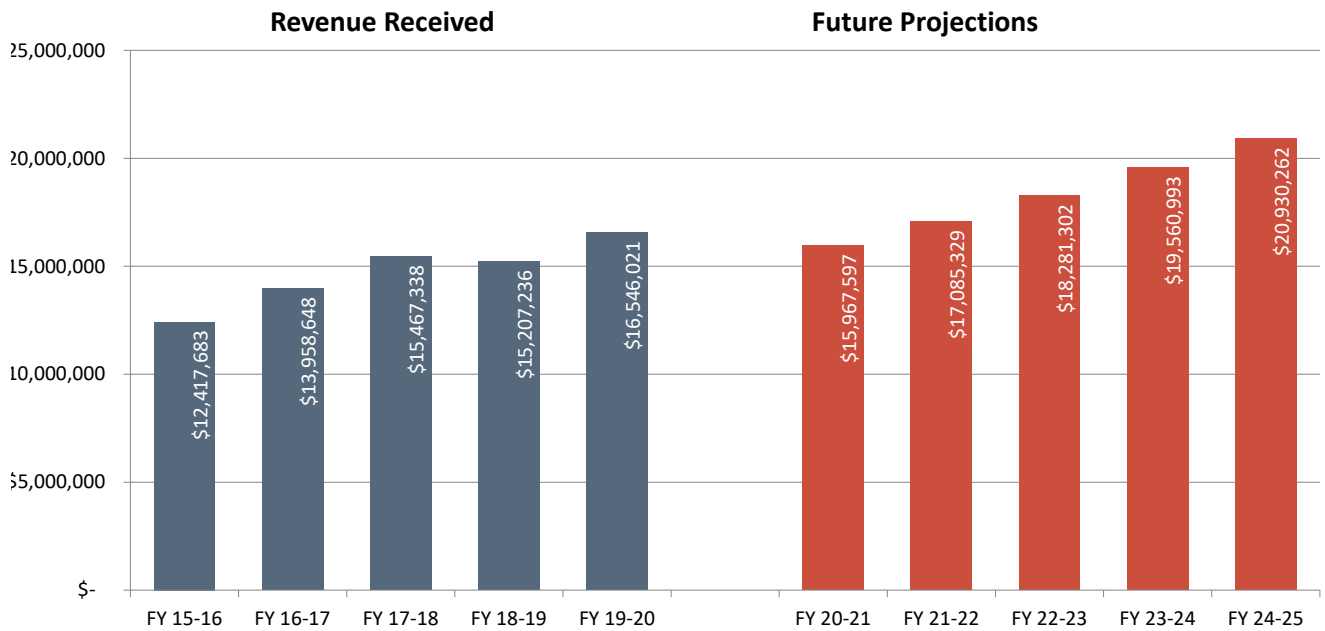
Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

## Authorized Uses

The City Council appropriates sales tax revenues to the general fund.



## Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.



## Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and PacifiCorp as of July 1, 2018 will remit a monthly collection of 6%.

## Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & PacifiCorp on a monthly basis.

## Fund/Object

100-408000

## Authorized Uses

General Fund, unrestricted.

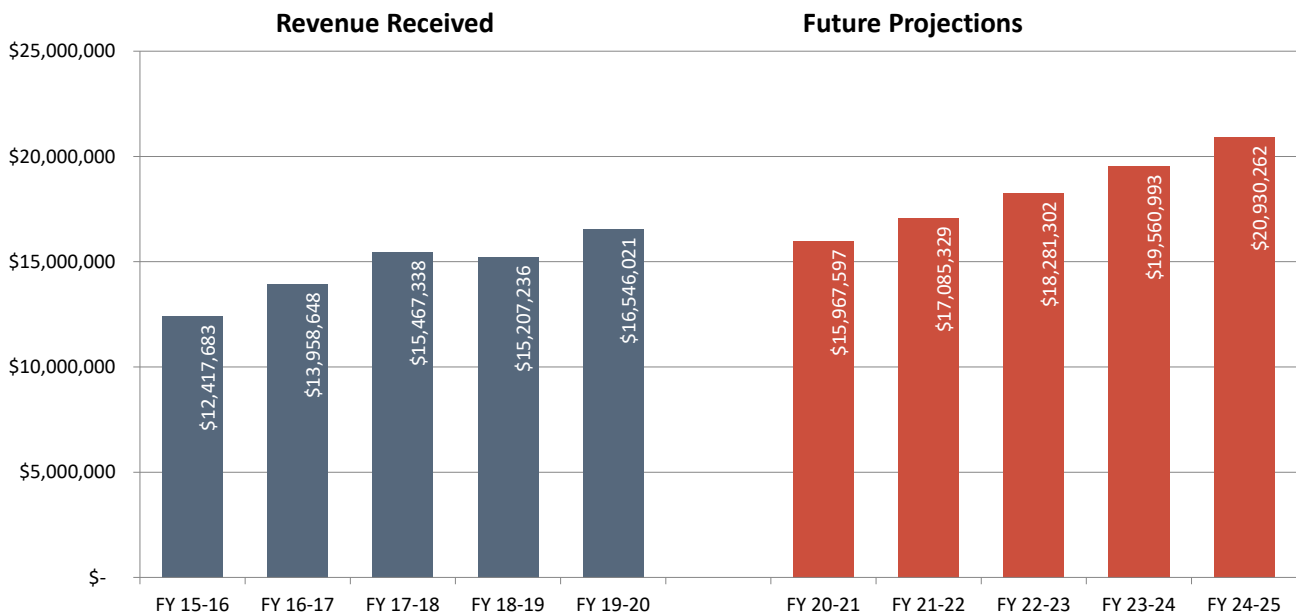
## Department

Finance

## Current Rate

As of FY 20-21, 6% of revenue earned in South Jordan goes to the City.

## Collection History & Future Projections





## Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

## Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

## Fund/Object

100-409000

## Authorized Uses

General Fund, unrestricted.

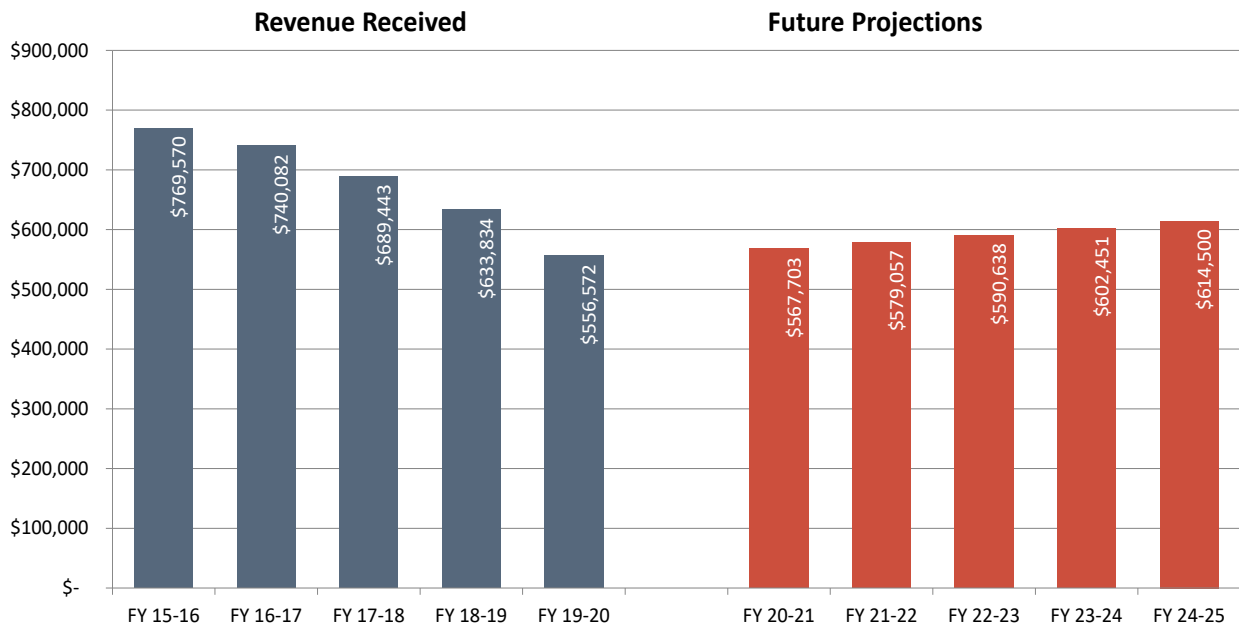
## Department

Finance

## Current Rate

As of FY 20-21, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

## Collection History & Future Projections





## Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

## Fund/Object

100-401101

## Department

Finance

## Current Rate

As of FY 20-21, the current rate collected by South Jordan City is 1%.

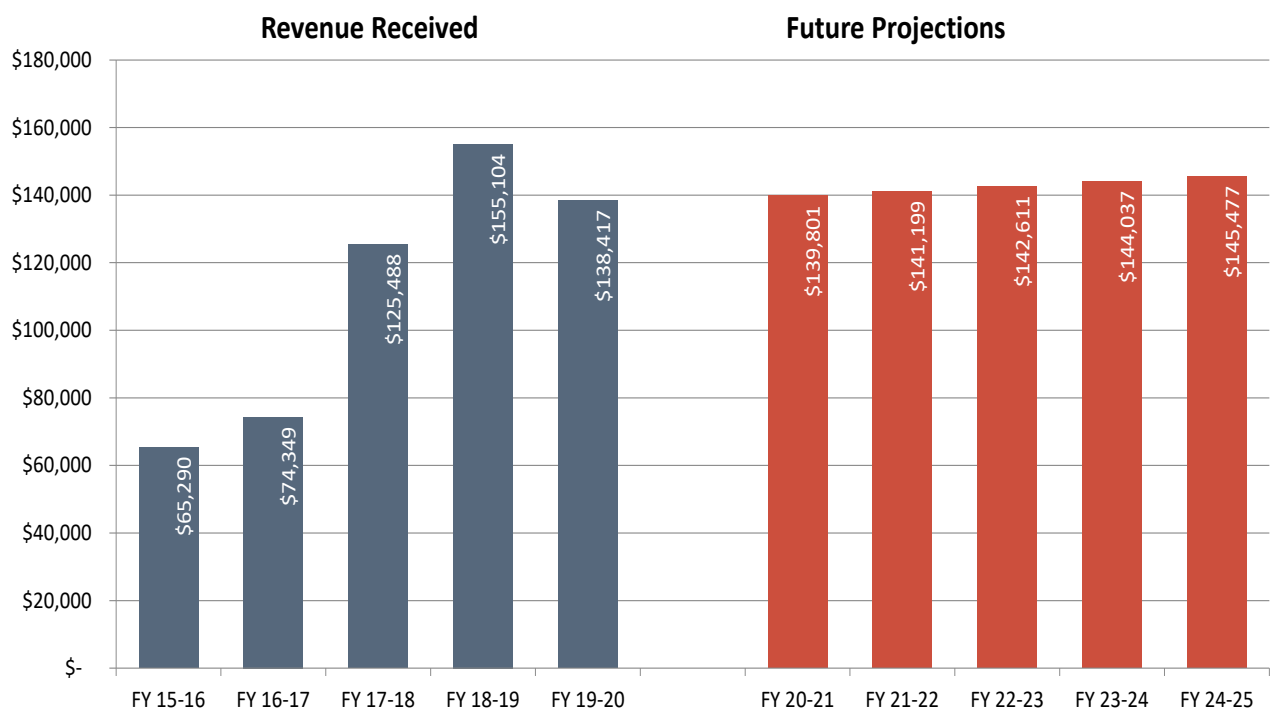
## Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

## Authorized Uses

General Fund, unrestricted.

## Collection History & Future Projections





## Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 19-20, the only two entities that provide this service are Century Link and Comcast.

## Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

## Fund/Object

100-401100

## Authorized Uses

General fund, unrestricted.

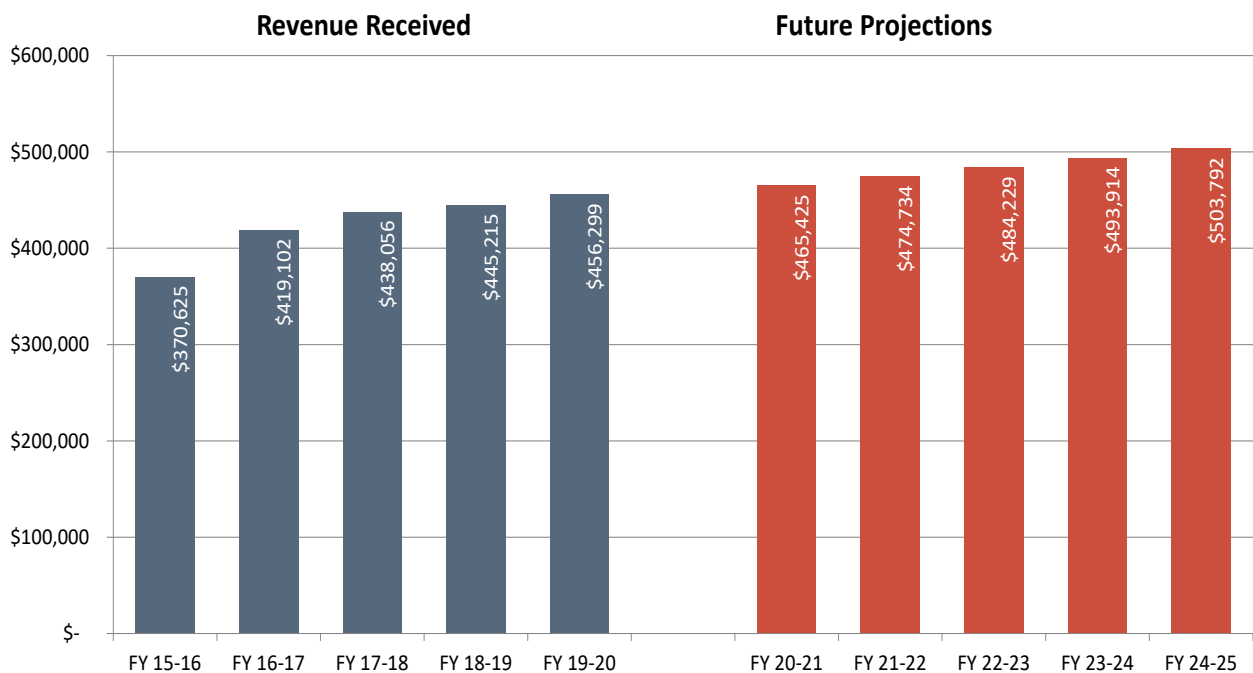
## Department

Finance

## Current Rate

As of FY 20-21, the current rate is 5%.

## Collection History & Future Projections





## Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

## Authorized Uses

General Fund, unrestricted.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Department

Court

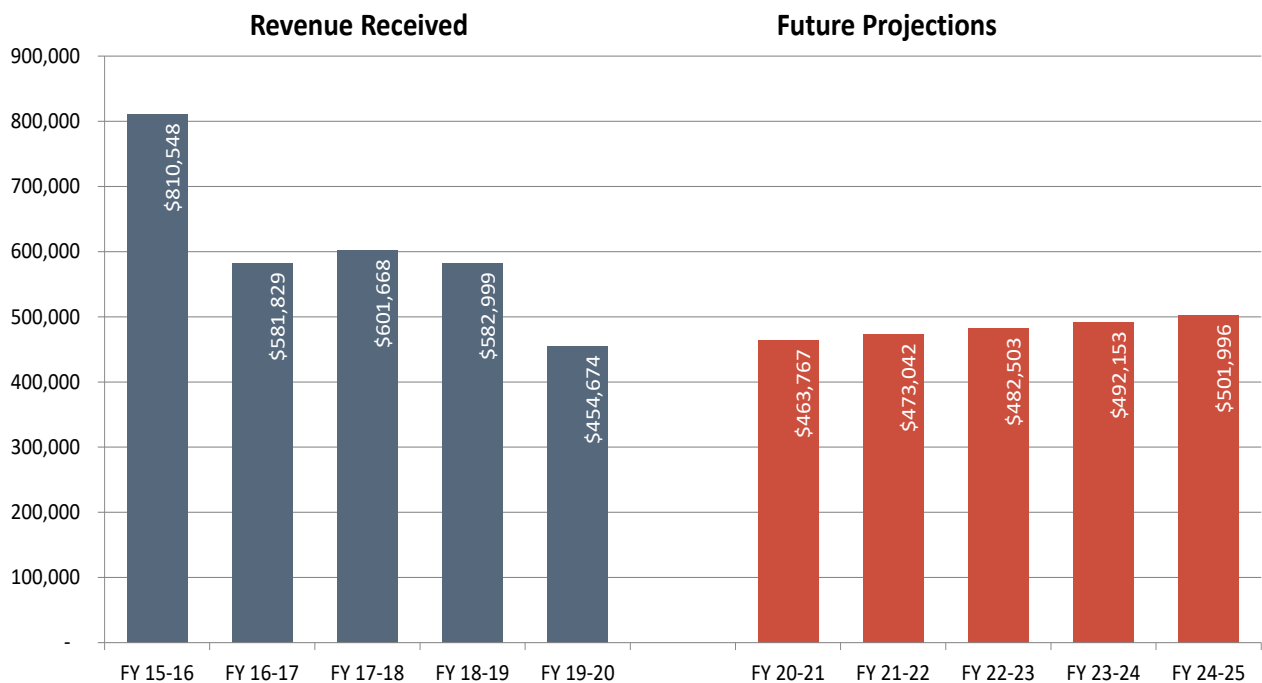
## Fund/Object

100-100-440000

## Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

## Collection History & Future Projections





### Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

### Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

### Current Rate

Fees vary. For the complete fee schedule, see pages 214-230.

### Method Received

Permit & License fees are collected by the City as permits are applied for.

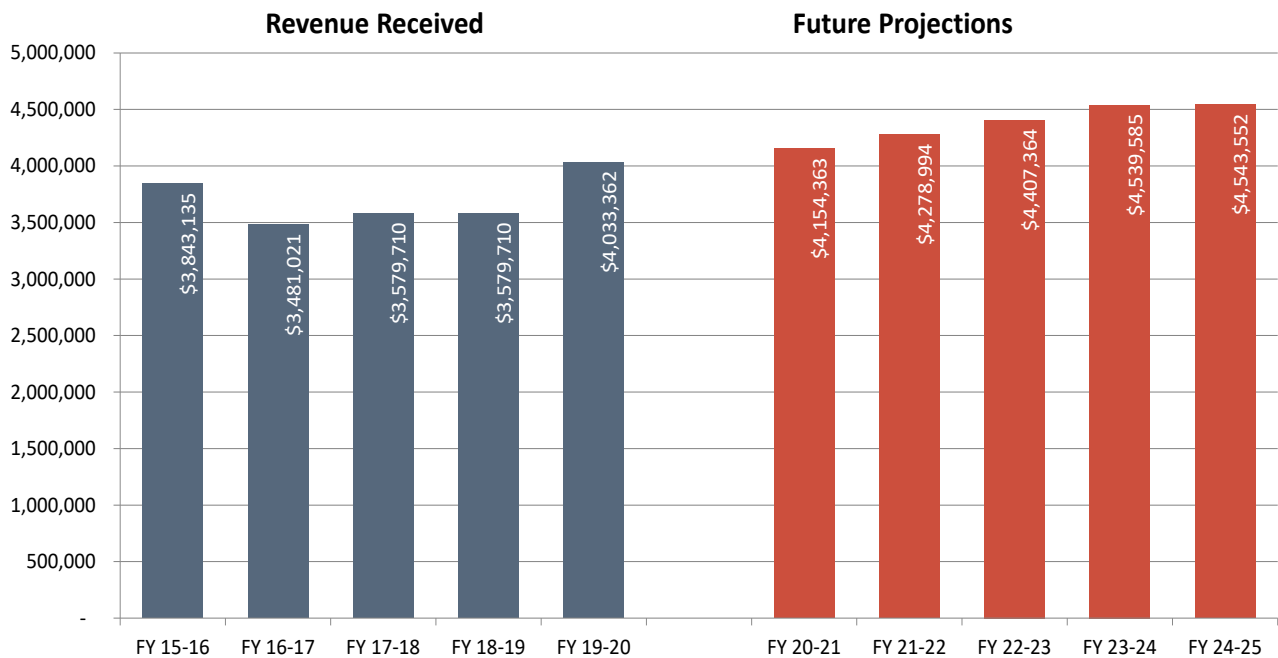
### Authorized Uses

General Fund, unrestricted.

### Fund/Object

- 100-410000 - Building Permits
- 100-411000 - Electrical, Plumbing, & Mechanical Permits
- 100-416000 - Fire Department Permits
- 100-412000 - Business Licenses
- 100-413000 - Special Events Permits
- 100-414000 - Road Cut Permits
- 100-415000 - Sign Permits
- 100-418000 - Dog Licenses
- 100-417000 - Solid Waste License Fee

## Collection History & Future Projections





## Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee
- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees

## Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

## Method Received

Collected by the City through various methods specific to the fund.

## Fund/Object

- 100-431000 - Engineering Fees
- 100-431200 - After Hours Inspection Fees
- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-431700 - Zoning & Subdivision Fees
- 100-437030 - Maps & Publication Fees
- 100-437040 - Cell Tower Lease
- 100-430000 - Ambulance Fee
- 100-430100 - Ambulance Fee-Transport

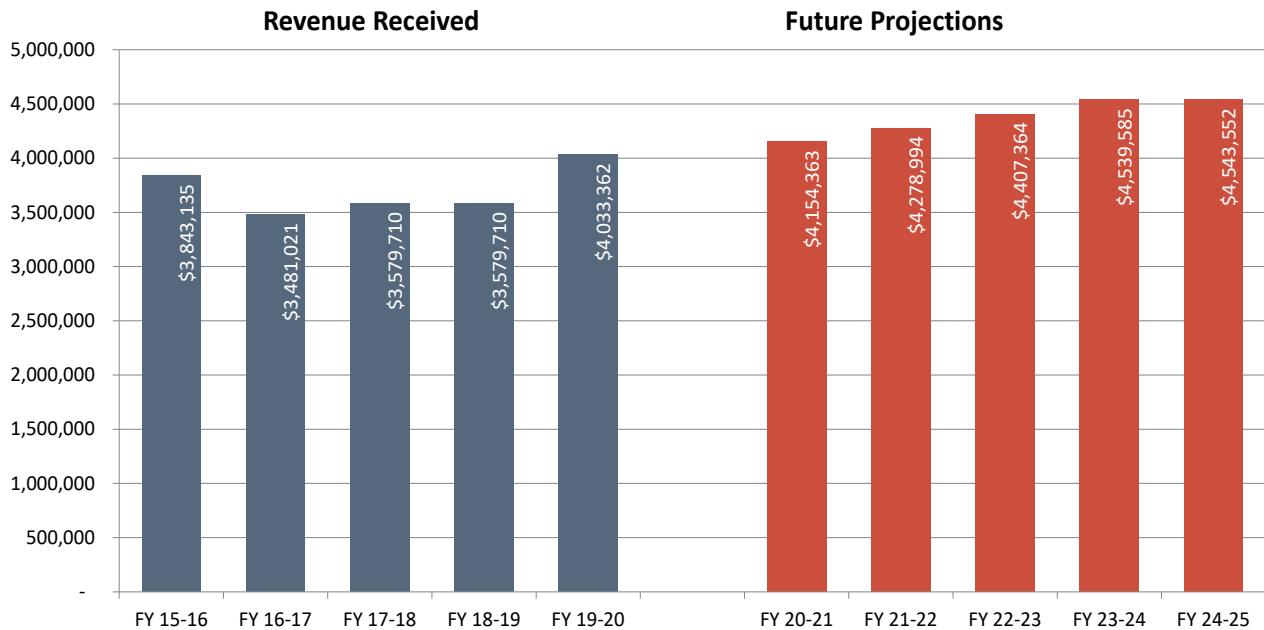
## Authorized Uses

General Fund, unrestricted.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Collection History & Future Projections





## Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

## Primary Activities

- Proactive and reactive maintenance of 393.84 miles of pipe, 20,854 water connections, and 3,832 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

## Method Received

Water Bills are sent out monthly and paid by the resident.

## Authorized Uses

All collected funds are restricted to use within the Water Fund.

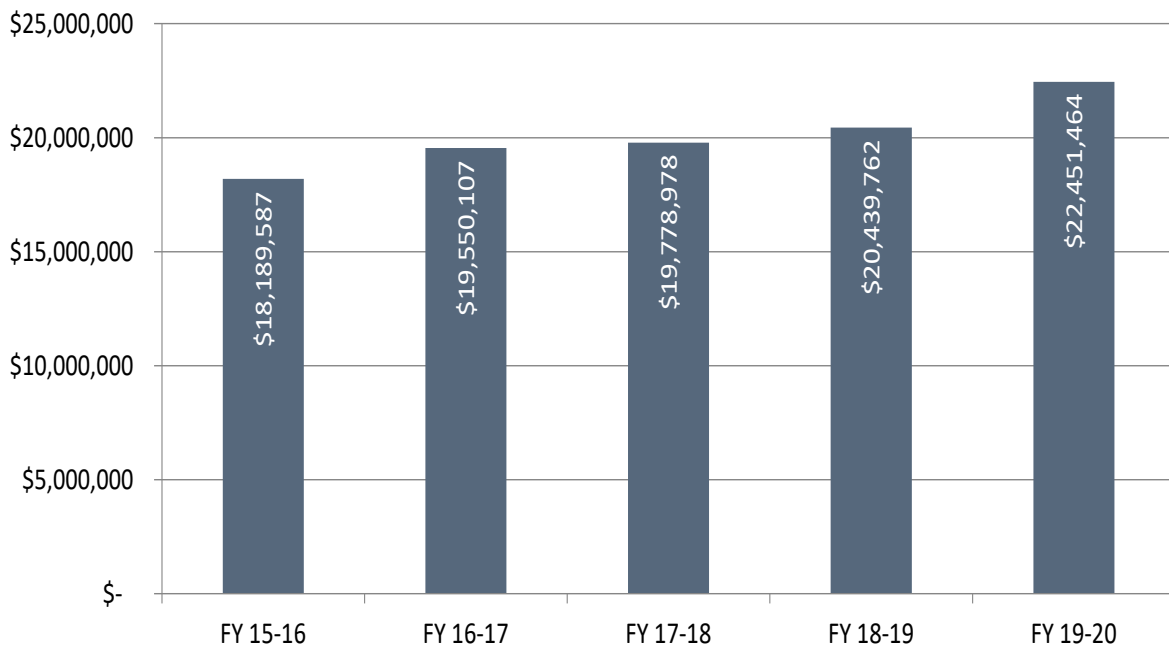
## Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Revenue History





## Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

## Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 3,600+ secondary water connections and 180.16 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

## Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

## Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

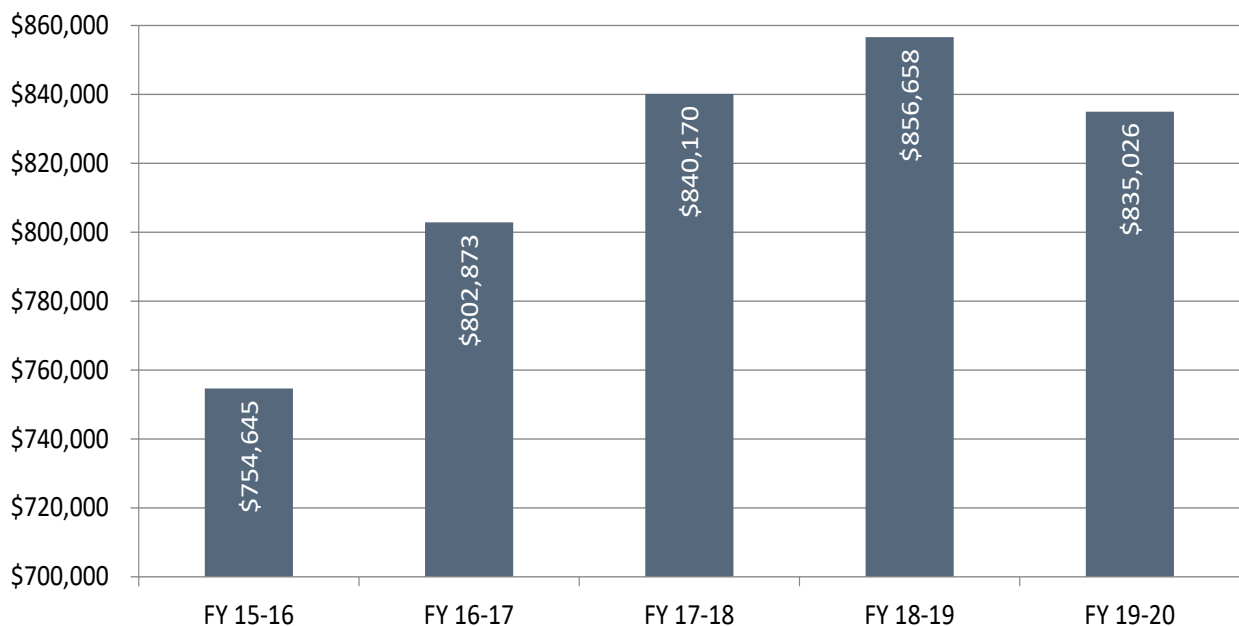
## Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Revenue History





# Revenue Source Detail

## Summary

The Sanitation & Recycling division administers and manages solid waste and refuse services along with curbside recycle pickup and additional recycle services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage & recycle pickup. The Sanitation & Recycling division provides residents with 96-gallon containers for garbage services. It is responsible for the delivery and repair of 20,000 garbage containers and 17,000 recycling containers.

## Primary Activities

- Residential curbside pickup of garbage material and recycle material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage & recycle containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

## Fund/Object

620-432600	Garbage Fees
620-432601	Recycling Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

## Method Received

Sanitation & Recycling bills are sent out by monthly and paid by the resident.

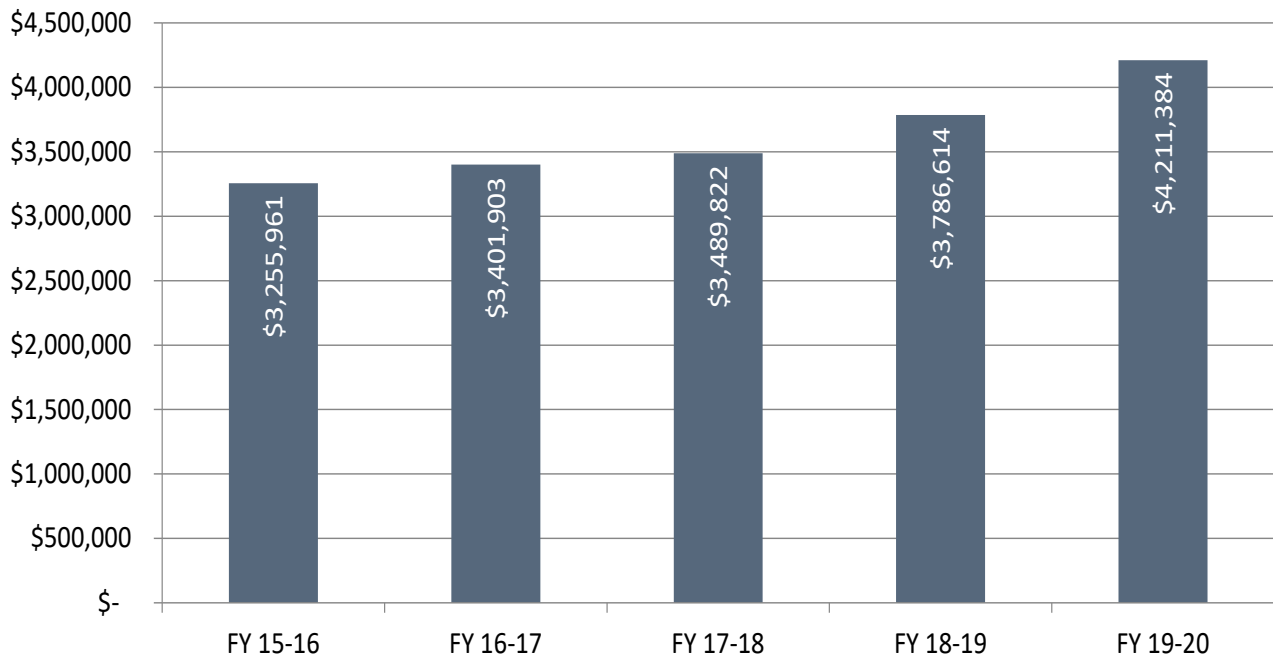
## Authorized Uses

All collected funds are restricted for use within the Sanitation & Recycling Fund.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Revenue History





## Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

## Primary Activities

Maintaining and operating:

- Two 9-hole golf courses.
- Driving range with 32 covered and heated stalls.
- 36 holes of miniature golf.
- Eight batting cages.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

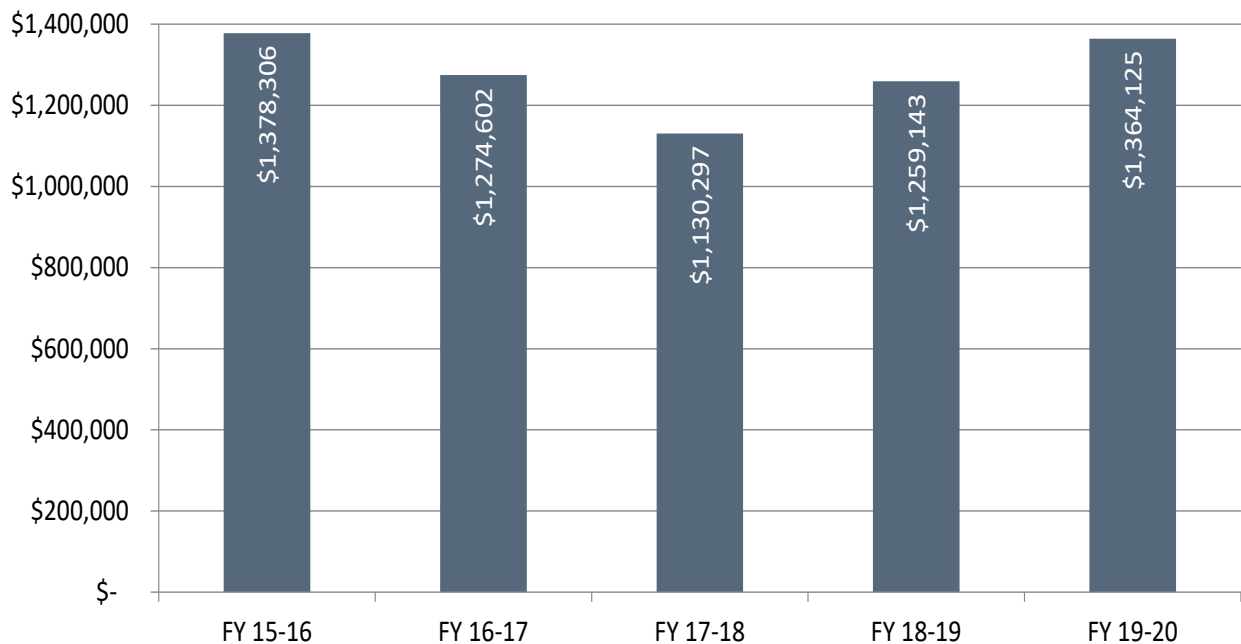
## Method Received

All funds come from customer payments for services.

## Authorized Uses

All collected funds are restricted for use within Mulligans operations.

## Revenue History





## Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

## Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

## Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

## Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

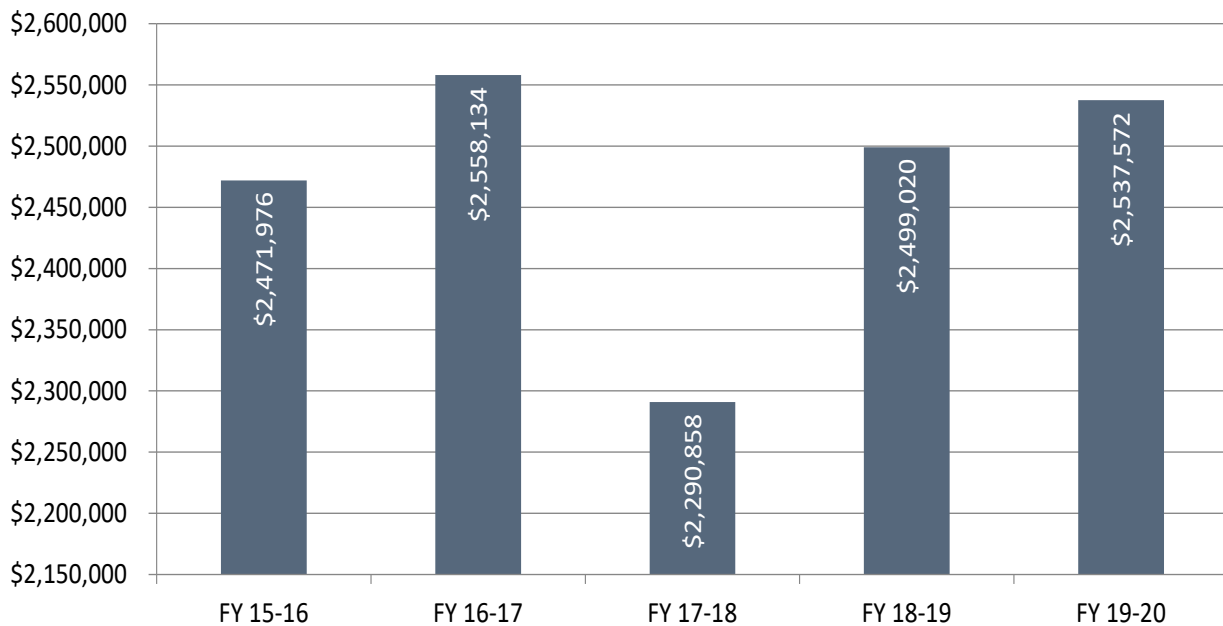
## Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

## Fee Schedule

For the complete fee schedule, see pages 214-230.

## Revenue History





# Revenue Source Detail

Redevelopment Agency Fund

## Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

## Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

## Department

Redevelopment Agency

## Fund/Object

- 200-401000-20000 - Prop Tax Increment-Project 1
- 200-401000-20001 - Prop Tax Increment-Project 2
- 200-401000-20002 - Prop Tax Increment-Project 3
- 200-401000-20003 - Prop Tax Increment-Project 5
- 200-401000-20004 - Prop Tax Increment-Project 6
- 200-401000-20005 - Prop Tax Increment-Project 7
- 200-401000-20006 - Prop Tax Increment-Project 8
- 200-401000-20007 - Prop Tax Increment-Project 10
- 200-401000-20008 - Prop Tax Increment-Project 11
- 200-402000-20000 - Prop Tax Haircut-Project 1
- 200-436060 - Administrative Fees-CDA
- 200-450400 - Interest Income

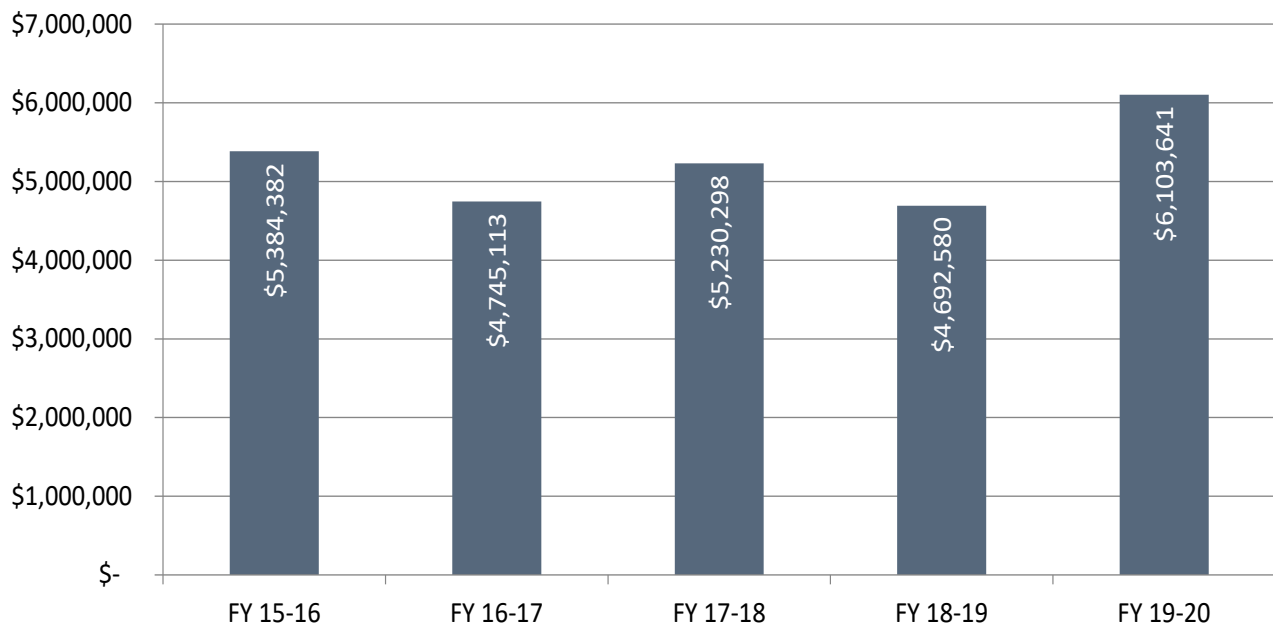
## Method Received

RDA funds are remitted annually by Salt Lake County.

## Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

## Revenue History





## Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

## Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

## Department

Redevelopment Agency

## Method Received

The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are

the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of low income housing.

## Fund/Object

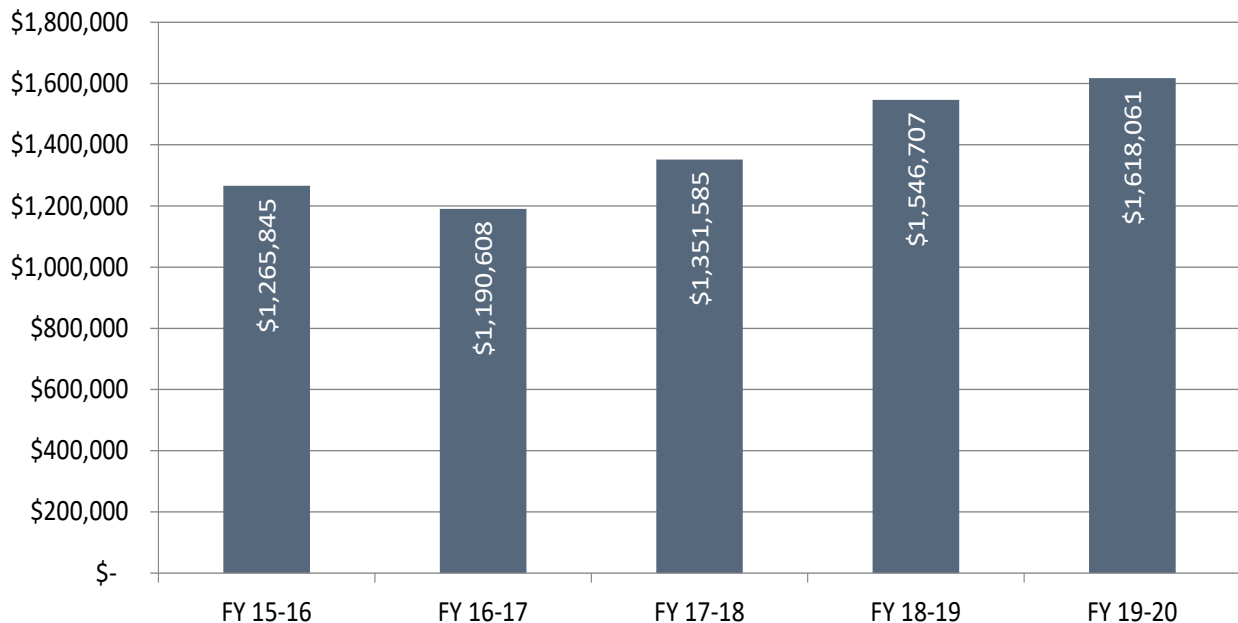
- 201-401000-20002 - Prop Tax Increment-Project 3
- 201-401000-20003 - Prop Tax Increment-Project 5
- 201-401000-20005 - Prop Tax Increment-Project 7
- 201-401000-20006 - Prop Tax Increment-Project 8
- 201-401000-20007 - Prop Tax Increment-Project 10
- 201-401000-20008 - Prop Tax Increment-Project 11
- 201-450400 - Interest Income

## Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah.

In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

## Revenue History



# Revenue Source Detail



## Summary

The South Jordan Community Development Area is part of the City's Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

## Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

## Department

City Commerce

## Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12  
 202-401000-20010 - Prop Tax Increment-Project 13  
 202-450400 - Interest Income

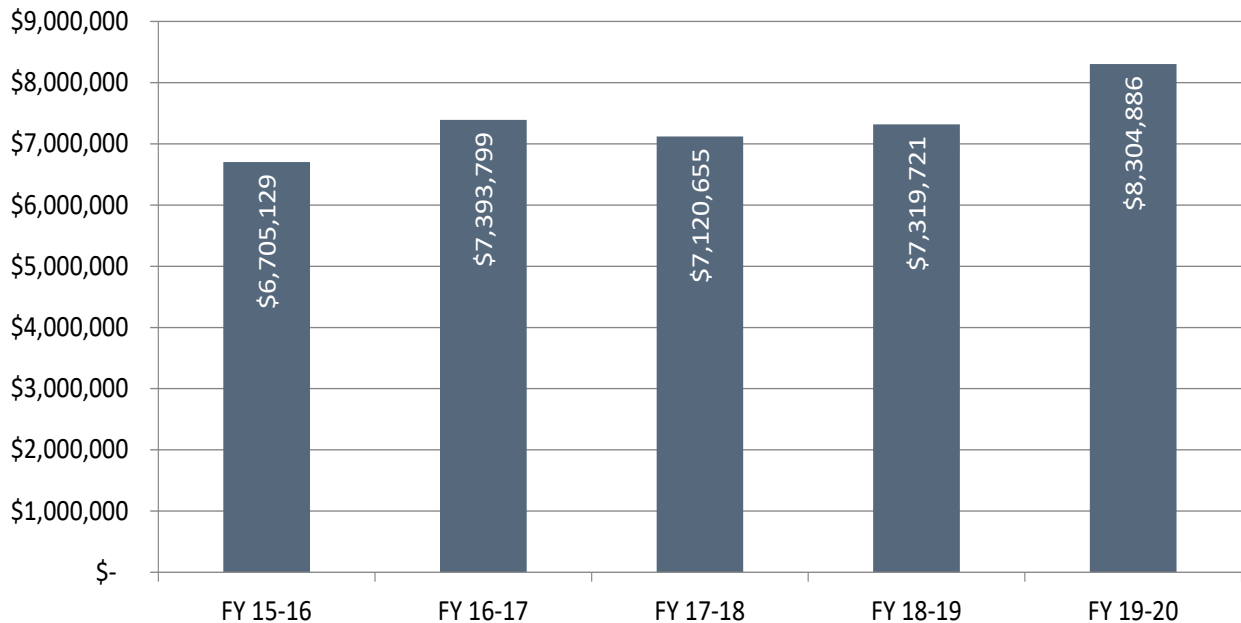
## Method Received

Salt Lake County distributes CDA funding on a regular basis.

## Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

## Revenue History



## Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

## Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

## Department

Development Services

## Fund/Object

210-420400 - CDBG Revenue

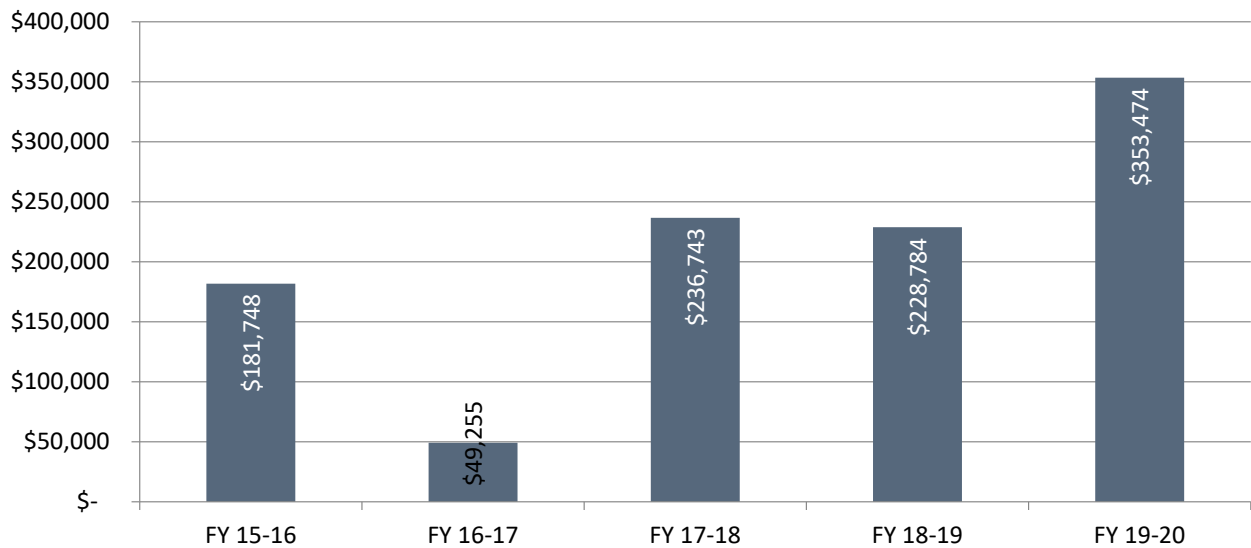
## Method Received

CDBG funds are reimbursed by HUD after funds are spent.

## Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

## Revenue History





# Fund Balance and Reserves

South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund's current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

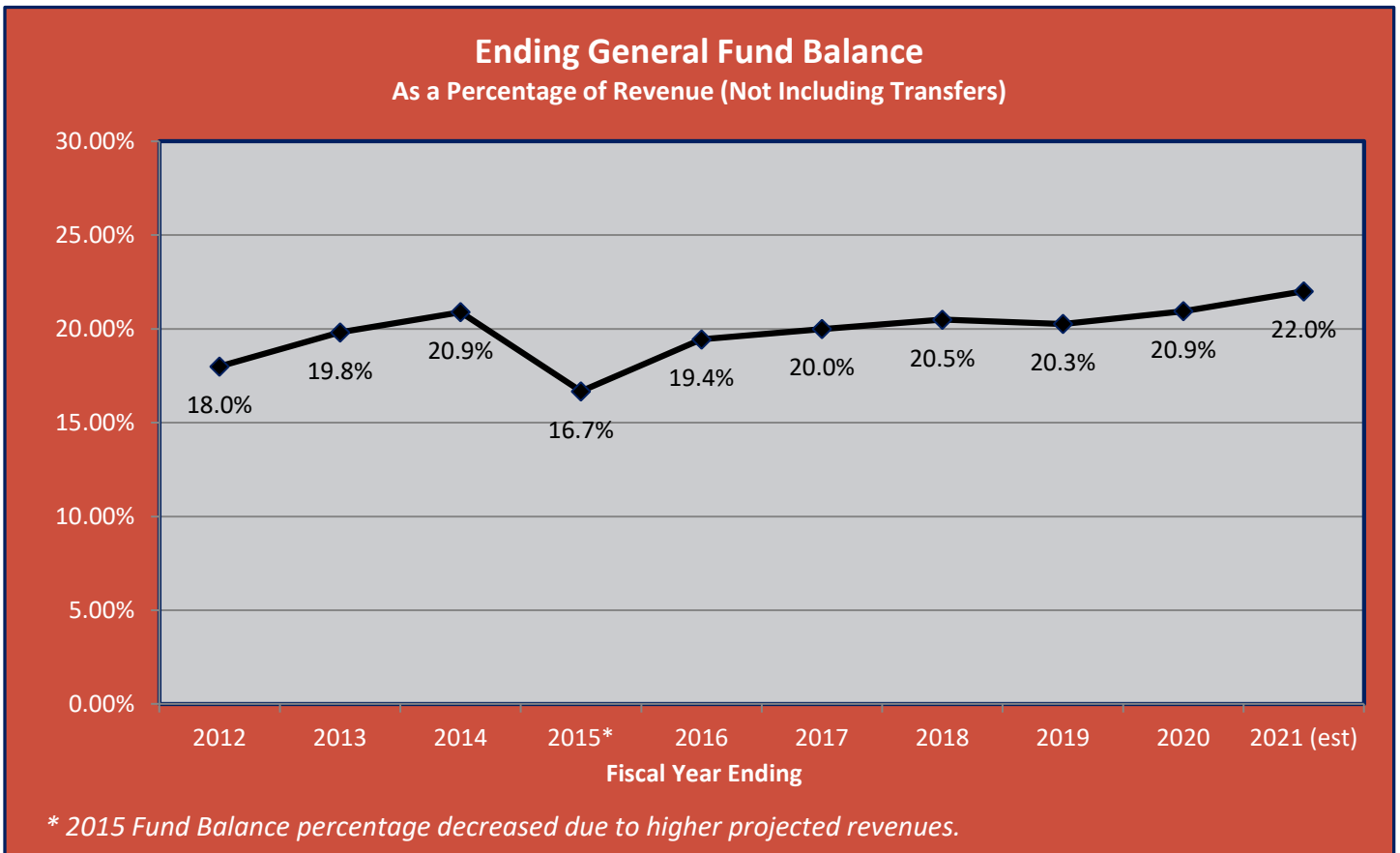
- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2021, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 35% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 35% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 35% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2020-2021 is estimated to be at 22% in the amount of \$11,213,272. The City will continue to build its reserve to the 35% maximum.



# Fund Balance Summary



ALL FUNDS						
	FY2020 Fund Balance	FY2021 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
<b>Governmental Funds</b>						
General Fund	14,297,477	14,656,382	51,506,762	(48,607,371)	(2,899,391)	14,565,382
Debt Service Fund	4,416,288	3,659,175	2,167,925	(6,237,225)	3,860,698	3,450,573*
Redevelopment Fund	20,161,698	15,590,316	11,235,000	(11,345,257)	(4,100,104)	11,379,955*
Capital Projects Fund	26,507,123	21,523,931	6,230,000	(9,287,212)	4,517,243	22,983,962
CDBG Fund	-	-	262,861	(262,861)	-	-
Storm Drain Fund	2,814,195	2,598,392	2,647,968	(1,953,373)	(460,595)	2,832,392
Municipal Building Authority	339,455	338,305	1,750	(2,118,366)	2,116,616	338,305
<b>Total Governmental Funds</b>	<b>68,536,236</b>	<b>58,275,502</b>	<b>74,052,266</b>	<b>(79,811,665)</b>	<b>3,034,467</b>	<b>55,550,570</b>
<b>Proprietary Funds</b>						
Water Operations Fund	20,455,363	22,940,372	22,430,930	(24,893,097)	195,832	20,674,037*
Mulligans	784,542	750,194	1,374,990	(1,544,058)	(469)	580,657*
Sanitation	5,023,706	4,189,276	4,404,704	(5,275,306)	(272)	3,318,402*
<b>Total Proprietary Funds</b>	<b>26,263,612</b>	<b>27,879,842</b>	<b>28,210,624</b>	<b>(31,712,461)</b>	<b>195,091</b>	<b>24,573,096</b>
<b>Total</b>	<b>94,799,848</b>	<b>86,155,344</b>	<b>102,262,890</b>	<b>(111,524,126)</b>	<b>3,229,558</b>	<b>80,123,666</b>

\* Debt Service fund balance is estimated to decrease largely due to increased debt service costs from the City's Special Assessment Bond.

\*Redevelopment fund balance is estimated to decrease largely due to the City implementing a new housing assistance program.

\*Water fund balance is estimated to decrease due to several planned capital projects.

\* Mulligans fund balanced is estimated to decrease due to several planned capital projects.

\*Sanitation fund balance is estimated to decrease largely due to several planned capital projects.

# All Funds Revenues & Expenditures



ALL FUNDS				
	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Financing Sources:</b>				
Taxes & Fees	34,365,065	35,621,806	36,267,655	38,447,507
Impact Fees	2,965,544	2,180,000	2,966,049	2,430,000
Area Increment	14,071,944	10,165,000	12,641,810	10,285,000
RDA Housing	1,377,411	950,000	1,000,322	950,000
Class C Road Funds	2,767,497	3,022,000	3,000,000	3,000,000
Local Transit Tax	1,449,820	1,300,000	1,844,203	1,400,000
Licenses & Permits	4,033,361	3,524,812	3,524,812	3,678,639
Intergovernmental Revenues & Fees	3,794,906	637,752	659,296	398,500
Charges for Services	38,275,870	35,519,079	39,715,211	37,230,054
Fines & Forfeitures	454,674	560,000	560,000	450,000
Special Assessments	2,991,348	2,151,675	1,919,808	2,155,775
Investment Earnings	2,255,775	942,900	1,071,339	420,900
Misc. Revenue	13,604,289	1,278,154	3,485,811	1,416,515
Transfers In & Use of Fund Balance	48,142,725	21,514,997	25,695,693	26,899,449
<b>Total Financing Sources</b>	<b>170,550,229</b>	<b>119,368,175</b>	<b>134,352,009</b>	<b>129,162,339</b>
<b>Financing Uses:</b>				
Wages & Benefits	36,268,527	41,031,540	40,043,667	44,149,905
Materials & Supplies	1,950,200	2,151,345	2,067,773	2,348,661
Operating Expenses	22,375,611	26,436,352	23,184,673	28,458,982
Debt Expenditures	13,099,874	8,895,082	7,799,287	10,572,266
Project Expenditures	33,461,356	24,610,531	29,809,308	25,994,312
Transfers Out & Contribution to Fund Balance	63,394,661	16,243,325	31,447,301	17,638,213
<b>Total Financing Uses</b>	<b>170,550,229</b>	<b>119,368,175</b>	<b>134,352,009</b>	<b>129,162,339</b>

# General Fund Summary



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>				
Sales Tax	16,546,021	17,085,329	18,035,163	19,658,328
Property Taxes	11,698,280	12,233,935	11,998,745	12,468,695
Franchise Taxes	4,732,258	4,791,029	4,791,029	4,886,850
Transient Room Tax	138,417	171,002	171,002	139,801
Cable TV Fees	456,299	474,028	469,988	484,088
Motor Vehicle Fees	793,790	866,483	801,728	809,745
Penalties & Interest	24,090	10,000	10,000	15,000
Licenses & Permits	4,033,361	3,524,812	3,524,812	3,678,639
Intergovernmental Revenues	2,446,886	396,435	396,435	398,500
Administration Fees	3,072,113	3,509,656	3,509,656	4,147,608
Charges for Services	3,544,998	3,499,446	3,499,446	3,029,508
Recreation Revenue	204,147	368,148	368,148	273,000
Fines and Forfeitures	454,674	560,000	560,000	450,000
Miscellaneous Revenue	1,930,479	1,052,000	1,206,320	1,067,000
<b>Total General Fund Revenue</b>	<b>50,075,813</b>	<b>48,542,303</b>	<b>49,342,472</b>	<b>51,506,762</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	47,968	507,869	757,869	507,869
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>47,968</b>	<b>507,869</b>	<b>757,869</b>	<b>507,869</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>50,123,781</b>	<b>49,050,172</b>	<b>50,100,341</b>	<b>52,014,631</b>
<b>EXPENDITURES</b>				
Wages and Benefits	32,388,072	37,267,407	36,224,570	39,791,860
Materials and Supplies	1,432,851	1,638,833	1,631,483	1,698,217
Operating Expenditures	5,272,655	6,790,071	6,797,421	7,117,294
<b>Total General Fund Expenditures</b>	<b>40,543,398</b>	<b>45,696,311</b>	<b>44,653,474</b>	<b>48,607,371</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	6,028,019	3,353,861	4,948,219	3,407,260
Contribution to Fund Balance	3,552,364	0	498,648	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>9,580,383</b>	<b>3,353,861</b>	<b>5,446,867</b>	<b>3,407,260</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>50,123,781</b>	<b>49,050,172</b>	<b>50,100,341</b>	<b>52,014,631</b>

# General Fund Revenues



	Prior Year Actual FY 19-20	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>			
Taxes			
Property Tax	11,698,280	11,998,745	12,468,695
Motor Vehicle Tax	793,790	801,728	809,745
Sales and Use Tax	16,546,021	18,035,163	19,658,328
Penalties and Interest	24,090	10,000	15,000
Telecommunications Tax	556,572	608,480	620,650
Energy Sales and Use Tax	4,175,686	4,182,549	4,266,200
Cable TV Franchise Tax	456,299	469,988	484,088
Transient Room Tax	138,417	171,002	139,801
<b>Total Taxes</b>	<b>34,389,155</b>	<b>36,277,655</b>	<b>38,462,507</b>
Licenses and Permits			
Building Permits	3,553,062	3,096,122	3,246,139
Business Licenses	186,571	182,955	190,000
Solid Waste License Fee	125,456	117,969	118,000
Miscellaneous	168,274	127,766	124,500
<b>Total Licenses and Permits</b>	<b>4,033,363</b>	<b>3,524,812</b>	<b>3,678,639</b>
Intergovernmental Revenues			
State and Federal Grants	2,381,803	340,435	338,500
Liquor Allotment	65,084	56,000	60,000
<b>Total Intergovernmental Revenues</b>	<b>2,446,887</b>	<b>396,435</b>	<b>398,500</b>
Charges for Service			
Ambulance Fees	2,335,061	2,355,000	1,989,658
Engineering Fees	72,190	35,962	39,000
Plan Check Fees	5,124	2,700	2,700
Zoning and Subdivision Fees	668,430	701,030	660,000
Cemetery Fees	229,782	195,000	195,000
Other Services	3,434,188	3,719,410	4,290,758
<b>Total Charges for Services</b>	<b>6,744,775</b>	<b>7,009,102</b>	<b>7,177,116</b>
<b>Fines and Forfeitures</b>	<b>454,674</b>	<b>560,000</b>	<b>450,000</b>
Miscellaneous Revenue			
Investment Earnings	1,104,320	1,104,320	1,000,000
Other Miscellaneous Revenue	902,639	470,148	340,000
<b>Total Miscellaneous Revenue</b>	<b>2,006,959</b>	<b>1,574,468</b>	<b>1,340,000</b>
<b>Total Revenue</b>	<b>50,075,813</b>	<b>49,342,472</b>	<b>51,506,762</b>

# General Fund Expenditures



	Prior Year Actual FY 19-20	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>EXPENDITURES</b>			
General Government			
General Administration	1,393,600	1,719,263	1,961,114
City Commerce	282,458	292,570	318,622
City Recorder	278,986	455,934	419,969
Finance	2,371,484	2,465,180	2,760,752
Human Resources	583,607	644,686	705,275
Office of the City Attorney	1,088,981	1,202,195	1,312,474
<b>Total General Government</b>	<b>5,999,116</b>	<b>6,779,828</b>	<b>7,478,206</b>
Administrative Services			
Administration	910,589	985,354	1,067,268
Recreation/Event Programs	952,239	1,071,488	1,172,630
Seniors	328,148	380,405	396,404
Facilities	1,440,962	1,457,322	1,411,405
Information Services	1,701,688	1,718,844	1,839,126
Information Center	419,744	431,566	452,357
Justice Court	530,364	608,520	659,367
Parks	2,572,959	2,752,039	3,043,044
Risk Management	773,214	833,127	864,045
<b>Total Administrative Services</b>	<b>9,629,907</b>	<b>10,238,665</b>	<b>10,905,646</b>
Development Services			
Building	1,649,712	1,612,670	1,697,347
Engineering	2,359,122	2,448,182	2,589,747
Planning	784,567	823,381	911,154
<b>Total Development Services</b>	<b>4,793,401</b>	<b>4,884,233</b>	<b>5,198,248</b>
Public Works			
Administration	764,201	762,155	807,597
Cemetery	295,927	313,471	341,444
Fleet	1,288,622	1,119,485	1,194,531
Street Lighting	356,249	337,066	405,407
Streets	1,205,351	1,594,008	1,713,040
<b>Total Public Works</b>	<b>3,910,350</b>	<b>4,126,185</b>	<b>4,462,019</b>
Public Safety			
Fire	7,666,492	8,878,438	10,183,401
Police & Animal Control	8,544,132	9,746,125	10,379,851
<b>Total Public Safety</b>	<b>16,210,624</b>	<b>18,624,563</b>	<b>20,563,252</b>
<b>Total Expenditures</b>	<b>40,543,398</b>	<b>44,653,474</b>	<b>48,607,371</b>



## Office of the City Manager

The Office of the City Manager provides professional leadership and management to Strategic Services, Human Resources, Finance, City Commerce and the City Recorder’s Office.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Executive & Mayor	\$1,755,177	5	64
2. Human Resources	\$705,275	4	66
3. Finance	\$2,760,752	20	68
4. City Commerce	\$318,622	2	70
5. City Recorder	\$419,969	2	72
<b>TOTAL EXPENDITURES</b>	<b>\$5,959,795</b>	<b>33</b>	



## Department Purpose

South Jordan operates under a Manager form of Government, by Ordinance, and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the City Manager and Mayor's budget.




### CORE PROGRAMS

1. Budget & Finance Accountability
2. Operational Excellence
3. Policy Development
4. Strategic Planning
5. Inter-governmental Liaison
6. Boards & Commissions
7. Community Development Block Grant Administration

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Engaged Community	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Maintain a 75% or higher rating on effective communication with residents <i>(source: Annual Community Survey)</i>	73%	73%	75%
	EC-4 FOSTERS a feeling of community pride, acceptance of others, and a sense of shared responsibility	Increase approval rating of the Mayor & City Council to 65% <i>(source: Annual Community Survey)</i>	51%	56%	60%
Fiscally Responsible Governance	<u>FRG-3 Resource Alignment</u> PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain a 78% or higher rating of City service for resident tax dollar <i>(source: Annual Community Survey)</i>	75%	75%	78%
	<u>FRG-6 Vision &amp; Planning</u> SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.	Increase resident rating indicating that South Jordan is headed in the right direction to 65% <i>(source: Annual Community Survey)</i>	58%	61%	63%

### Executive at a Glance:

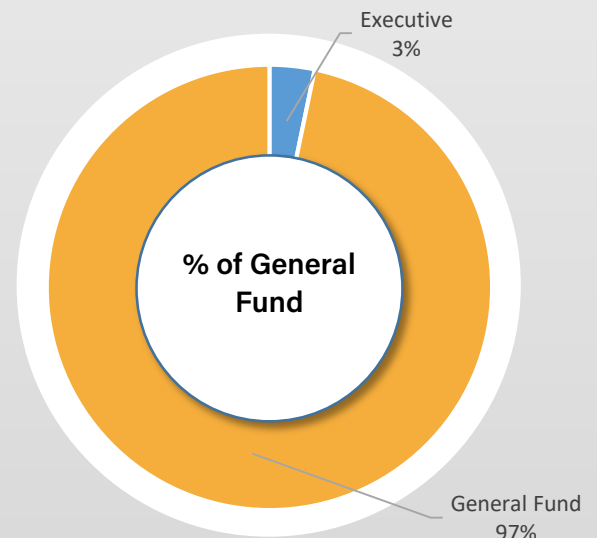
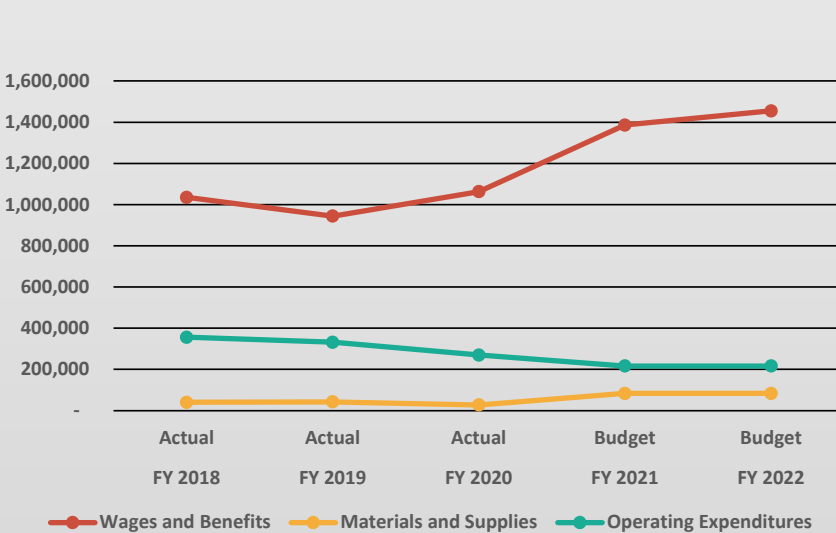
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$1,755,177		<b>Full-Time Employees:</b> 5
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Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
City Manager	1	1	1	1
Assistant to the City Manager	0	1	1	1
Assistant City Manager	1	1	1	1
Executive Assistant	1	1	1	1
Strategic Services Director	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	1,063,122	1,386,343	1,213,018	1,454,869
Materials and Supplies	27,749	83,846	83,846	83,846
Operating Expenditures	269,578	216,462	216,462	216,462
<b>Total Executive &amp; Mayor</b>	<b>1,360,449</b>	<b>1,686,651</b>	<b>1,513,326</b>	<b>1,755,177</b>





## Department Purpose

The Human Resources division provides a variety of support to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.




### CORE PROGRAMS

1. City Leadership Training
2. Employee Handbook Development & Maintenance
3. Employment Verification & Background Checks
4. Federal and State
5. Law Compliance & Reporting
6. Employee Recruitment & Selection
7. Benefits Management
8. Employee Leave Management
9. Employee Recognition

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	FRG-1 Workforce ATTRACTS, motivates, develops and retains a high-quality, engaged and productive workforce	Increase the annual percentage of employees who pass probation to greater than 95%	94.1%	95%	95.5%
		Increase the annual percentage of employees engaged in the workforce to greater than 50% (source: annual community survey)	52%	50%	50%
		Increase the average applicants per hire ratio to 4:1	7.62	4	4
		Maintain annual percentage of employees participating in the Tuition Reimbursement program at 5%	9.5%	5%	5%

### Human Resources at a Glance:

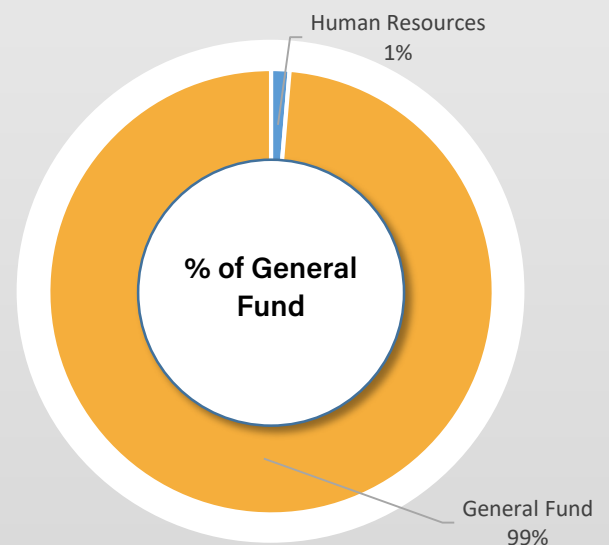
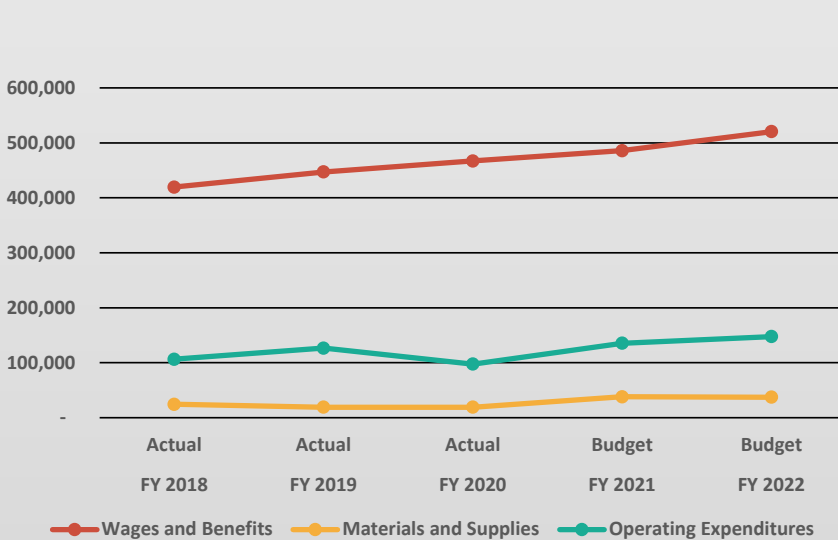
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$705,275		<b>Full-Time Employees:</b> 4
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Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
Human Resource Director	1	1	1	1
Human Relations Manager	1	1	1	1
HR Generalist	2	2	2	2
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	467,118	485,963	471,349	520,516
Materials and Supplies	18,999	37,982	37,982	37,182
Operating Expenditures	97,490	135,355	135,355	147,577
<b>Total Human Resources</b>	<b>583,607</b>	<b>659,300</b>	<b>644,686</b>	<b>705,275</b>





## Department Purpose

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (CAFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).



### CORE PROGRAMS

1. Budget Development
2. External Audit
3. Debt Management
4. Internal Audit, Internal Controls & Policy Analysis
5. CAFR Preparation
6. Accounts Payable
7. Cash Investment Management
8. General Ledger Maintenance
9. Payroll Processing & Reporting
10. RFP and Bid Management
11. Budget Analysis and Forecasting
12. Utility Work Orders

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Increase the number of utility billing payments taken through the City's online payment portal by 3% each year	56% or 129,228 online payments	3% increase over the prior year or increase the number of online payments by 3,877	3% increase over the prior year or increase the number of online payments by 3,994
		Increase the number of vendors paid via electronic file transfer (EFT) by 3% each year	27% or 2,023 EFT Payments	3% increase in EFT payments over prior year	3% increase in EFT payments over prior year
Sustainable Growth	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Increase the number of active accounts signed up for paperless billing by 3% each year	7,798	3% increase over prior year or increase by approximately 234 sign ups	3% increase over prior year or increase by approximately 241 sign ups

### Finance at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$2,760,752		<b>Full-Time Employees:</b> 20
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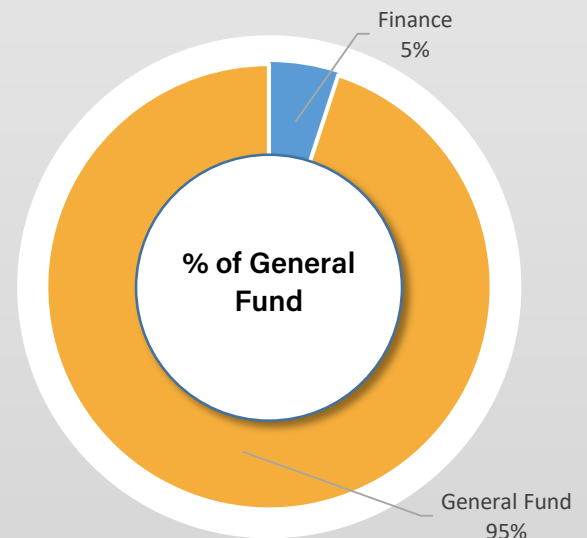
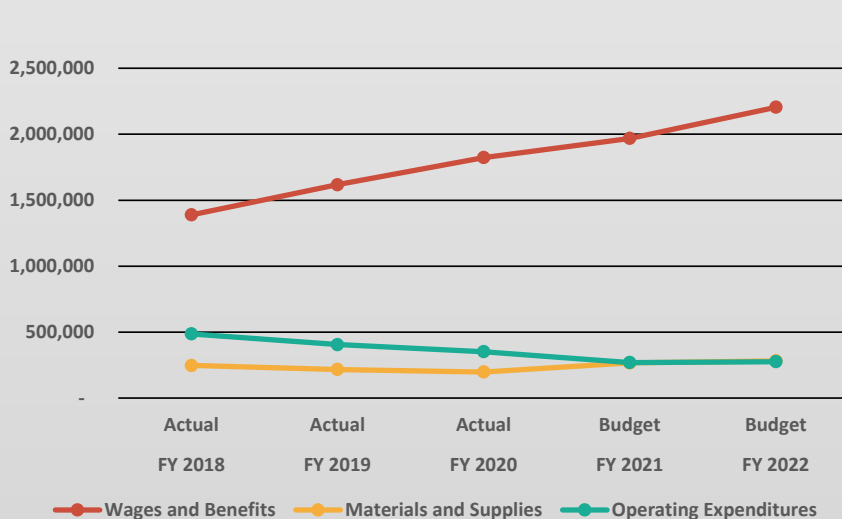


Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Chief Financial Officer	1	1	1	1
Associate Director of Finance	1	1	2	2
Assistant Controller	1	1	0	0
City Treasurer	1	1	1	1
Purchasing Coordinator	1	1	1	1
Project Accountant	1	1	1	1
Accounting Technician	1	1	1	1
Accounts Payable Technician	1	1	1	1
Finance Specialist	1	1	1	1
Accountant (I, II)	3	3	3	3
Billing Manager	1	1	1	1
Billing Lead	1	1	1	1
Billing Clerk	3	3	3	4
Utility Master System Lead	1	1	1	1
Utility Master System Technician	0	0	0	1
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>20</b>

(1) A Billing Clerk position was upgraded to full time due to increased workload.  
 (2) A new Utility Metering Technician position was added due to increased workload.

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	1,823,314	1,968,966	1,931,180	2,204,752
Materials and Supplies	196,876	265,175	265,175	281,175
Operating Expenditures	351,294	268,825	268,825	274,825
<b>Total Finance</b>	<b>2,371,484</b>	<b>2,502,966</b>	<b>2,465,180</b>	<b>2,760,752</b>





## Department Purpose

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.




### CORE PROGRAMS

1. Business Licensing
2. Business Expansion (non-Redevelopment Agency)
3. Business Recruitment (non-Redevelopment Agency)
4. Business Retention (non-Redevelopment Agency)

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Economic Development	ED-1 EXPANDS, ATTRACTS and RETAINS a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment	Increase annual new business licenses issued by 1% each year	211	213	215
		Maintain annual active business licenses at 1,183	1,203	1,183	1,183
	ED-2 PROMOTES the community as a safe, attractive and quality place to live, work and play	Increase annual number of employees employed within South Jordan by 3% each year	28,318	29,082	29,867
	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual business license renewals at 1,082	1,104	1,082	1,082
		Maintain annual business licenses closed at 129	129	129	129

### City Commerce at a Glance:

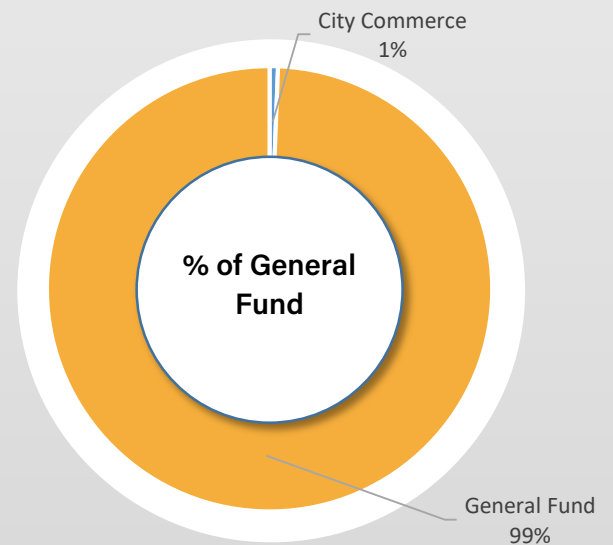
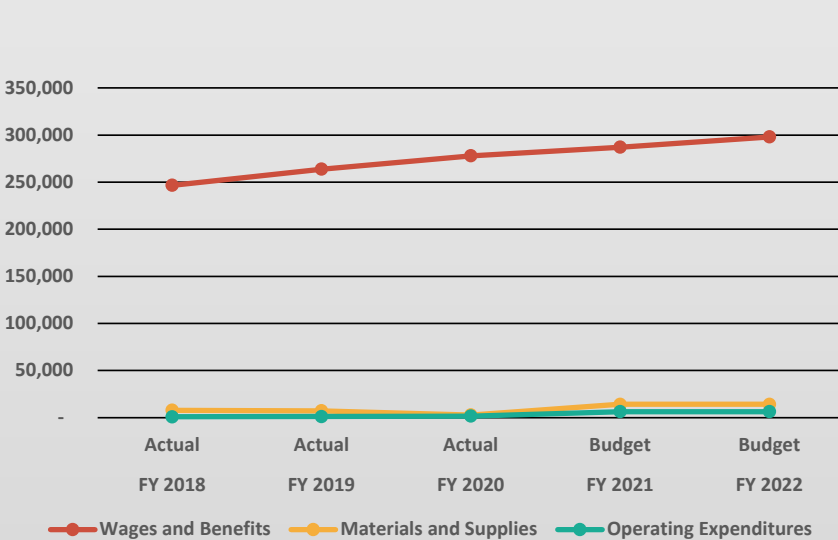
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$318,622		<b>Full-Time Employees:</b> 2
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Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
City Commerce Director	1	1	1	1
Executive Assistant	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	278,054	287,206	271,970	298,022
Materials and Supplies	2,776	14,210	14,210	14,210
Operating Expenditures	1,628	6,390	6,390	6,390
<b>Total City Commerce &amp; Sustainability</b>	<b>282,458</b>	<b>307,806</b>	<b>292,570</b>	<b>318,622</b>





## Department Purpose

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.




### CORE PROGRAMS

1. Planning Commission Support
2. Records Management
3. City Council Support
4. Redevelopment Agency, Advisory Boards,
5. Committee Support
6. Government Records Management Act (GRAMA) Requests
7. Municipal Code
8. Record Retention
9. Municipal Election

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Maintain 100% of GRAMA requests responded to by the City Recorder to no later than 10 business days, or 5 business days if a request benefits the public rather than the requesting individual (63G-2-204(3)(a))	100%	100%	100%

### City Recorder at a Glance:

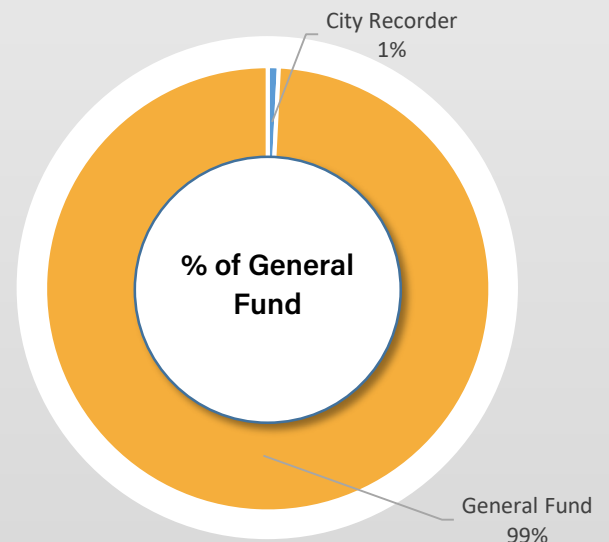
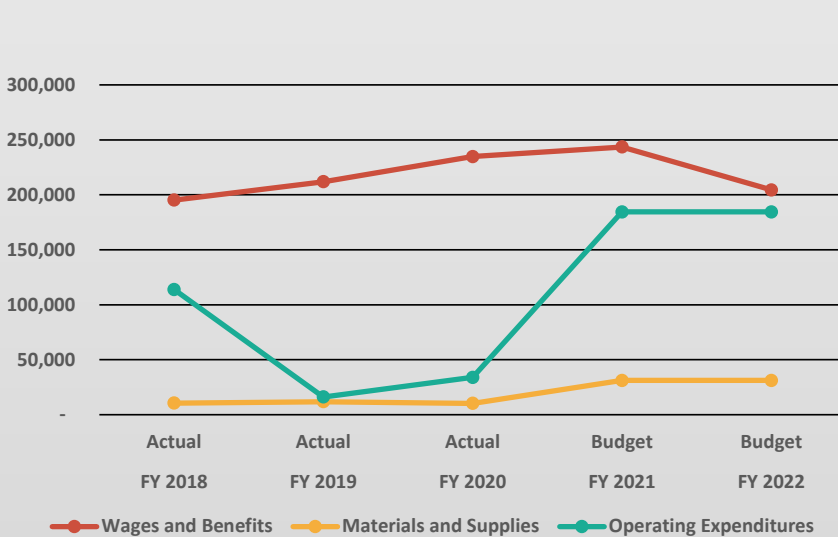
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$419,969		<b>Full-Time Employees:</b> 2
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Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
City Recorder	1	1	1	1
Deputy City Recorder	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	234,852	243,635	240,404	204,439
Materials and Supplies	10,272	31,050	31,050	31,050
Operating Expenditures	33,862	184,480	184,480	184,480
<b>Total City Recorder</b>	<b>278,986</b>	<b>459,165</b>	<b>455,934</b>	<b>419,969</b>





# Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Development Services, Fire Services, Public Works and Police Services.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Assistant City Manager	\$205,937	0	75
2. Administrative Services	\$10,905,646	76	77
3. Development Services	\$4,287,094	33	100
4. Planning	\$911,154	7	105
5. Fire Services	\$10,183,401	80	108
6. Police Services	\$10,379,851	81	111
7. Public Works	\$4,462,019	33	114
<b>TOTAL EXPENDITURES</b>	<b>\$41,335,102</b>	<b>310</b>	

## Department Purpose

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.




**CORE PROGRAMS**

1. Provide Leadership to City Operations
2. Budget/Finance Accountability
3. Operational Excellence
4. Policy Development

## Performance Measures

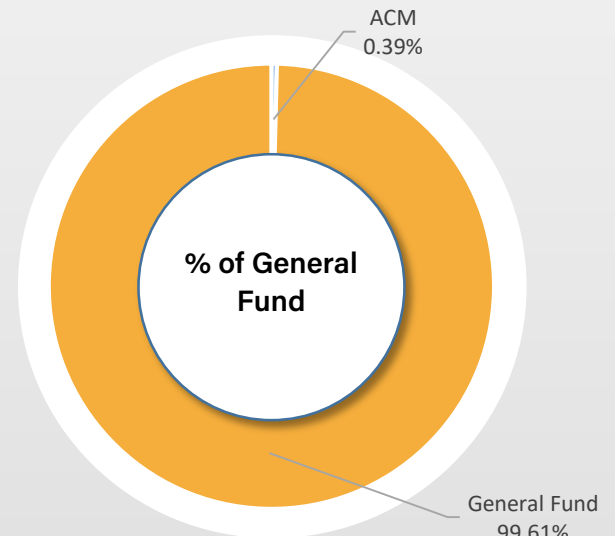
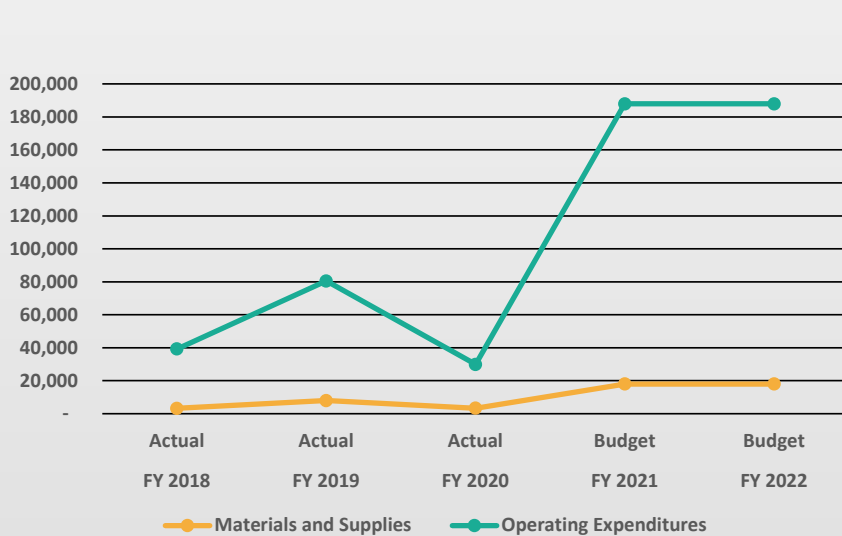
Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Community Safe	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health and well-being	Maintain a 85% or higher rating on providing a safe community <i>(source: Annual Community Survey)</i>	88%	80%	88%
Economic Development	ED-3 ENHANCES a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges	Maintain a 75% or higher rating on promoting commercial and residential growth to improve the City's economy <i>(source: Annual Community Survey)</i>	73%	69%	75%
Sustainable Growth	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain a 75% or higher rating on planning for the long-term needs of a growing community <i>(source: Annual Community Survey)</i>	60%	70%	75%

### ACM at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$205,937		<b>Full-Time Employees:</b> 0
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## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	0	0	0	0
Materials and Supplies	3,262	17,963	17,963	17,963
Operating Expenditures	29,889	187,974	187,974	187,974
<b>Total Assistant City Manager</b>	<b>33,151</b>	<b>205,937</b>	<b>205,937</b>	<b>205,937</b>





# Administrative Services

The Administrative Services department provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors and Mulligans.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Administrative Services	\$642,059	4	78
2. Emergency/Risk Management	\$864,045	2	80
3. Communications/Media/Marketing	\$425,209	3	82
4. Information Services	\$1,839,126	10	84
5. Court	\$659,367	5	86
6. Information Center	\$452,357	6	88
6. Recreation/Event Programs	\$1,129,948	6	90
6. Parks	\$3,043,044	26	92
7. Gale Center	\$42,682	0	94
8. Facilities	\$1,411,405	9	96
9. Seniors	\$396,404	5	98
<b>TOTAL EXPENDITURES</b>	<b>\$10,905,646</b>	<b>76</b>	



## Department Purpose

Administrative Services provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors and Mulligans.




### CORE PROGRAMS

1. Department Strategic Planning
2. Division Operations Support

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Engaged Community	EC-3 PROVIDES opportunities to engage and serve, informing and involving the community through a variety of methods	Maintain a 85% or higher rating on providing opportunities to participate in city events, programs, and activities <i>(source: Community Survey)</i>	83%	80%	85%
Desirable Amenities & Open Space	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain a 80% or higher rating on creating accessible parks, trails, recreation, and open spaces <i>(source: Community Survey)</i>	79%	76%	80%

### Admin Services at a Glance:

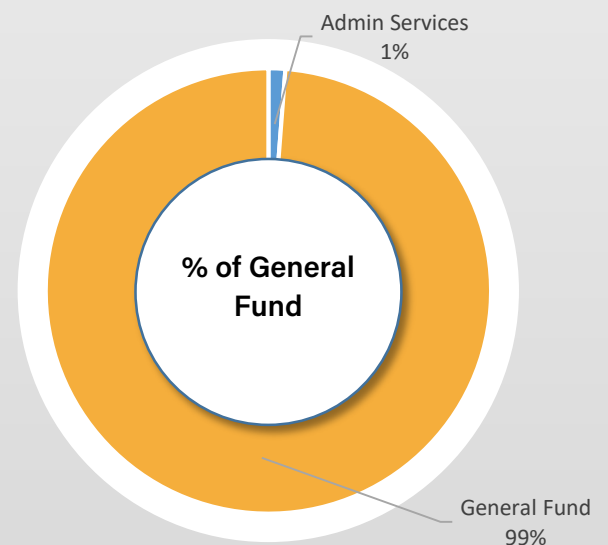
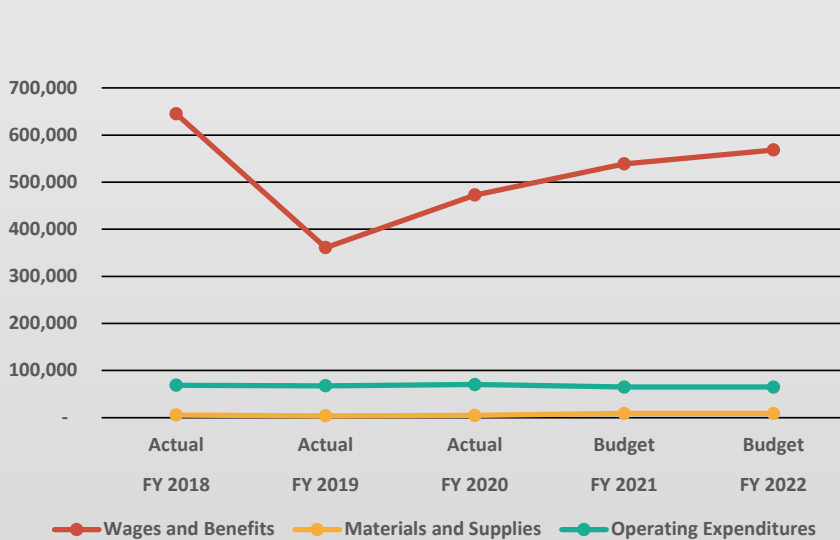
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$642,059		<b>Full-Time Employees:</b> 4
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Director of Administrative Services	1	1	1	1
Associate Director of Parks	1	1	1	1
Associate Director of Recreation	0	1	1	1
Parks & Recreation Admin Assistant	1	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	472,576	538,732	518,075	568,484
Materials and Supplies	4,680	8,800	8,800	8,800
Operating Expenditures	70,111	64,775	64,775	64,775
<b>Total Administrative Services</b>	<b>547,367</b>	<b>612,307</b>	<b>591,650</b>	<b>642,059</b>





## Department Purpose




Emergency/Risk Management exists to encourage, develop and maintain a safe workplace and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. It is also responsible for coordinating the City's emergency management efforts and works with all levels of government and various volunteer organizations to assist and protect the residents from the effects of disasters, both natural and man-made.



## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve or maintain a Workers Compensation rating below 1.0	0.88	1.0	1.0
		Obtain a liability insurance inspection (URMMA) result of 99% or greater	99%	99%	99%

### Emergency/Risk at a Glance:

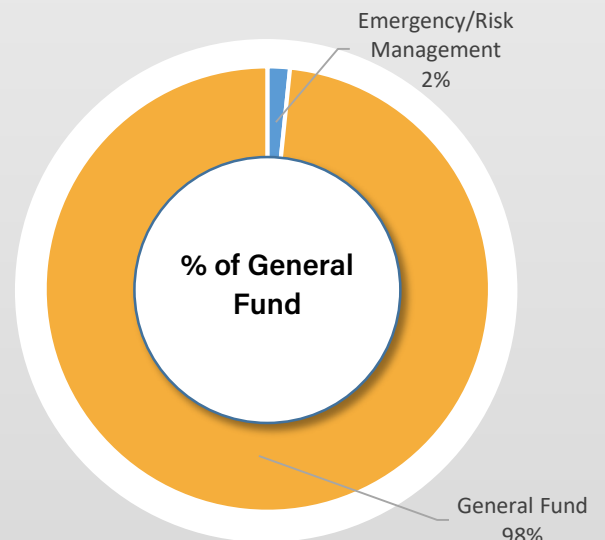
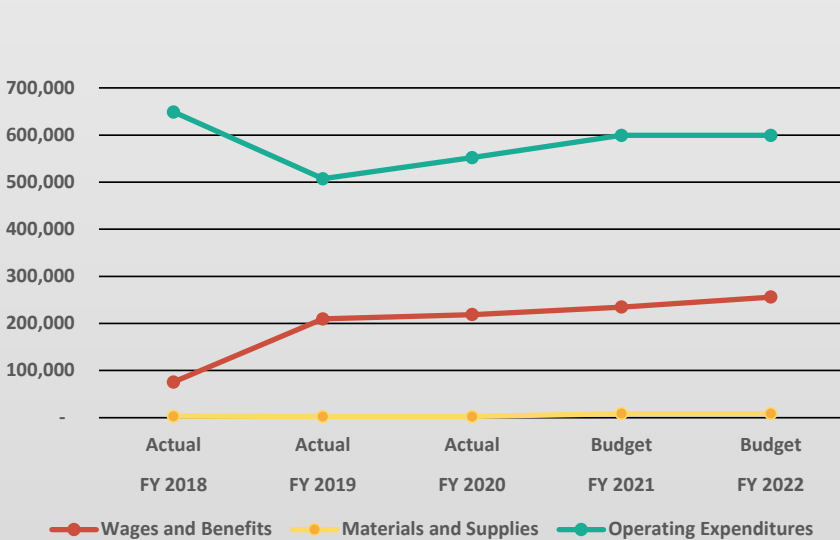
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$864,045		<b>Full-Time Employees:</b> 2
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Risk Management Analyst	1	1	1	1
Emergency/Safety Manager	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	218,743	234,604	225,181	256,099
Materials and Supplies	2,426	8,600	8,600	8,600
Operating Expenditures	552,045	599,346	599,346	599,346
<b>Total Emergency/Risk Management</b>	<b>773,214</b>	<b>842,550</b>	<b>833,127</b>	<b>864,045</b>





## Department Purpose

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.




### CORE PROGRAMS

1. Community Outreach
2. Special Events
3. Social Media
4. Public Information Officer
5. Branding
6. Broadcasting
7. Leisure Guide
8. Recreation
9. Program Content Marketing
9. Community Outreach (Focus Newsletter)

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Engaged Community	EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members	Increase annual number of residents registered for Reverse 911 by 9% each year	6,718	7,389	8,127
		Increase annual number of City Facebook Page followers by 9% each year	4,359	4,800	5,280

### Communications at a Glance:

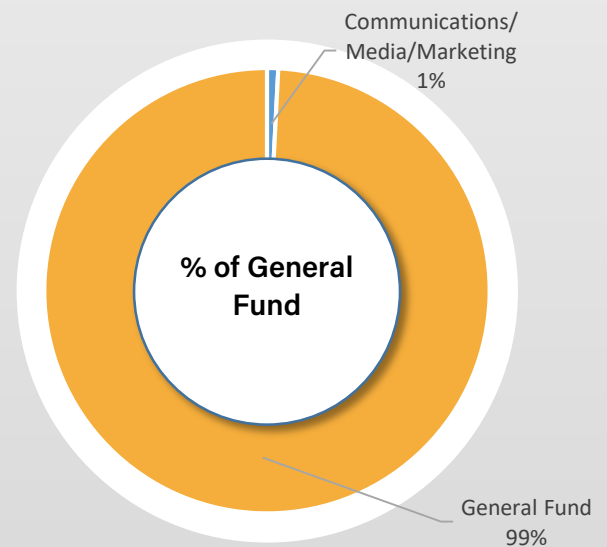
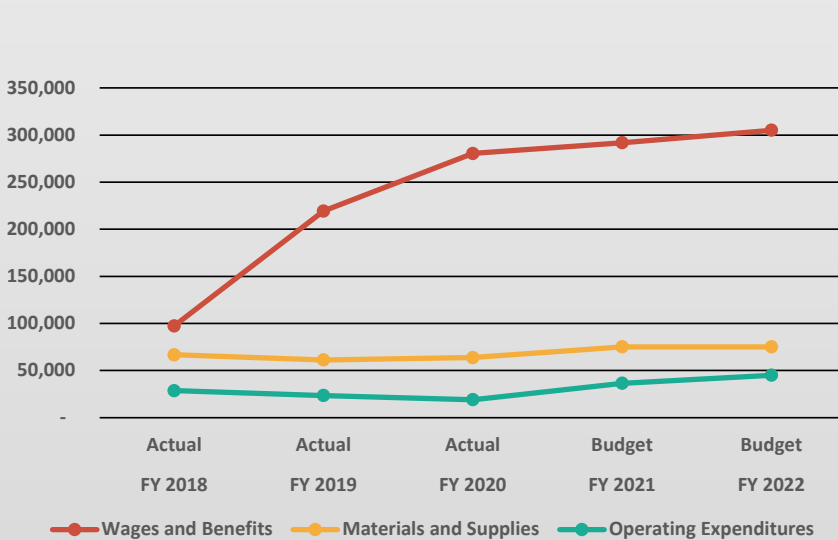
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$425,209		<b>Full-Time Employees:</b> 3
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Communications Manager	1	1	1	1
Communications Specialist	1	1	1	1
Marketing Specialist	1	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	280,470	291,939	282,098	305,103
Materials and Supplies	63,795	75,106	75,106	75,106
Operating Expenditures	18,957	36,500	36,500	45,000
<b>Total Communications/Media</b>	<b>363,222</b>	<b>403,545</b>	<b>393,704</b>	<b>425,209</b>





## Department Purpose

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.




### CORE PROGRAMS

1. Geographical Information Services (GIS)
2. Software Purchase & Disposition
3. Software Maintenance
4. Data Management -
5. Backup Audio & Video System Operations & Maintenance
6. User Interface/ Maintenance & Disposition
7. Data Management

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	<u>FRG-3 Resource Alignment</u> PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain a 85% or higher rating on employee IT requests fixed within 2 days	n/a	85%	85%

### Information Services at a Glance:

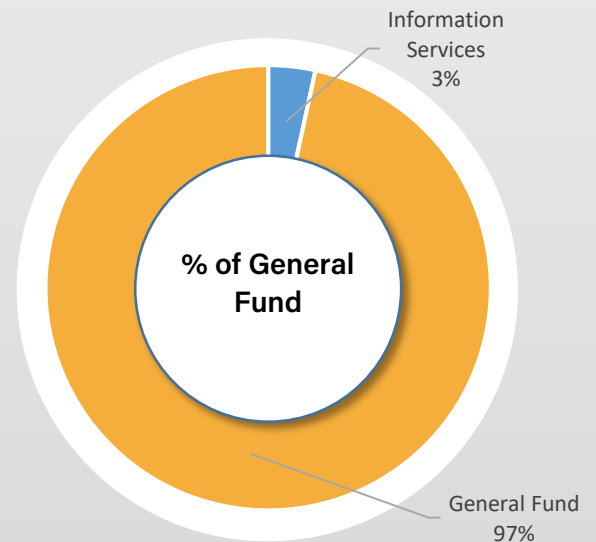
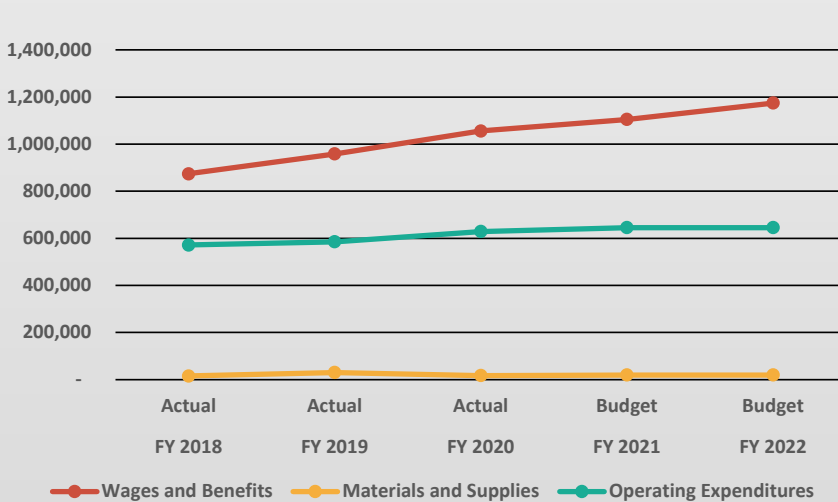
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$1,839,126		<b>Full-Time Employees:</b> 10
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Chief Technology Director	1	1	1	1
Lan/Web Developer	1	1	1	1
Senior IS Technician	1	1	1	1
IS Technician	2	2	2	2
GIS Coordinator	1	1	1	1
GIS Specialist	2	2	1	1
Systems Administrator	2	2	2	2
Database Specialist	0	0	1	1
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

## Summary of Expenditures By Category

	<b>FY 19-20 Actual</b>	<b>FY 20-21 Adopted</b>	<b>FY 20-21 Estimated Actual</b>	<b>FY 21-22 Proposed</b>
Wages and Benefits	1,055,720	1,104,815	1,054,126	1,174,408
Materials and Supplies	17,017	19,540	19,540	19,540
Operating Expenditures	628,951	645,178	645,178	645,178
<b>Total Information Services</b>	<b>1,701,688</b>	<b>1,769,533</b>	<b>1,718,844</b>	<b>1,839,126</b>





## Department Purpose

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.




**CORE PROGRAMS**

1. Manage Court Funds
2. Court Security
3. Prisoner Management
4. Judicial Actions
5. Court Process Service
6. Records Management

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Balanced Regulatory Environment	BRE-4 ENFORCES ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community	Maintain a 95% or higher rating on time to disposition small claims (Utah Judicial Council standard is 9 months)	99%	95%	95%
		Maintain a 95% or higher rating on time to disposition for traffic (Utah Judicial Council standard is 3 months)	97%	95%	95%
		Maintain a 95% or higher rating on time to disposition for criminal (Utah Judicial Council standard is 6 months)	91%	95%	95%

### Court at a Glance:

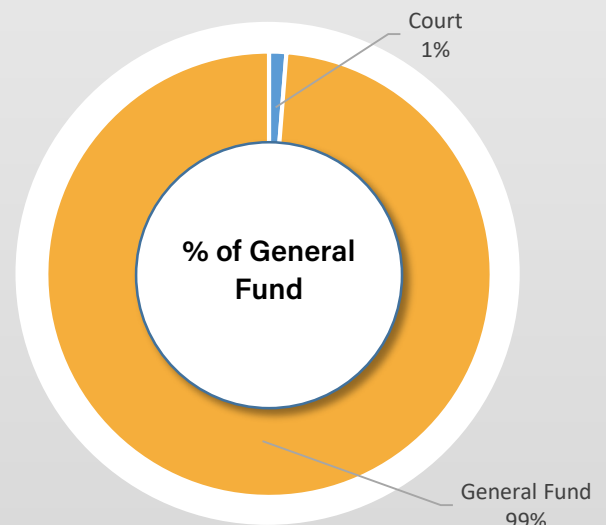
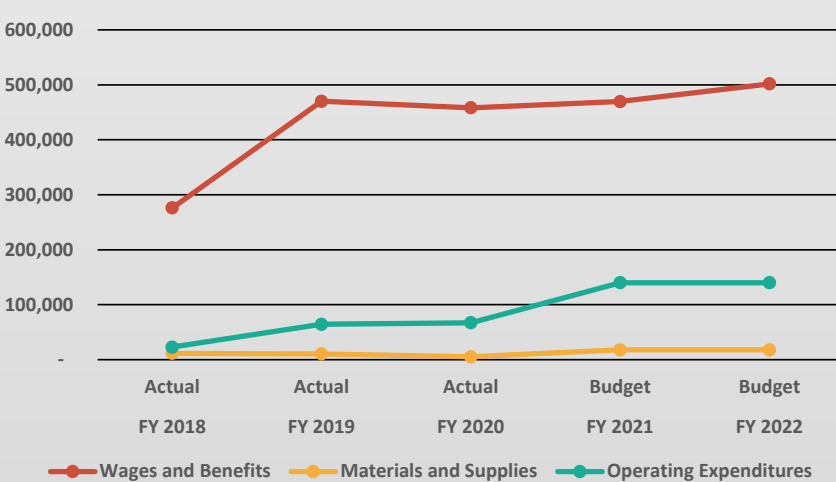
	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$659,367		<b>Full-Time Employees:</b> 5
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Judge	1	1	1	1
Justice Court Administrator	1	1	1	1
Justice Court Clerk	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	458,282	469,805	450,950	501,797
Materials and Supplies	5,084	17,559	17,559	17,559
Operating Expenditures	66,998	140,011	140,011	140,011
<b>Total Court</b>	<b>530,364</b>	<b>627,375</b>	<b>608,520</b>	<b>659,367</b>





## Department Purpose

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

**CORE PROGRAMS**

<ol style="list-style-type: none"> <li>1. E-Payments</li> <li>2. Department Support</li> <li>3. Mail Processing</li> <li>4. Service Request Processing</li> <li>5. Dog Licensing</li> <li>6. New Resident Orientations</li> <li>7. Delinquent</li> </ol>	<ol style="list-style-type: none"> <li>Account Support</li> <li>8. Final Utility Account Assessments</li> <li>9. Business Licensing Support</li> <li>10. Information Management</li> </ol>
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## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Engaged Community	EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members	Maintain 10% or less percentage for calls to information center agents that are not answered	11.5%	10%	10%
	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Maintain call volume to information center at 12,000 calls per month as the City grows through improving website services and forms	12,663	12,000	12,000

### Information Center at a Glance:

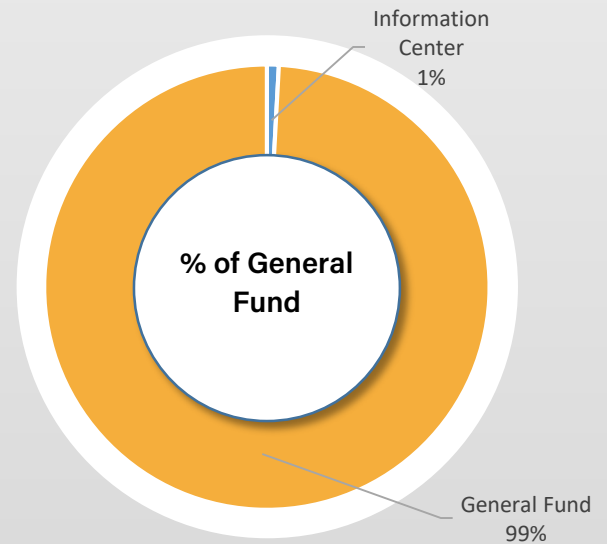
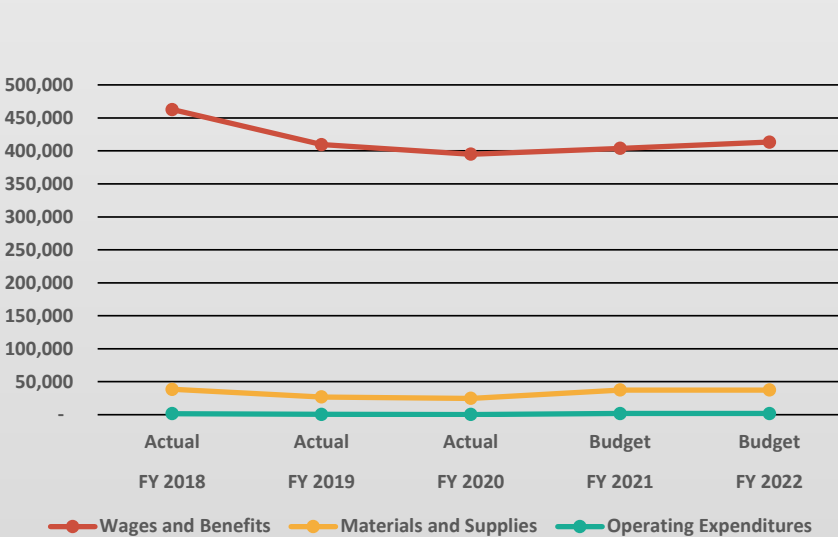
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$452,357		<b>Full-Time Employees:</b> 6
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Information Center Agents	5	5	5	5
Information Center Lead	1	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

Summary of Expenditures By Category

	<b>FY 19-20 Actual</b>	<b>FY 20-21 Adopted</b>	<b>FY 20-21 Estimated Actual</b>	<b>FY 21-22 Proposed</b>
Wages and Benefits	395,097	403,918	392,591	413,382
Materials and Supplies	24,550	37,375	37,375	37,375
Operating Expenditures	97	1,600	1,600	1,600
<b>Total Information Center</b>	<b>419,744</b>	<b>442,893</b>	<b>431,566</b>	<b>452,357</b>





## Department Purpose

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.




### CORE PROGRAMS

1. Grants Giving & Management
2. Public Art Displays, Contest & Events
3. Arts at the Gale
4. Literary Contest
5. SoJo Summer Fest
6. Volunteer Coordination
7. Historical Committee
8. Youth Council
9. Holiday Events
10. Summer Events & Promotions
11. Farmers Market
12. South Jordan City Parade Float

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Recreation Programs <i>(source: Annual Community Survey)</i>	77%	79%	80%
		Increase annual number of registered participants in City Arts programs by 1% each year	217	200	500
Engaged Community	EC-4 FOSTERS a feeling of community pride, acceptance of others and a shared responsibility	Maintain 82% or higher rating for Community Events <i>(source: Annual Community Survey)</i>	79%	80%	82%

### Rec/Event Programs at a Glance:

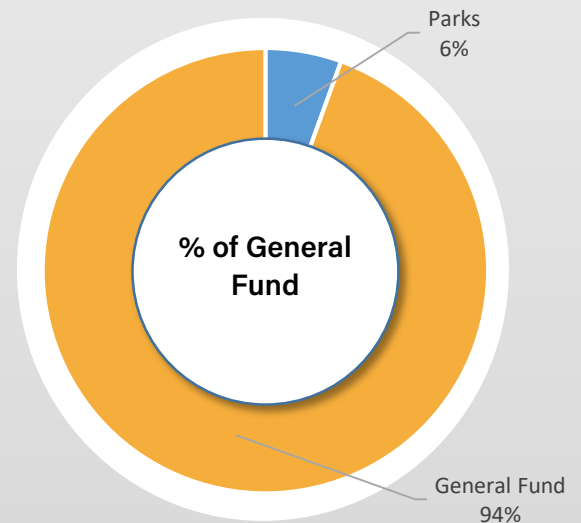
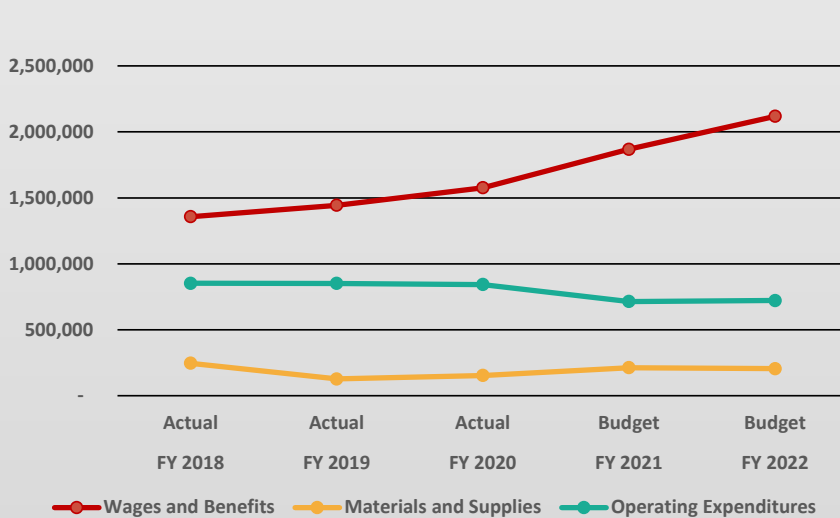
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$1,129,948		<b>Full-Time Employees:</b> 6
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Program Coordinator	4	3	2	2
Special Events Coordinator	1	1	1	1
Museum Curator	0	1	1	1
Arts Program Coordinator	0	0	1	1
Recreation Program Supervisor	0	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	518,161	531,376	486,428	562,820
Materials and Supplies	10,982	12,115	12,115	12,115
Operating Expenditures	394,006	530,263	530,263	555,013
<b>Total Recreation/Event Programs</b>	<b>923,149</b>	<b>1,073,754</b>	<b>1,028,806</b>	<b>1,129,948</b>





## Department Purpose

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items: playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, pickleball courts and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

### CORE PROGRAMS

<ol style="list-style-type: none"> <li>1. Parks Maintenance</li> <li>2. Parks Planning</li> <li>3. Tree Management &amp; Maintenance</li> <li>4. Snow Plowing</li> <li>5. Trails &amp; Open Space Maintenance</li> <li>6. Arbor Day</li> </ol>	<ol style="list-style-type: none"> <li>7. Celebration/Tree Planting Events</li> <li>8. Event Support</li> <li>9. Streetscape Maintenance</li> <li>10. Holiday Lights</li> </ol>
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## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 82% or higher rating for Parks & Open Space <i>(source: Annual Community Survey)</i>	78%	81%	82%

### Parks at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$3,043,044		<b>Full-Time Employees:</b> 26
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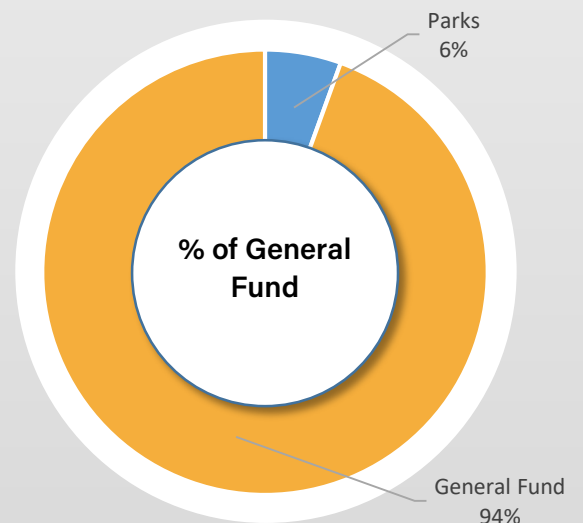
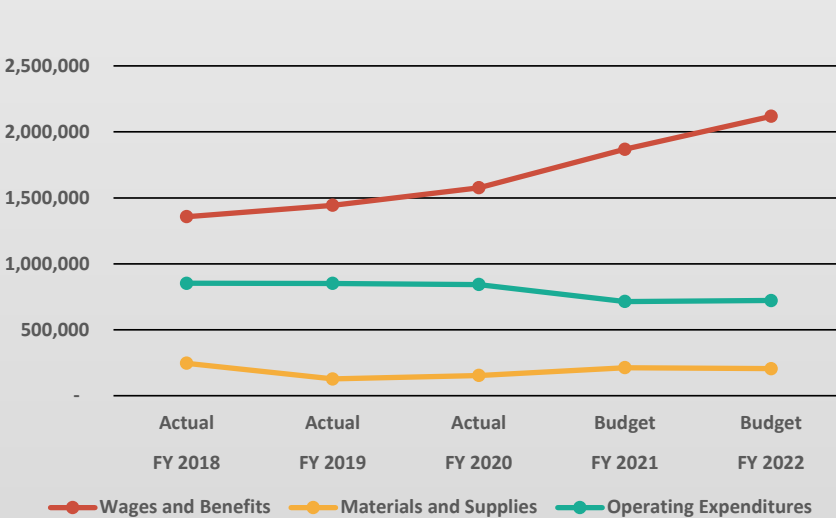


Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
Parks Manager	1	1	1	1
Urban Forestry/Open Space Coordinator	1	1	1	1
Parks Maintenance Lead Worker	3	3	3	3
Parks Maintenance Worker	15	18	19	21
<b>TOTAL</b>	<b>20</b>	<b>23</b>	<b>24</b>	<b>26</b>

(1) The City continues to add 10 to 15 acres of park area every year. In order to maintain the level of service required by our residents the City adds few employees each year based on available funding. For FY 21-22 two new Parks Maintenance Worker positions were added.

### Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	1,576,910	1,868,300	1,827,233	2,118,238
Materials and Supplies	153,153	211,431	204,081	204,081
Operating Expenditures	842,896	713,375	720,725	720,725
<b>Total Parks</b>	<b>2,572,959</b>	<b>2,793,106</b>	<b>2,752,039</b>	<b>3,043,044</b>





## Department Purpose

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

**CORE PROGRAMS**

1. Auditorium Maintenance and Rental
2. Exhibit Maintenance, Preservation and Development
3. Volunteer Management and Coordination
4. Terrific Tuesday's Education Program
5. Gale Center Activities

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Increase annual number of total visits to 6,000	3,717	500	6,000

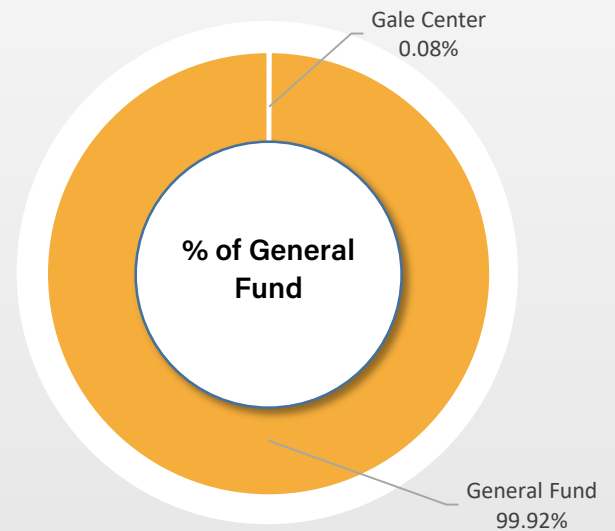
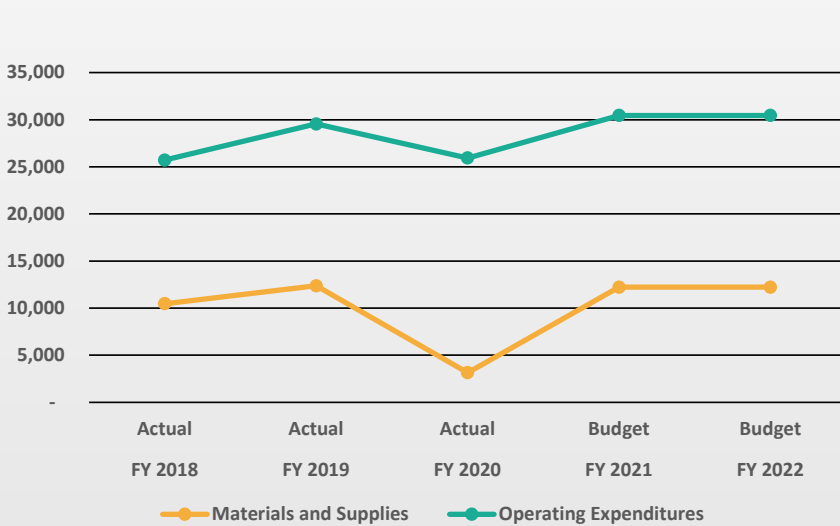
### Gale Center at a Glance:

	<b>Location:</b> Gale Center 10300 S. Beckstead Ln.		<b>FY 2021-22 Budget:</b> \$42,682		<b>Full-Time Employees:</b> 0
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## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	0	0	0	0
Materials and Supplies	3,145	12,220	12,220	12,220
Operating Expenditures	25,945	30,462	30,462	30,462
<b>Total Gale Center</b>	<b>29,090</b>	<b>42,682</b>	<b>42,682</b>	<b>42,682</b>



Gale Center of History & Culture



## Department Purpose

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.




### CORE PROGRAMS

1. Oquirrh Shadows Park Splash Pad Maintenance
2. Preventive Facility Maintenance
3. Work Orders
4. Facility Maintenance Data Management
5. Building
6. Electrical, Mechanical and HVAC Systems Repair and Maintenance
7. Custodial Services

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 80% or higher percentage of service requests completed within 3 days	n/a	80%	80%

### Facilities at a Glance:

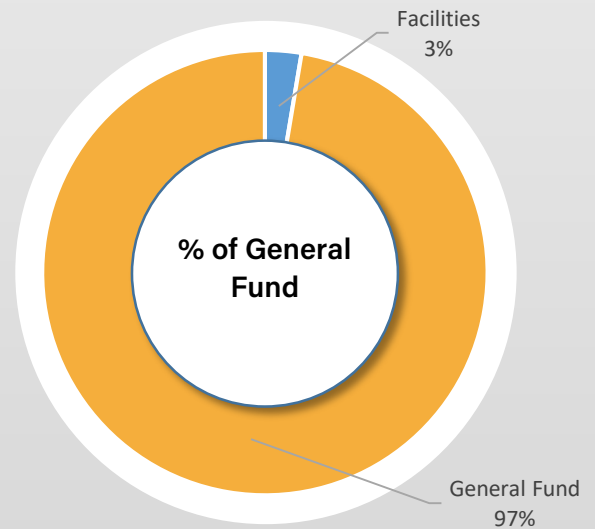
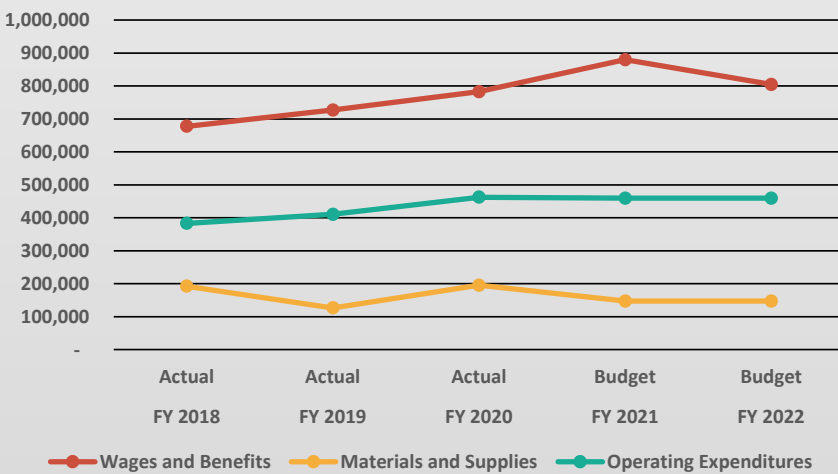
	<b>Location:</b> Facilities Office 4034 South Jordan Pkwy		<b>FY 2021-22 Budget:</b> \$1,411,405		<b>Full-Time Employees:</b> 9
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Facilities Manager	1	1	1	1
Preventative Maintenance Worker	1	1	0	0
Facilities Lead Worker	0	0	1	1
Facilities Worker	3	3	2	2
Facilities Administrative Assistant/Lead	1	1	1	1
Lead Custodian	1	1	1	0
Custodian	1	2	2	3
HVAC/Facilities Maintenance Worker	1	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>10</b>	<b>9</b>	<b>9</b>

## Summary of Expenditures by Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	782,784	879,515	850,731	804,814
Materials and Supplies	195,492	147,226	147,226	147,226
Operating Expenditures	462,686	459,365	459,365	459,365
<b>Total Facilities</b>	<b>1,440,962</b>	<b>1,486,106</b>	<b>1,457,322</b>	<b>1,411,405</b>





## Department Purpose

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is "home base" for the South Jordan Youth Council.

### CORE PROGRAMS

1. Daily Operations & Customer Service
4. Senior Transportation
2. Community Senior Recreation Programs
5. Beauty Salon
3. Food Management - Senior Meals

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 75% or higher rating for Senior Programs <i>(source: Annual Community Survey)</i>	73%	74%	75%
		Increase total participants in senior classes and activities to 8,500	8,137	800	8,500

### Seniors at a Glance:

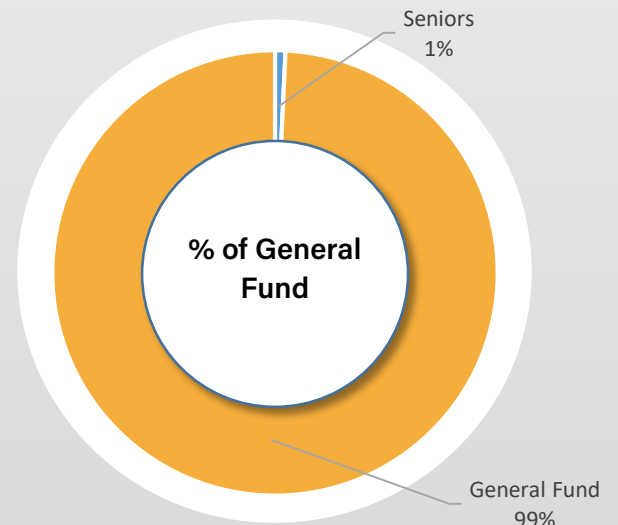
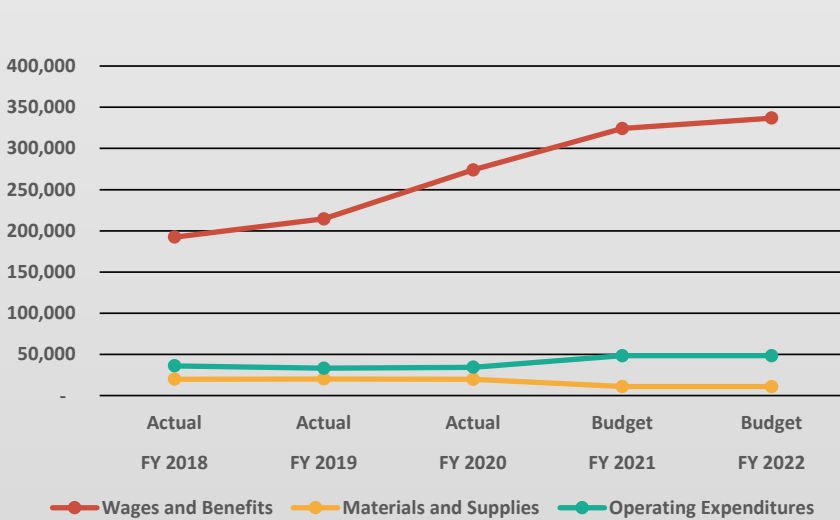
	<b>Location:</b> Community Center 10778 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$396,404		<b>Full-Time Employees:</b> 5
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Community Center Supervisor	1	1	1	1
Senior Program Assistant	0	1	1	1
Kitchen Assistant	0	0	1	1
Driver	1	1	0	0
Customer Service Assistant	0	2	2	2
<b>TOTAL</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	273,861	324,275	320,845	336,844
Materials and Supplies	19,735	11,050	11,050	11,050
Operating Expenditures	34,552	48,510	48,510	48,510
<b>Total Seniors</b>	<b>328,148</b>	<b>383,835</b>	<b>380,405</b>	<b>396,404</b>





## Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Code Enforcement and Engineering.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Building	\$1,697,347	15	101
2. Engineering	\$2,589,747	18	103
<b>TOTAL EXPENDITURES</b>	<b>\$4,287,094</b>	<b>33</b>	



## Department Purpose

The Building and Safety division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner. Code Compliance inspectors assist in maintaining the aesthetic appeal and property values of the City.

CORE PROGRAMS

<ol style="list-style-type: none"> <li>1. Commercial &amp; Residential Inspections</li> <li>2. Commercial &amp; Residential Plan Review</li> <li>3. Property Maintenance</li> <li>4. Building Permits</li> <li>5. Signs and Banners</li> </ol>	<ol style="list-style-type: none"> <li>6. Compliance Business License/Home Occupation Compliance</li> <li>7. Fire Plan Review</li> <li>8. Fire Inspection</li> </ol>
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## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Safe Community	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 95% or higher rating for building inspections completed within 3 days of receiving request	n/a	95%	95%
		Maintain 95% or higher rating for building plan reviews completed within 14 days	n/a	95%	95%
	SC-3 ENFORCES the law respectfully and without prejudice	Maintain 90% or higher rating for response time to code complaints within 3 days	n/a	90%	90%

### Building at a Glance:

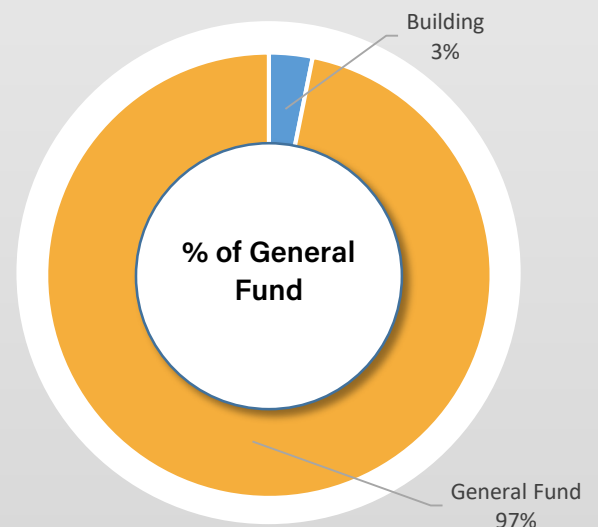
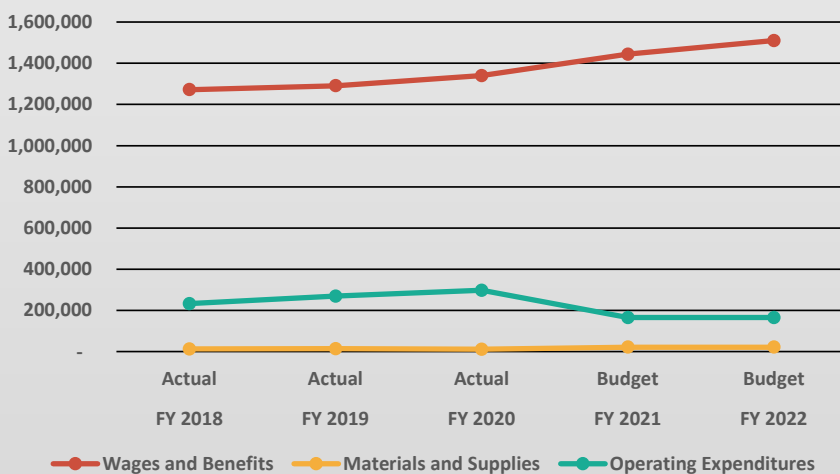
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$1,697,347		<b>Full-Time Employees:</b> 15
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Chief Building Official	1	1	1	1
Fire Marshal	1	1	1	1
Senior Plans Examiner	0	0	1	1
Plans Examiner	2	2	1	1
Assistant Building Official	1	1	1	1
Building Inspector I/II/III	6	6	7	7
Permit Specialist	1	1	1	1
Development Services Assistant II	2	1	2	2
Code Inspector	2	2	0	0
<b>TOTAL</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>

## Summary of Expenditures By Category

	<b>FY 19-20 Actual</b>	<b>FY 20-21 Adopted</b>	<b>FY 20-21 Estimated Actual</b>	<b>FY 21-22 Proposed</b>
Wages and Benefits	1,339,951	1,444,078	1,425,380	1,510,057
Materials and Supplies	11,704	21,930	21,930	21,930
Operating Expenditures	298,057	165,360	165,360	165,360
<b>Total Building</b>	<b>1,649,712</b>	<b>1,631,368</b>	<b>1,612,670</b>	<b>1,697,347</b>





## Department Purpose

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans and other appropriate industry specifications. The division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP projects. In addition, the division addresses traffic concerns and issues within the City.




### CORE PROGRAMS

1. Commercial & Residential Inspections
2. Commercial & Residential Plan Review
3. Property Maintenance
4. Building Permits
5. Signs and Banners
6. Compliance Business License/Home Occupation Compliance
7. Fire Plan Review
8. Fire Inspection

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 95% or higher rating for first site plan reviews completed within 3 weeks, and subsequent reviews in 1 week	n/a	95%	95%
		Maintain a pavement condition index of greater than 85	n/a	85	85
Safe Community	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Analyze and respond to traffic complaints within 4 weeks (annualized average)	3.7	4.3	4

### Engineering at a Glance:

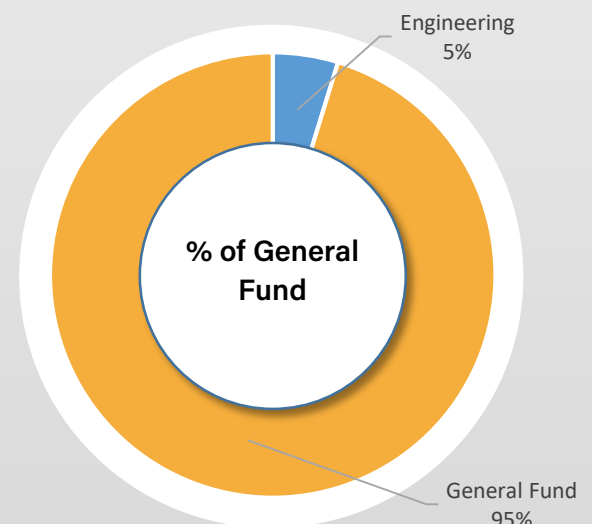
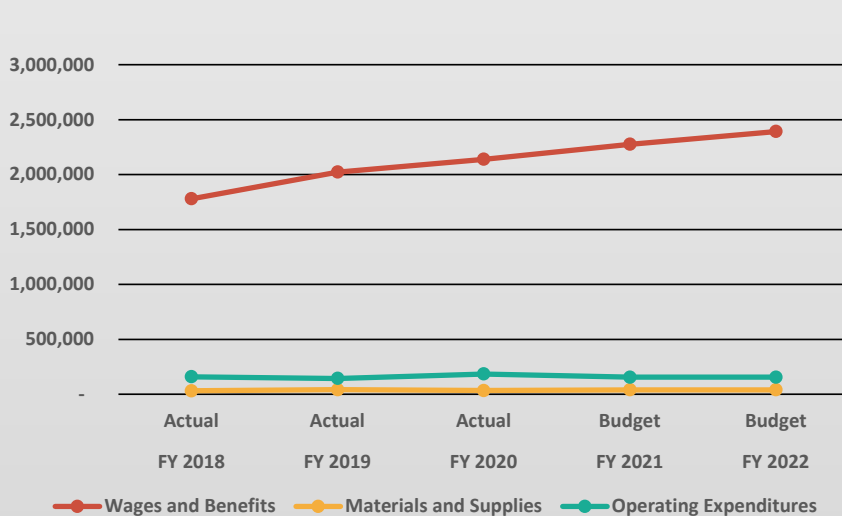
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$2,589,747		<b>Full-Time Employees:</b> 18
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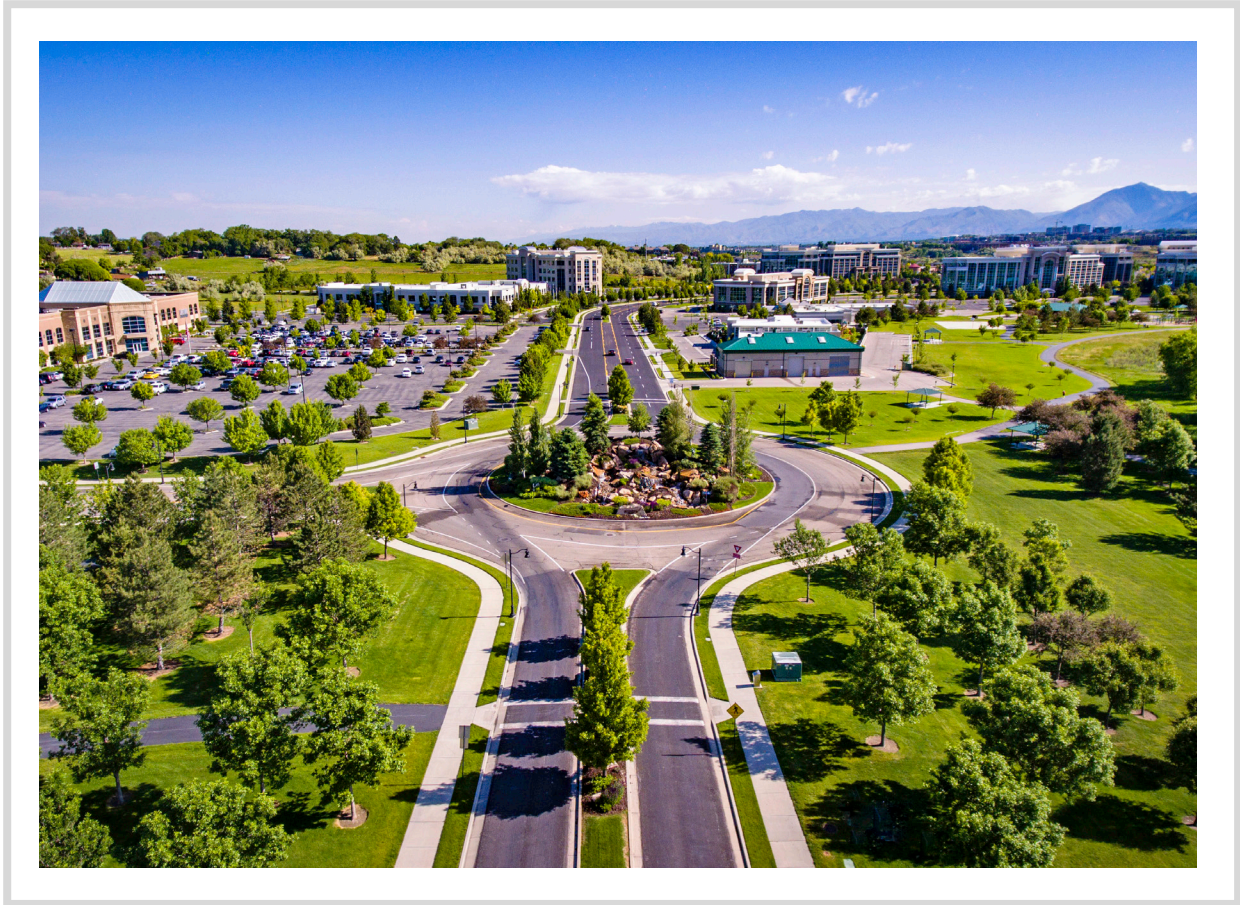


Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Director of Engineering/City Engineer	1	1	1	1
Deputy City Engineer/Transportation Engineer	1	1	1	1
Supervising Senior Engineer	2	2	2	2
Senior Engineer	2	2	2	2
Construction Manager	1	1	2	2
Engineering Inspector Supervisor	1	1	0	0
Engineering Inspector	5	5	5	5
Associate Engineer	2	2	2	2
Engineering Designer	1	1	1	1
Operations Support Supervisor	1	1	1	1
Engineering Permit Technician	1	1	1	1
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	2,139,698	2,275,592	2,250,132	2,391,697
Materials and Supplies	34,580	41,500	41,500	41,500
Operating Expenditures	184,844	156,550	156,550	156,550
<b>Total Engineering</b>	<b>2,359,122</b>	<b>2,473,642</b>	<b>2,448,182</b>	<b>2,589,747</b>





# Planning

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Planning	\$911,154	7	106
<b>TOTAL EXPENDITURES</b>	<b>\$911,154</b>	<b>7</b>	



## Department Purpose

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes.

### CORE PROGRAMS

<ol style="list-style-type: none"> <li>1. Zoning Administration</li> <li>2. Long Range Planning</li> <li>3. Development Application Review &amp; Processing</li> <li>4. Plan Review and Inspection</li> <li>5. Planning</li> </ol>	<ol style="list-style-type: none"> <li>6. Administration Planning Commission &amp; Architectural Review Committee</li> <li>7. Variance Application and Appeals Processing</li> </ol>
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## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Sustainable Growth	SG-1 IMPLEMENTS effective policies and program to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools to ensure diverse and affordable housing types	Maintain 65% or higher rating for Planning & Zoning <i>(source: Annual Community Survey)</i>	60%	61%	65%
Balanced Regulatory Environment	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Maintain major text amendments presented to the City Council to 3 annually <i>(a major text amendment is one that cleans up or changes an entire chapter in Titles 16 or 17)</i>	n/a	3	3
Economic Development	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual number of planning reviews on land use applications to less than 3 annually	n/a	2.9	2.9

### Planning at a Glance:

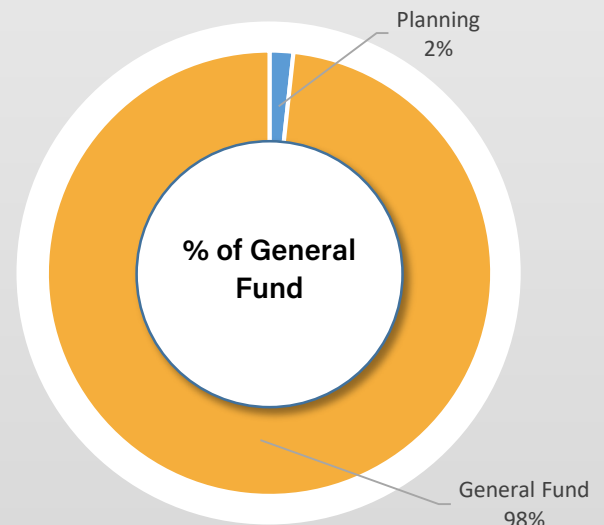
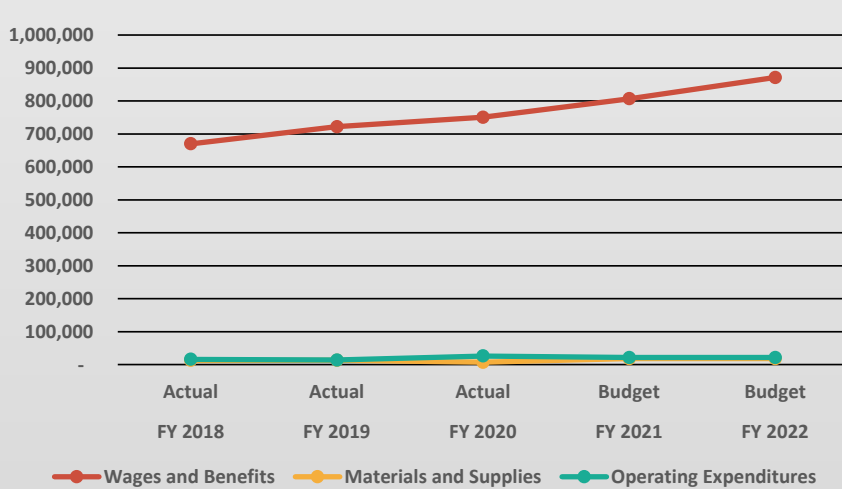
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$911,154		<b>Full-Time Employees:</b> 7
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Director of Planning	1	1	1	1
City Planner	1	1	1	1
Planner I/II/III	3	3	3	3
Development Services Assistant	1	1	1	1
Planning Permit Technician	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	750,781	806,777	783,499	871,272
Materials and Supplies	7,350	18,218	18,218	18,218
Operating Expenditures	26,436	21,664	21,664	21,664
<b>Total Planning</b>	<b>784,567</b>	<b>846,659</b>	<b>823,381</b>	<b>911,154</b>





# Fire Department

The Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Fire	\$10,183,401	80	109
<b>TOTAL EXPENDITURES</b>	<b>\$10,183,401</b>	<b>80</b>	



## Department Purpose

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of three stations, calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls, as well as, inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.




### CORE PROGRAMS

- |                                 |  |
|---------------------------------|--|
| 1. Public Access AED            | Ground Ambulance Service                   |
| 2. Fire Prevention Education    | 7. Hazardous Materials Service             |
| 3. Annual Business Inspections  | 8. Technical Rescue                        |
| 4. Community Education          | 9. Standby Service                         |
| 5. Fire - EMS Emergency Service | 10. Interfacility Ground Ambulance Service |
| 6. Emergency                    |  |

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Safe Community	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain 87% or higher rating for fire services <i>(source: Annual Community Survey)</i>	86%	87%	87%
	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Maintain annual median 911 Response time to less than 6.5 minutes	6.63	7.00	6.50
	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain ISO fire insurance rating to a 2	3	2	2

### Fire at a Glance:

	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$10,183,401		<b>Full-Time Employees:</b> 80
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# Fire Department

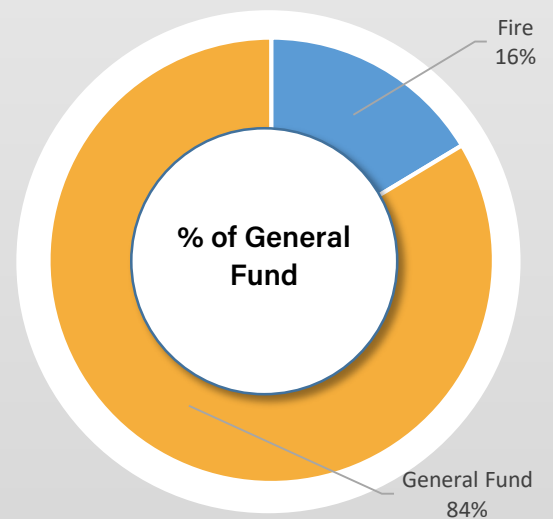
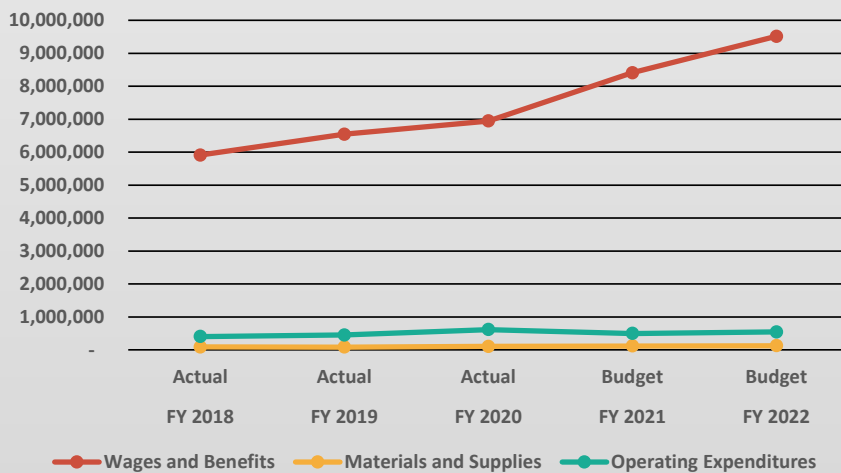


Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Battalion Chief	3	3	4	4
Fire Captain	9	9	9	13
Logistics Coordinator	0	1	1	1
Firefighter Paramedic	15	19	28	30
Firefighter Engineer	9	9	9	12
Firefighter Advanced EMT	24	19	18	16
Fire Assistant	1	1	1	1
Fire Inspector	1	1	1	1
<b>TOTAL</b>	<b>64</b>	<b>64</b>	<b>73</b>	<b>80</b>

(1) The City added a new fire station which will begin service on July 1. For FY 21-22 this fire station will be staffed as follows: three new Fire Fighter Engineers, one new Fire Fighter Advanced Emergency Medical Technician, and three new Fire Captains.

## Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	6,943,812	8,410,131	8,260,557	9,512,411
Materials and Supplies	105,387	117,370	117,370	125,770
Operating Expenditures	617,293	500,511	500,511	545,220
<b>Total Fire Department</b>	<b>7,666,492</b>	<b>9,028,012</b>	<b>8,878,438</b>	<b>10,183,401</b>





# Police Department

The Police Department is fully dedicated to providing professional police services through engaged community partnerships consistent with the values of South Jordan City.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Police	\$10,379,851	81	112
<b>TOTAL EXPENDITURES</b>	<b>\$10,379,851</b>	<b>81</b>	



## Department Purpose

The Police Department is fully dedicated to providing an environment of safety, security, confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.




### CORE PROGRAMS

1. Police Administration
2. Criminal Investigation
3. Records Management
4. Crossing Guards
5. Training
6. Tactical Unit
7. Community Services
8. City Special Events
9. Patrol Operations
10. Traffic Enforcement
11. Traffic Investigations
12. K-9 Unit
13. Animal Code Enforcement
14. Animal Adoption

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Safe Community	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain 82% or higher rating for police services <i>(source: Annual Community Survey)</i>	81%	81%	82%
		Maintain 75% or higher rating for Animal Control Services <i>(source: Annual Community Survey)</i>	73%	75%	75%
		Increase annual number of animals sheltered by 4% each year	2,272	2,385	2,450
	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Maintain annual average response time for Priority 1 calls to 6:50 minutes	6:58	6:43	6:50
	SC-3 ENFORCES the law respectfully and without prejudice	Maintain UCR Part I property crimes reported per 1,000 population at 16	15.64	17.21	16
		Maintain UCR Part I violent crimes reported per 1,000 population at 1	1.39	1.02	1

### Police at a Glance:

	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$10,379,851		<b>Full-Time Employees:</b> 81
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# Police Department

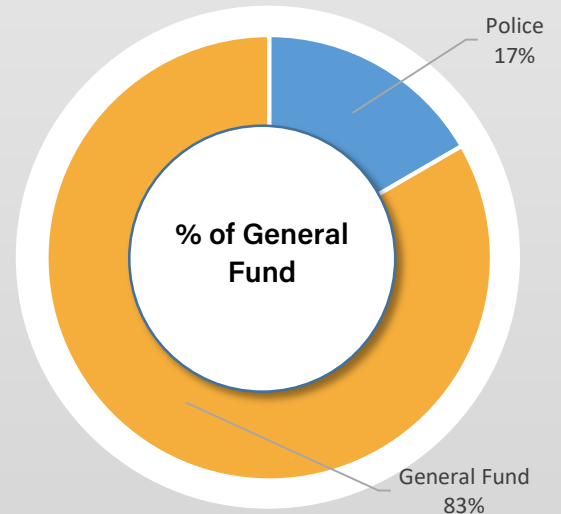
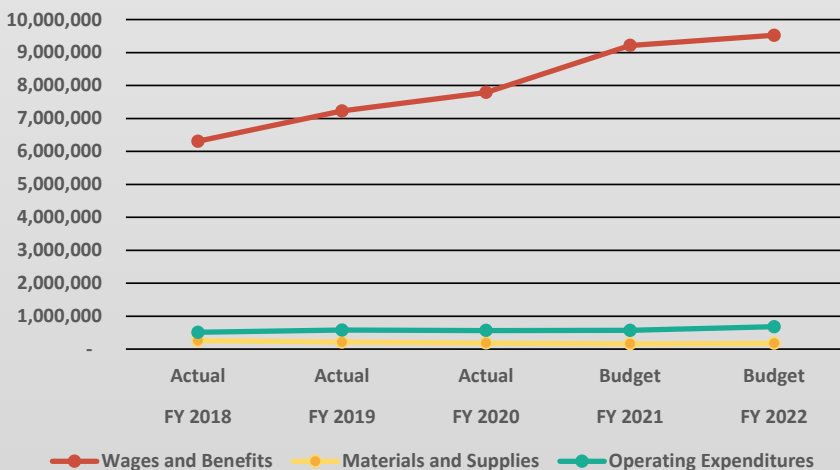


Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Chief of Police	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Lieutenant	2	3	3	3
Master/Senior/Police Officer	52	53	54	56
Police Sergeant	9	9	9	9
Technical Services Specialist	0	0	1	1
Property/Evidence Coordinator	1	1	1	1
Property/Evidence Technician	0	0	0	1
Support Services Supervisor	1	1	1	1
Records Technician	2	2	2	2
Victim Advocate Coordinator	1	1	1	1
Police Administrative Assistant	0	0	0	1
Animal Control Officer	2	2	2	2
Animal Control Technician	0	0	0	1
<b>TOTAL</b>	<b>72</b>	<b>74</b>	<b>76</b>	<b>81</b>

(1) Due to the rapid growth, the City is unable to maintain full staffing levels. For FY 21-22 the City identified the following key positions needed to maintain a higher level of service: two new Police Officers, a PT Admin Assistant position upgraded to FT, a PT Property/Evidence Technician position upgraded to FT, and a PT Animal Control Technician position upgraded to FT.

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	7,790,845	9,213,718	9,014,419	9,520,768
Materials and Supplies	188,603	162,155	162,155	177,155
Operating Expenditures	564,684	569,551	569,551	681,928
<b>Total Police Department</b>	<b>8,544,132</b>	<b>9,945,424</b>	<b>9,746,125</b>	<b>10,379,851</b>





## Public Works

The Public Works Department provides leadership and administrative support for Fleet, Cemetery, Street Lighting and the Streets divisions.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Public Works Admin	\$807,597	6	115
2. Fleet	\$1,194,531	5	117
3. Cemetery	\$341,444	3	119
4. Streetlighting	\$405,407	3	121
5. Streets	\$1,713,040	16	123
<b>TOTAL EXPENDITURES</b>	<b>\$4,462,019</b>	<b>33</b>	



## Department Purpose

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions: Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation and Fleet Management.




### CORE PROGRAMS

1. Department Strategic Planning
2. Budget Oversight
3. Safety Program
4. Performance Management
5. Policy & Procedure Administration
6. Division Operations Support

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating on developing and maintaining reliable utility systems, transportation needs and facilities <i>(source: Annual Community Survey)</i>	71%	80%	80%

### Public Works Admin at a Glance:

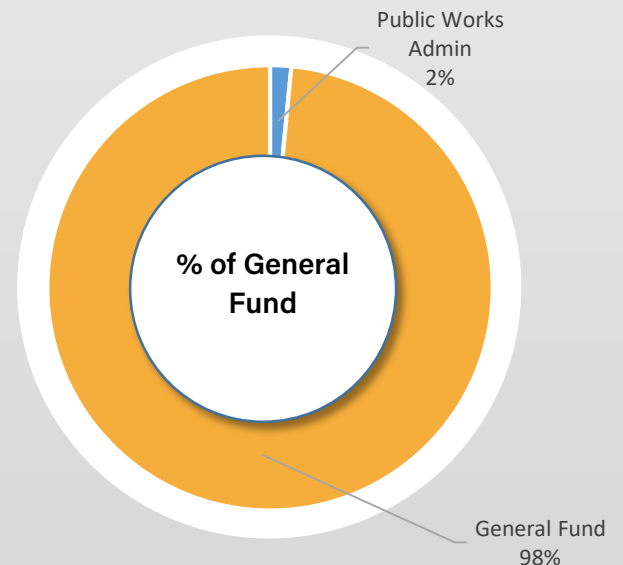
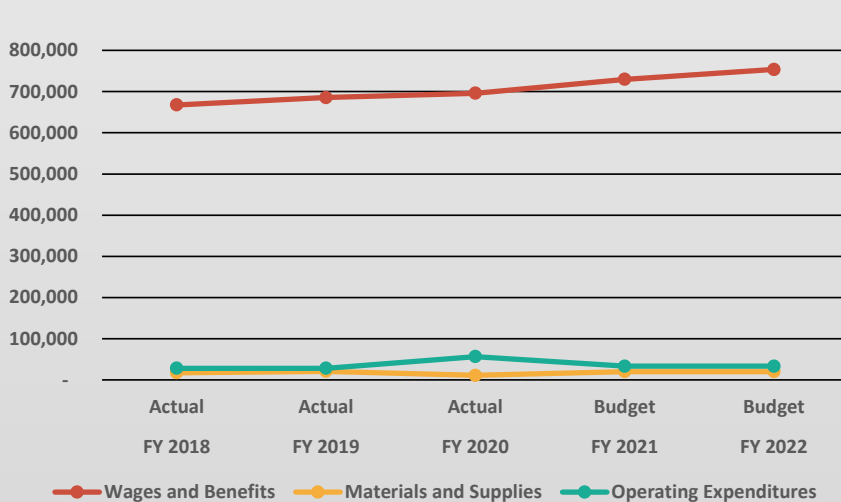
	<b>Location:</b> City Hall 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$807,597		<b>Full-Time Employees:</b> 6
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Director of Public Works	1	1	1	1
Associate Director of Public Works	2	2	2	2
Operations Supervisor	1	1	1	1
Public Works Administrative Assistant	1	1	1	1
Public Works Customer Service Assistant	2	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	<b>FY 19-20 Actual</b>	<b>FY 20-21 Adopted</b>	<b>FY 20-21 Estimated Actual</b>	<b>FY 21-22 Proposed</b>
Wages and Benefits	696,061	729,865	708,193	753,635
Materials and Supplies	11,352	20,370	20,370	20,370
Operating Expenditures	56,788	33,592	33,592	33,592
<b>Total Public Works Admin</b>	<b>764,201</b>	<b>783,827</b>	<b>762,155</b>	<b>807,597</b>





## Department Purpose

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.




### CORE PROGRAMS

1. Fleet Repairs
2. Fleet Acquisition
3. Surplus Replacement
4. Fleet Preventative Maintenance
5. Fleet Warranty Administration
6. Bulk Fuel Acquisition and Fuel Site Management

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Fiscally Responsible Governance	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain average age of Fleet at 5.5 years	6.4	6.6	6.0
		Increase annual number of fleet repairs completed by 1% each year	3,162	2,943	3,178

### Fleet at a Glance:

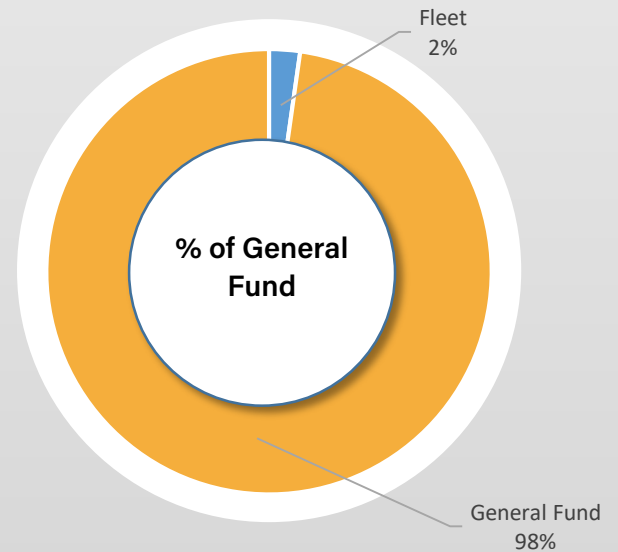
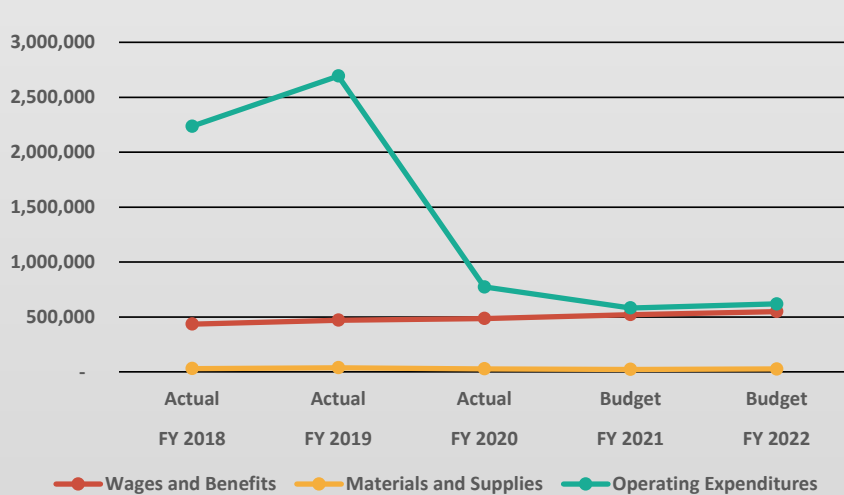
	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$1,194,531		<b>Full-Time Employees:</b> 5
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Fleet Manager	1	1	1	1
Mechanic	3	3	3	3
Fleet Assistant	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	486,391	521,976	512,684	549,215
Materials and Supplies	28,678	23,750	23,750	26,450
Operating Expenditures	773,553	583,051	583,051	618,866
<b>Total Fleet</b>	<b>1,288,622</b>	<b>1,128,777</b>	<b>1,119,485</b>	<b>1,194,531</b>





## Department Purpose

Every effort is made to maintain the cemetery with the respect and deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.




### CORE PROGRAMS

1. Facilities Maintenance
2. Grounds Maintenance
3. Burial Services
4. Memorial Day
5. Cemetery Administration

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Increase annual burial plots sold to 173	133	108	173
		Increase annual number of internments to 125	95	49	125

### Cemetery at a Glance:

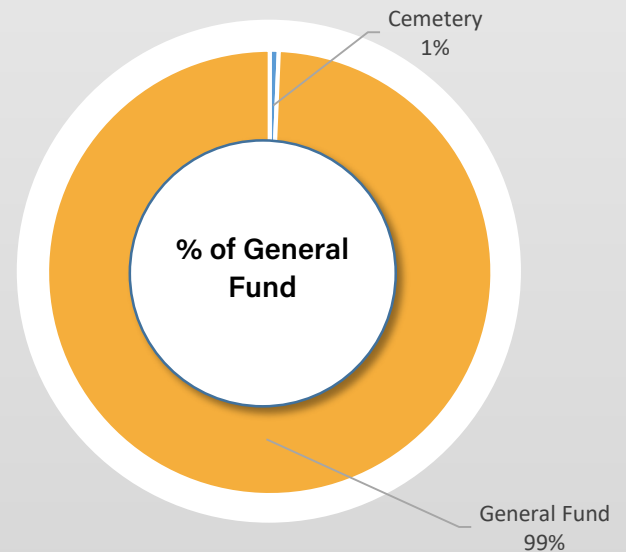
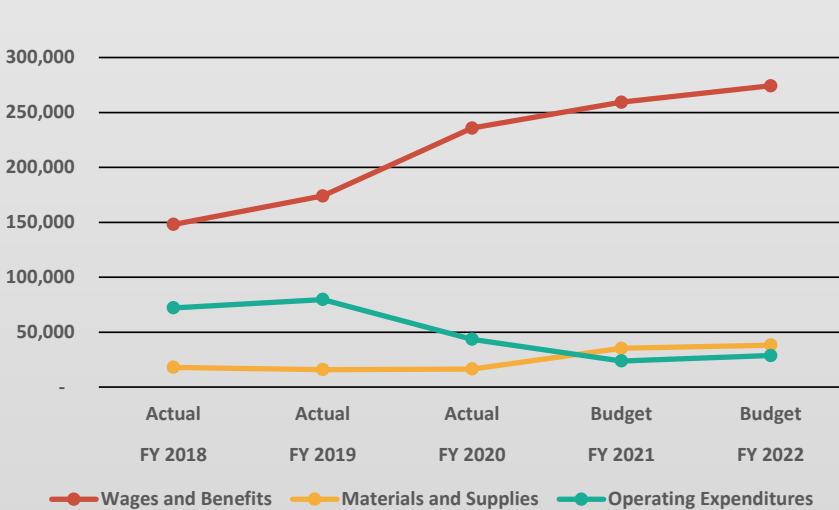
	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$341,444		<b>Full-Time Employees:</b> 3
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Cemetery Sexton	1	1	1	1
Maintenance Worker	2	2	2	2
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Summary of Expenditures by Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	235,766	259,320	254,344	274,317
Materials and Supplies	16,525	35,307	35,307	38,307
Operating Expenditures	43,636	23,820	23,820	28,820
<b>Total Cemetery</b>	<b>295,927</b>	<b>318,447</b>	<b>313,471</b>	<b>341,444</b>





## Department Purpose

The Streetlight division manages and maintains over 5,600 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.




### CORE PROGRAMS

1. Snow Removal
2. Blue Staking Infrastructure
3. Holiday Lights and Banners
4. City Wide Electrical Support
5. Street Light Maintenance

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Safe Community	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 78% or higher rating for Street Lighting services <i>(source: Annual Community Survey)</i>	76%	76%	78%
		Increase percentage of functioning streetlights to 100%	96%	98%	99%
Reliable Public Infrastructure	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 95% or higher annual percentage of street lights repaired within 3 days of request	87%	95%	95%

### Streetlighting at a Glance:

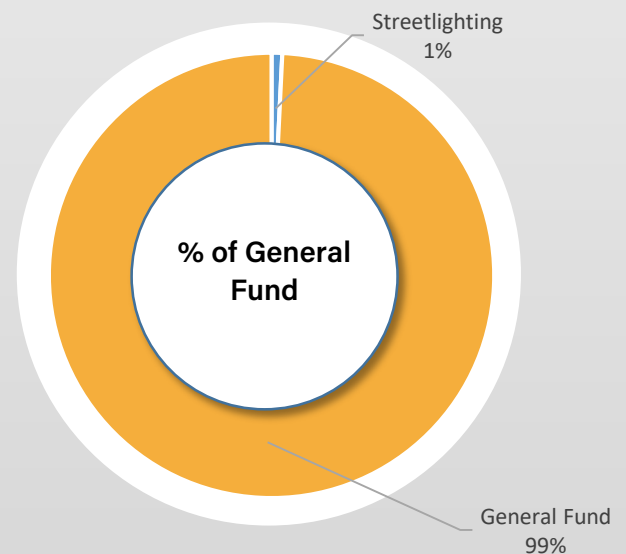
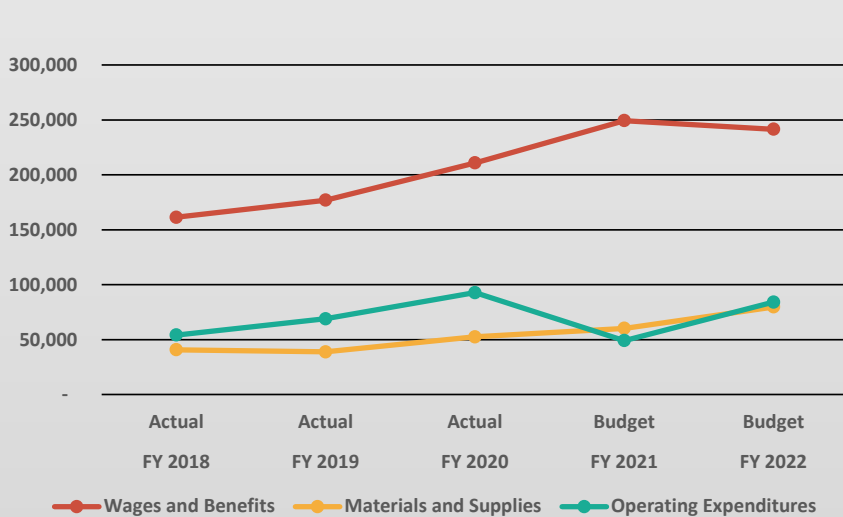
	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$405,407		<b>Full-Time Employees:</b> 3
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Authorized Positions	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Proposed
Electrician	1	1	1	1
Street Light Technician	2	2	2	2
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Summary of Expenditures By Category

	FY 19-20 Actual	FY 20-21 Adopted	FY 20-21 Estimated Actual	FY 21-22 Proposed
Wages and Benefits	210,882	249,310	227,547	241,454
Materials and Supplies	52,566	60,325	60,325	79,759
Operating Expenditures	92,801	49,194	49,194	84,194
<b>Total Streetlighting</b>	<b>356,249</b>	<b>358,829</b>	<b>337,066</b>	<b>405,407</b>





## Department Purpose

The Streets division maintains roads, sidewalks, street signs and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting and creative problem solving.




### CORE PROGRAMS

1. Street Sign Maintenance
2. City Wide Street Striping
3. Snow Plowing
4. Road and Bridge/Culvert Maintenance
5. Sidewalk, Curb and Gutter Maintenance
6. Right of Way (ROW) Weed Control
7. Collector Street Fencing Maintenance
8. Event Support
9. City Wide Fabrication

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Surface Maintenance Services <i>(source: Annual Community Survey)</i>	72%	76%	78%
		Increase pot holes repaired within 2 days of request to 100%	87%	95%	95%
		Increase street signs repaired within 1 day of request to 100%	99%	100%	100%
		Maintain 80% or higher rating for Sidewalk Maintenance Services <i>(source: Annual Community Survey)</i>	72%	74%	75%
Safe Community	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 80% or higher rating for Snow Removal Services <i>(source: Annual Community Survey)</i>	74%	76%	78%

### Streets at a Glance:

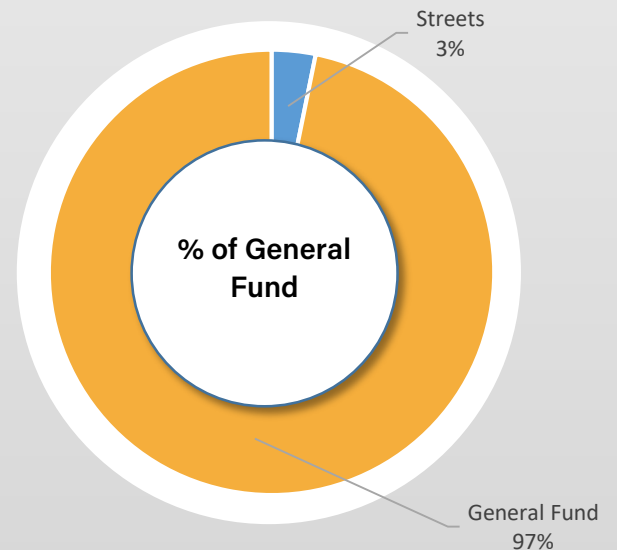
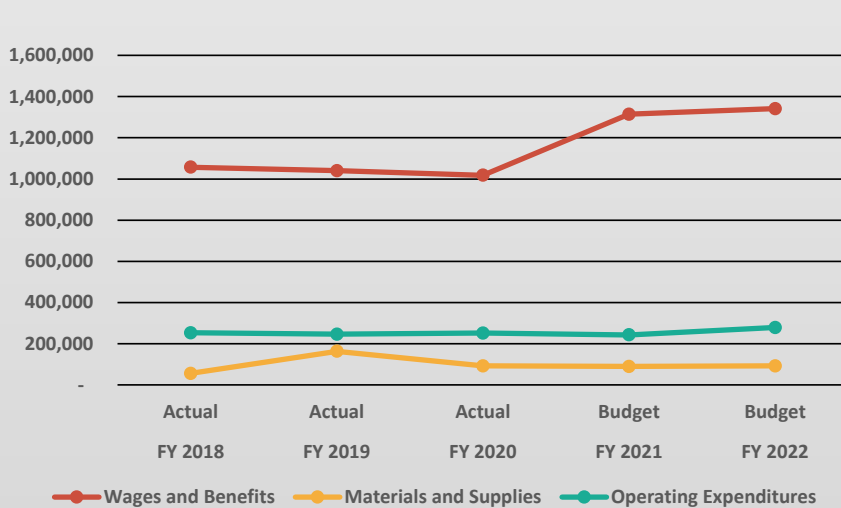
	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$1,713,040		<b>Full-Time Employees:</b> 16
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Streets Manager	1	1	1	1
Streets Maintenance Lead Worker	2	3	3	3
Streets Maintenance Worker	12	12	12	12
<b>TOTAL</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>

Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	1,017,818	1,314,099	1,260,662	1,341,194
Materials and Supplies	92,886	89,969	89,969	92,969
Operating Expenditures	252,057	243,377	243,377	278,877
<b>Total Streets</b>	<b>1,362,761</b>	<b>1,647,445</b>	<b>1,594,008</b>	<b>1,713,040</b>





## Office of the City Attorney

The Office of the City Attorney provides a full-scope of in-house legal counsel services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

EXPENDITURES BY PROGRAM	2022 PROPOSED	2022 FTE	PAGE REFERENCE
1. Office of the City Attorney	\$1,312,474	7	126
<b>TOTAL EXPENDITURES</b>	<b>\$1,312,474</b>	<b>7</b>	



## Department Purpose

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel.




### CORE PROGRAMS

1. Internal Legal Support - Document Review
2. Internal Legal Support - Civil Case Management
3. Internal Legal Support - Criminal Case Management
4. State and Federal Legislative Affairs
5. Intergovernmental Affairs

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Balanced Regulatory Environment	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Maintain 80% or higher rating on establishing laws that maintain an orderly community without being overly burdensome <i>(source: Annual Community Survey)</i>	77%	77%	80%
Fiscally Responsible Governance	<u>FRG-6 Vision &amp; Planning</u> SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning	Maintain 75% or higher rating on implementing government policies to efficiently use city resources <i>(source: Annual Community Survey)</i>	63%	70%	75%

### City Attorney at a Glance:

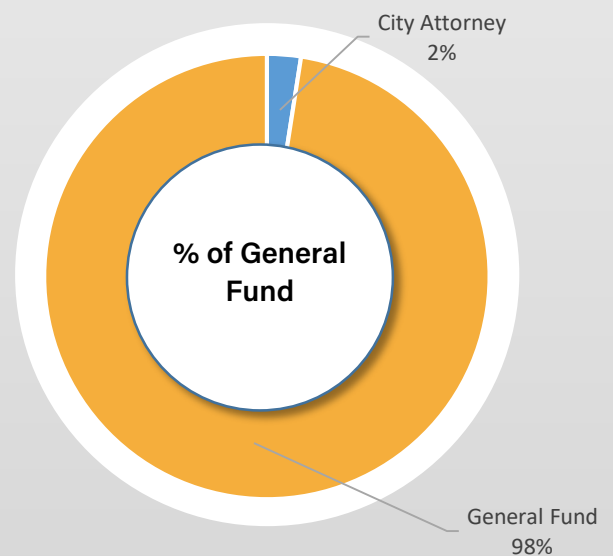
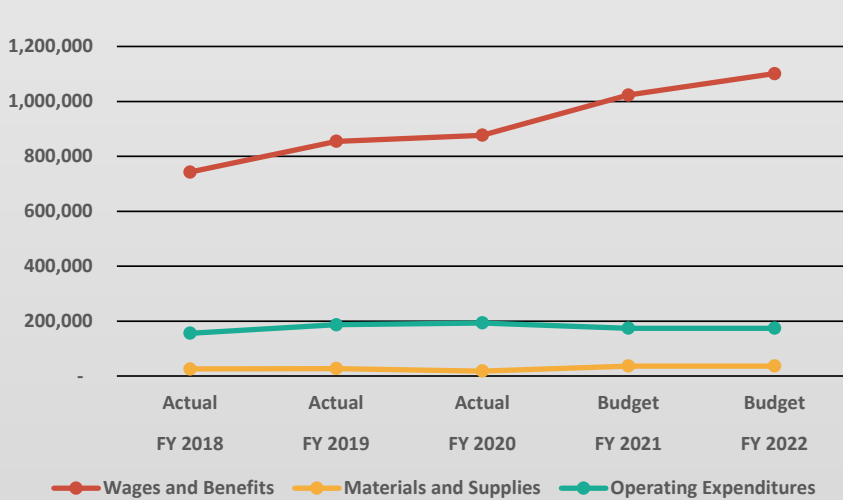
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$1,312,474		<b>Full-Time Employees:</b> 7
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
City Attorney	1	1	1	1
Assistant City Attorney/Prosecutor	1	1	1	1
Associate Director of Intergovernmental Affairs	1	1	1	1
Assistant City Attorney	0	0	1	1
Staff Attorney	2	2	1	1
Paralegal	1	1	1	1
Legal Assistant	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Summary of Expenditures By Category

	FY 19-20	FY 20-21	FY 20-21	FY 21-22
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	877,003	1,023,149	990,974	1,101,253
Materials and Supplies	18,470	36,691	36,691	36,691
Operating Expenditures	193,508	174,530	174,530	174,530
<b>Total Office of the City Attorney</b>	<b>1,088,981</b>	<b>1,234,370</b>	<b>1,202,195</b>	<b>1,312,474</b>





Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

## RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

## CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

## Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

# Special Revenue Fund Summary



	Prior Year Actual Y 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>				
RDA Project Area Increment	5,955,750	3,465,000	5,962,212	3,465,000
RDA Housing	1,377,411	950,000	1,000,322	950,000
CDA Project Area Increment	8,116,194	6,700,000	6,679,598	6,700,000
Grant Revenue (CDBG)	353,474	241,317	262,861	262,861
User Fees	3,364,687	2,458,953	2,634,899	2,631,814
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	507,505	45,000	350,104	14,000
Other Miscellaneous	6,610	2,154	14,550	2,154
<b>Total Special Revenue Fund Revenue</b>	<b>19,801,631</b>	<b>13,982,424</b>	<b>17,024,546</b>	<b>14,145,829</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	125,000	120,000	120,000	120,000
Use of Fund Balance	747,634	3,042,134	1,530,846	4,790,457
<b>Total Transfers In and Use of Fund Balance</b>	<b>872,634</b>	<b>3,162,134</b>	<b>1,650,846</b>	<b>4,910,457</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>20,674,265</b>	<b>17,144,558</b>	<b>18,675,392</b>	<b>19,056,286</b>
<b>EXPENDITURES</b>				
Wages and Benefits	1,571,532	1,026,431	1,058,682	1,126,539
Materials and Supplies	200,821	132,375	94,823	130,875
Operating Expenditures	1,757,856	1,459,260	2,051,122	1,739,077
Debt Expenditures	1,097,104	0	0	0
Project Expenditures	8,688,921	10,020,000	9,808,700	10,565,000
<b>Total Special Revenue Fund Expenditures</b>	<b>13,316,234</b>	<b>12,638,066</b>	<b>13,013,327</b>	<b>13,561,491</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	4,565,247	3,731,492	3,763,242	4,919,795
Contribution to Fund Balance	2,792,784	775,000	1,898,823	575,000
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>7,358,031</b>	<b>4,506,492</b>	<b>5,662,065</b>	<b>5,494,795</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>20,674,265</b>	<b>17,144,558</b>	<b>18,675,392</b>	<b>19,056,286</b>



## Department Purpose

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.



### CORE PROGRAMS

1. Provide Administration of the Redevelopment Agency

## Project Areas

Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	2023
2	The Landings (Harmon's)	2002	2021
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	Completed
8	South Jordan Towne Center	2005	Completed
9	Gateway Central	2017	2031
10	The District	2006	2020
11	Merit Medical	2007	2021

### RDA at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$5,505,361
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	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Project #1 Towers Increment	372,784	415,000	360,949	415,000
Project #2 Harmons	445,324	350,000	461,975	350,000
Project #6 South I-15 Frontage	604,631	400,000	650,551	400,000
Project #8 South Towne Center Increment	317,806	0	0	0
Project #9 Gateway Central	1,450,630	0	1,585,348	1,400,000
Project #10 South Bangerter	1,680,796	1,400,000	1,702,641	0
Project #11 Merit Medical	1,083,779	900,000	1,200,748	900,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	27,890	0	10,000	0
Other Miscellaneous	0	0	0	0
<b>Total Revenues</b>	<b>6,103,640</b>	<b>3,585,000</b>	<b>6,092,212</b>	<b>3,585,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	1,404,183	0	1,920,361
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>1,404,183</b>	<b>0</b>	<b>1,920,361</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>6,103,640</b>	<b>4,989,183</b>	<b>6,092,212</b>	<b>5,505,361</b>
<b>Operating Expenditures</b>				
Materials and Supplies	38,558	79,075	51,180	79,075
Operating Expenditures	308,902	476,557	359,355	501,182
Debt Service	793,950	0	0	0
Trustee Fees	1,813	0	0	0
<b>Total Operating Expenditures</b>	<b>1,143,223</b>	<b>555,632</b>	<b>410,535</b>	<b>580,257</b>
<b>Project Expenditures</b>				
Tax Increment Commitments	1,612,910	1,600,000	1,600,000	2,100,000
<b>Total Project Expenditures</b>	<b>1,612,910</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>2,100,000</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Debt Service Fund	768,325	775,250	775,250	765,469
Transfer to CDA	125,000	120,000	120,000	120,000
Transfer to SID	1,214,000	1,216,600	1,216,600	1,218,000
Transfer to MBA	721,513	721,682	721,682	721,616
Transfer to Risk Management	19	19	19	19
Contribution to Fund Balance	518,650	0	1,248,126	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>3,347,507</b>	<b>2,833,551</b>	<b>4,081,677</b>	<b>2,825,104</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>6,103,640</b>	<b>4,989,183</b>	<b>6,092,212</b>	<b>5,505,361</b>

**Notes to the Redevelopment Agency Fund:**

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**RDA Expenditures** - Major expenditures include tax increment commitments within the project areas.



## Department Purpose

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

### CORE PROGRAMS

1. RDA Housing Initiatives



### RDA Housing at a Glance:

	<p><b>Location:</b> City Hall 1600 W. Towne Center Dr.</p>		<p><b>FY 2021-22 Budget:</b> \$3,815,000</p>
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	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Housing Revenue	1,377,411	950,000	1,000,322	950,000
Investment Earnings	240,650	0	0	0
<b>Total Revenues</b>	<b>1,618,061</b>	<b>950,000</b>	<b>1,148,226</b>	<b>950,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	1,470,000	1,271,774	2,865,000
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>1,470,000</b>	<b>1,271,774</b>	<b>2,865,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,618,061</b>	<b>2,420,000</b>	<b>2,420,000</b>	<b>3,815,000</b>
<b>Operating Expenditures</b>				
Debt Service	301,154	0	0	0
Trustee Fees	187	0	0	0
<b>Total Operating Expenditures</b>	<b>301,341</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Project Expenditures</b>				
Housing Program	0	2,400,000	2,400,000	2,400,000
Housing Study	0	20,000	20,000	20,000
<b>Total Project Expenditures</b>	<b>0</b>	<b>2,420,000</b>	<b>2,420,000</b>	<b>2,420,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to MBA	0	0	0	1,395,000
Contribution to Fund Balance	1,316,720	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>1,316,720</b>	<b>0</b>	<b>0</b>	<b>1,395,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,618,061</b>	<b>2,420,000</b>	<b>2,420,000</b>	<b>3,815,000</b>

**Notes to RDA Housing Fund:**

**RDA Housing Tax Increment Revenue** - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

**RDA Housing Expenditures** - The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.



## Department Purpose

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.



### CORE PROGRAMS

1. Provides Administration of the Redevelopment Agency

## Project Areas

Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2026

### CDA at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$6,820,000
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	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Project #12 Commerce Park	6,447,130	5,500,000	5,252,198	5,500,000
Project #13 South Station	1,669,064	1,200,000	1,427,400	1,200,000
Investment Earnings	188,692	0	131,719	0
<b>Total Revenues</b>	<b>8,304,886</b>	<b>6,700,000</b>	<b>6,811,317</b>	<b>6,700,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from RDA	125,000	120,000	120,000	120,000
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>125,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>8,429,886</b>	<b>6,820,000</b>	<b>6,931,317</b>	<b>6,820,000</b>
<b>Operating Expenditures</b>				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	7,801	0	579,900	200,000
<b>Total Operating Expenditures</b>	<b>127,801</b>	<b>120,000</b>	<b>699,900</b>	<b>320,000</b>
<b>Project Expenditures</b>				
Tax Increment Commitments	7,044,671	5,925,000	5,725,000	5,925,000
<b>Total Project Expenditures</b>	<b>7,044,671</b>	<b>5,925,000</b>	<b>5,725,000</b>	<b>5,925,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Capital Equipment	300,000	0	0	0
Contribution to Fund Balance	957,414	775,000	506,417	575,000
<b>Total Contribution to Fund Balance</b>	<b>1,257,414</b>	<b>775,000</b>	<b>506,417</b>	<b>575,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>8,429,886</b>	<b>6,820,000</b>	<b>6,931,317</b>	<b>6,820,000</b>

**Notes to CDA Fund:**

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**CDA Expenditures** - The major expenditures is tax increment commitments within the project areas.

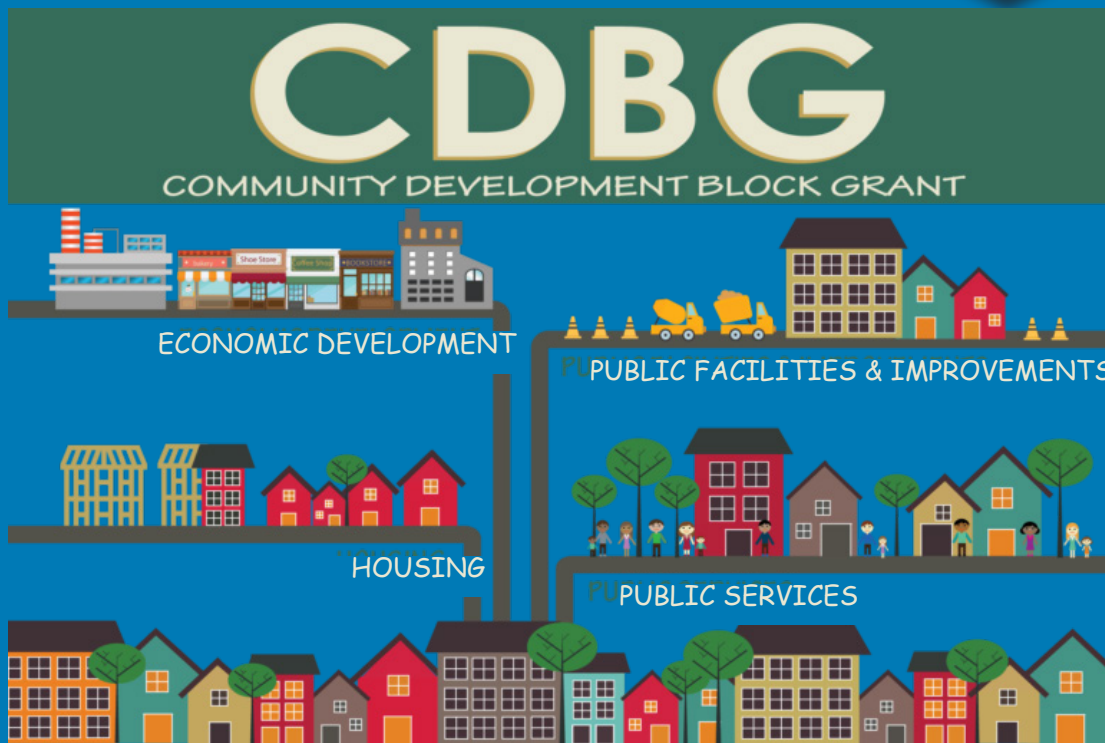


## Department Purpose



The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

CORE PROGRAMS

1. Community Development Block Grant Administration



### CDBG at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$262,861
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# Community Development Block Grant



Special Revenue

	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
CDBG Grant	353,474	241,317	262,861	262,861
<b>Total Revenues</b>	<b>353,474</b>	<b>241,317</b>	<b>262,861</b>	<b>262,861</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	0	259,072	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>0</b>	<b>259,072</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>353,474</b>	<b>241,317</b>	<b>521,933</b>	<b>262,861</b>
<b>Operating Expenditures</b>				
Wages and Benefits	29,386	12,765	30,788	31,652
Public Facilities	143,915	158,263	308,879	155,990
The Road Home	6,000	6,000	5,000	5,000
South Valley Sanctuary	6,000	6,000	27,200	17,200
Assist Inc	2,369	0	7,631	0
Utah Community Action Copperview	4,500	4,500	15,871	0
Legal Aid Society of Utah	3,000	3,000	6,600	4,800
UCA Food Pantry	0	0	20,871	20,871
Community Health Clinic	9,054	9,054	0	0
Inn Between	5,000	5,000	7,000	7,000
Roseman University Health Clinic	0	0	3,000	3,000
Utah Community Action Case Management	5,500	5,500	55,000	5,000
Business Grants	110,684	0	7,500	0
Administrative Charges	28,066	31,235	26,593	12,348
<b>Total Operating Expenditures</b>	<b>353,474</b>	<b>241,317</b>	<b>521,933</b>	<b>262,861</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>353,474</b>	<b>241,317</b>	<b>521,933</b>	<b>262,861</b>

**Notes to CDBG Fund:**

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.



## Department Purpose

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.

### CORE PROGRAMS

<ol style="list-style-type: none"> <li>1. Utah Pollutant Discharge Elimination System (UPDES) Compliance</li> <li>2. Storm Water Infrastructure Maintenance</li> <li>3. Street Cleaning</li> <li>4. Snow Plowing</li> <li>5. Storm Water</li> </ol>	<ol style="list-style-type: none"> <li>6. Incident Response Storm Water Education</li> <li>7. Tree Trimming Support</li> <li>8. Sub-Surface Drain Response</li> <li>9. Event Support</li> </ol>
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## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain miles of streets swept at 5,174 per year	7,343	5,174	5,174
	RPI-1 PLANS and COORDINATES with other stakeholders for quality public infrastructure (e.g. streets, utilities - culinary and secondary water, storm water, parks, trails, open space and public facilities)	Increase annual number of times neighborhood roads swept to 5 times per year	6	5	5
	RPI-1 PLANS and COORDINATES with other stakeholders for quality public infrastructure (e.g. streets, utilities - culinary and secondary water, storm water, parks, trails, open space and public facilities)	Maintain number of times main roads are swept to 12 times per year	12	12	12

### Storm Water at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2021-22 Budget:</b> \$2,653,064		<b>Full-Time Employees:</b> 11
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Storm Water & Sanitation Manager	1	1	1	1
UPDES Program Coordinator	1	1	1	1
UPDES Inspector	2	2	2	2
Storm Water Maintenance Lead Worker	1	1	1	1
Storm Water Maintenance Worker (I/II/III)	5	6	6	6
<b>TOTAL</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Storm Water Fees	2,480,738	2,458,953	2,634,899	2,631,814
Investment Earnings	50,273	45,000	60,481	14,000
Other Miscellaneous	6,562	2,154	14,550	2,154
<b>Total Revenues</b>	<b>2,537,573</b>	<b>2,506,107</b>	<b>2,709,930</b>	<b>2,647,968</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	469,417	167,951	0	5,096
<b>Total Transfers In and Use of Fund Balance</b>	<b>469,417</b>	<b>167,951</b>	<b>0</b>	<b>5,096</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>3,006,990</b>	<b>2,674,058</b>	<b>2,709,930</b>	<b>2,653,064</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	936,670	1,013,666	1,027,894	1,094,887
Materials and Supplies	93,004	53,300	43,643	51,800
Operating Expenditures	510,535	634,151	500,722	686,686
<b>Total Operating Expenditures</b>	<b>1,540,209</b>	<b>1,701,117</b>	<b>1,572,259</b>	<b>1,833,373</b>
<b>Project Expenditures</b>				
Capital Expenditures	31,340	75,000	63,700	120,000
<b>Total Project Expenditures</b>	<b>31,340</b>	<b>75,000</b>	<b>63,700</b>	<b>120,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	2,941	2,941	2,941	2,941
Transfer to General CIP	1,257,500	895,000	895,000	462,750
Transfer to General CIP Maint	0	0	0	34,000
Transfer to Water CIP	175,000	0	31,750	200,000
Contribution to Fund Balance	0	0	144,280	0
<b>Total Contribution to Fund Balance</b>	<b>1,435,441</b>	<b>897,941</b>	<b>1,073,971</b>	<b>699,691</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>3,006,990</b>	<b>2,674,058</b>	<b>2,709,930</b>	<b>2,653,064</b>



Used to track those functions which charge fees to cover most or all associated costs.

## Water

The Water fund is used to account for the activities of the City's water operations.

## Secondary Water

The Secondary Water fund is used to account for the activities of the City's secondary water operations.

## Sanitation

The Sanitation fund is used to account for the activities of the City's sanitation operations.

## Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

# Enterprise Fund Summary



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>				
User Fees	6,065,972	5,822,877	6,808,521	6,070,694
Sales	21,903,953	19,739,999	22,774,541	20,477,430
Finance Charges	206,976	204,000	191,983	204,000
Investment Earnings	820,574	624,000	671,843	624,000
Miscellaneous Revenue	9,171,822	20,000	44,570	84,500
Impact Fees	792,786	700,000	700,000	750,000
<b>Total Enterprise Fund Revenue</b>	<b>38,962,083</b>	<b>27,110,876</b>	<b>31,191,458</b>	<b>28,210,624</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	16,990,258	4,216,556	5,397,000	4,520,000
Use of Fund Balance	2,799,884	2,062,193	2,778,897	4,199,995
<b>Total Transfers In and Use of Fund Balance</b>	<b>19,790,142</b>	<b>6,278,749</b>	<b>8,175,897</b>	<b>8,719,995</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>58,752,225</b>	<b>33,389,625</b>	<b>39,367,355</b>	<b>36,930,619</b>
<b>EXPENDITURES</b>				
Wages and Benefits	2,308,923	2,737,702	2,760,415	3,263,158
Materials and Supplies	316,528	380,137	341,467	519,569
Operating Expenses	13,895,280	18,187,021	14,328,630	19,570,959
Debt Expenses	236,197	2,443,300	2,297,000	2,216,675
Project Expenses	7,547,612	4,720,000	6,841,709	6,142,100
<b>Total Enterprise Fund Expenses</b>	<b>24,304,540</b>	<b>28,468,160</b>	<b>26,569,221</b>	<b>31,712,461</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	15,595,167	4,221,465	4,366,715	4,157,909
Contribution to Fund Balance	18,852,518	700,000	8,431,419	1,060,249
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>34,447,685</b>	<b>4,921,465</b>	<b>12,798,134</b>	<b>5,218,158</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>58,752,225</b>	<b>33,389,625</b>	<b>39,367,355</b>	<b>36,930,619</b>



## Department Purpose

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.




### CORE PROGRAMS

1. Culinary Water Purchase Distribution
2. Culinary Water System Maintenance
3. Water Conservation Program
4. Water Quality Compliance
5. Cross Connection Control
6. New Water Infrastructure
7. Bluestakes - Water Utility Marking
8. Event Support
9. Snow Plowing

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Reliable Public Infrastructure	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Culinary (drinking) Water <i>(source: Annual Community Survey)</i>	77%	79%	80%
Safe Community	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain water samples complying with water quality standards to 100% <i>(State required, 80 per month min.)</i>	100%	100%	100%
Sustainable Growth	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 75% or higher rating for Water Conservation Efforts <i>(source: Annual Community Survey)</i>	69%	69%	75%

### Water at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$22,170,930		<b>Full-Time Employees:</b> 23
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Water Manager	1	1	1	1
Water Maintenance Lead Worker	3	3	3	3
Water Maintenance Worker	10	11	13	15
Water Electrician	0	0	0	1
Water Conservation/Quality Coordinator	1	1	1	1
Water Quality Technician	1	1	1	1
PW Customer Service Assistant	0	1	1	1
<b>TOTAL</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>23</b>

(1) The City continues to grow rapidly. To maintain a higher level of service to our residents the following positions were added: two new Water Maintenance Workers and a Water Electrician.



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Water Sales - Base Rate	8,946,478	8,775,939	8,053,190	8,996,650
Water Sales - Consumption	12,145,042	10,224,060	13,878,427	10,670,780
Connection-Reconnection Fees	65,653	0	69,531	0
Finance Charges	206,976	204,000	191,983	204,000
Investment Earnings	653,031	600,000	526,934	600,000
Water Share Lease	9,903	0	8,539	0
Miscellaneous Revenue/Grants	8,654,021	0	27,935	0
Water Meter Sets	392,458	250,000	329,090	250,000
Hydrant Meter Rental Income	79,285	50,000	87,045	50,000
Commercial/Landscape Meters	0	15,000	0	15,000
Sale of Capital Assets	12,055	20,000	10,276	84,500
<b>Total Revenues</b>	<b>31,164,902</b>	<b>20,138,999</b>	<b>23,182,950</b>	<b>20,870,930</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Water Impact Fees	2,480,225	296,556	1,300,000	1,300,000
Use of Fund Balance	0	158,999	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>2,480,225</b>	<b>455,555</b>	<b>1,300,000</b>	<b>1,300,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>33,645,127</b>	<b>20,594,554</b>	<b>24,482,950</b>	<b>22,170,930</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	1,205,377	1,589,428	1,674,661	2,036,815
Materials and Supplies	80,629	96,342	79,346	111,292
Operating Expenses	9,534,963	13,392,527	10,455,635	14,389,942
Principal on Bonds	0	2,095,000	2,095,000	1,970,000
Bond Interest Payment	234,697	341,975	197,175	240,350
Trustee Fees	1,500	3,000	1,500	3,000
Arbitrage Compliance	0	3,325	3,325	3,325
<b>Total Operating Expenses</b>	<b>11,057,166</b>	<b>17,521,597</b>	<b>14,506,642</b>	<b>18,754,724</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	2,957	2,957	2,957	2,957
Transfer to Water CIP General	11,845,033	3,070,000	3,183,500	2,320,000
Transfer to General CIP	187,500	0	0	0
Transfer to General CIP Maint	0	0	0	33,000
Contribution to Fund Balance	10,552,471	0	6,789,851	1,060,249
<b>Total Contribution to Fund Balance</b>	<b>22,587,961</b>	<b>3,072,957</b>	<b>9,976,308</b>	<b>3,416,206</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>33,645,127</b>	<b>20,594,554</b>	<b>24,482,950</b>	<b>22,170,930</b>



## Water Fund Remaining Principal and Interest Payments

**City of South Jordan  
Water Revenue & Refunding Bonds Series 2017**

Fiscal Yr	Principal	Interest	Rates
2018	-	287,739.72	4.000%
2019	1,905,000.00	534,200.00	4.000%
2020	2,035,000.00	445,225.00	5.000%
2021	2,095,000.00	341,975.00	5.000%
2022	1,970,000.00	240,350.00	5.000%
2023	2,065,000.00	149,800.00	4.000%
2024	2,170,000.00	54,250.00	5.000%
<b>Total</b>	<b>12,240,000.00</b>	<b>2,053,539.72</b>	

<u>Original Bond:</u>	Water Revenue Bonds Series 2003 & 2007
<u>Refunded:</u>	October 2017
<u>Term:</u>	7 Years
<u>Purpose:</u>	Refinance of 2003/2007
<u>Funding Source:</u>	Water User Fees, Water Impact Fees
<u>Call Date:</u>	None
<u>Callable Amount:</u>	\$0

**Note: Current water rates are sufficient to cover remaining debt service.**



A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$4,303,000 toward Culinary Water Projects and \$500,000 toward Secondary Water Projects for FY 2021-2022.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

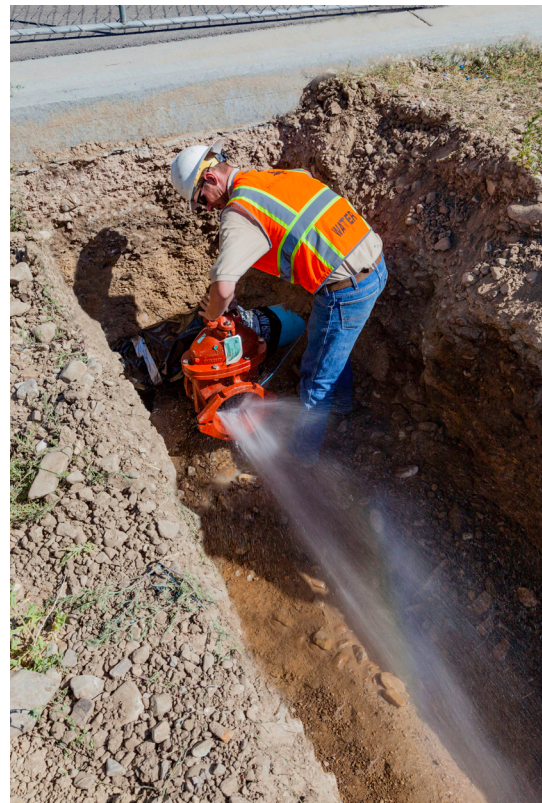
Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenses or commitments for expenditures are made, in order for a final review and vote to proceed.

### 5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City’s planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies

and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan’s Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



### Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget					
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	10 Years
Culinary Water Projects	4,670,000	15,266	15,266	15,266	15,266	15,266	33,640
Secondary Water Projects	500,000	3,750	3,750	3,750	3,750	3,750	-
<b>Total Water Capital Projects</b>	<b>4,803,000</b>	<b>19,016</b>	<b>19,016</b>	<b>19,016</b>	<b>19,016</b>	<b>19,016</b>	<b>33,640</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Water Impact Fees	792,786	700,000	700,000	750,000
Investment Earnings	37,504	0	30,000	0
<b>Total Revenues</b>	<b>830,290</b>	<b>700,000</b>	<b>730,000</b>	<b>750,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Water Operations	11,845,033	3,070,000	3,183,500	2,320,000
Transfer from Secondary Water	890,000	850,000	881,750	500,000
Transfer from General CIP	1,600,000	0	0	200,000
Transfer from Storm Water Fund	175,000	0	31,750	200,000
Water Impact Fee Use of Fund Balance	1,649,935	296,556	296,556	2,500,000
Use of Fund Balance	0	0	1,607,604	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>16,159,968</b>	<b>4,216,556</b>	<b>6,001,160</b>	<b>5,720,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>16,990,258</b>	<b>4,916,556</b>	<b>6,731,160</b>	<b>6,470,000</b>
<b>Project Expenses</b>				
Water Projects	6,437,348	3,070,000	4,224,307	4,670,000
Secondary Water Projects	949,246	850,000	2,210,297	500,000
<b>Total Project Expenses</b>	<b>7,386,594</b>	<b>3,920,000</b>	<b>6,434,604</b>	<b>5,170,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Water Operations	2,480,225	296,556	296,556	1,300,000
Contribution to Fund Balance	7,123,439	700,000	0	0
<b>Total Contribution to Fund Balance</b>	<b>9,603,664</b>	<b>996,556</b>	<b>296,556</b>	<b>1,300,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>16,990,258</b>	<b>4,916,556</b>	<b>6,731,160</b>	<b>6,470,000</b>



## Department Purpose

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.




### CORE PROGRAMS

1. Snow Plowing
2. Secondary Water Delivery
3. Event Support
4. Water Share Leasing & Management

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Infrastructure Reliable Public	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain the number of secondary water system breaks per 100 miles of pipe to less than 5.0	3.8	5.0	5.0

### Secondary Water at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$1,469,584		<b>Full-Time Employees:</b> 3
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Water Maintenance Lead Worker	1	1	1	1
Water Maintenance Worker	3	3	2	2
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Irrigation Water Sales	812,433	740,000	842,924	810,000
Investment Earnings	21,264	0	15,819	0
Other Miscellaneous	1,329	0	3,674	0
<b>Total Revenues</b>	<b>835,026</b>	<b>740,000</b>	<b>862,417</b>	<b>810,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	881,156	1,040,220	874,737	659,584
<b>Total Transfers In and Use of Fund Balance</b>	<b>881,156</b>	<b>1,040,220</b>	<b>874,737</b>	<b>659,584</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,716,182</b>	<b>1,780,220</b>	<b>1,737,154</b>	<b>1,469,584</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	272,058	284,525	230,637	254,402
Materials and Supplies	13,930	17,295	10,289	21,155
Operating Expenses	538,983	627,189	613,267	692,816
<b>Total Operating Expenses</b>	<b>824,971</b>	<b>929,009</b>	<b>854,193</b>	<b>968,373</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Risk Management	1,211	1,211	1,211	1,211
Transfer to Water CIP	890,000	850,000	881,750	500,000
Contribution to Fund Balance	0	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>891,211</b>	<b>851,211</b>	<b>882,961</b>	<b>501,211</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,716,182</b>	<b>1,780,220</b>	<b>1,737,154</b>	<b>1,469,584</b>



## Department Purpose

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.




### CORE PROGRAMS

1. Snow Plowing
2. Spring Clean-up Program
3. Residential Curbside Solid Waste Pickup
4. Neighborhood Dumpster Program
5. Fall Leaf Collection Program
6. Event Support
7. Christmas Tree Disposal Program
8. City Facilities Garbage and Recycling
9. Glass Recycle Program

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Sustainable Growth	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 86% or higher rating for Sanitation Services <i>(source: Annual Community Survey)</i>	83%	85%	86%
		Increase cans repaired or replaced within 1 working day from resident request to 100%	92%	98%	98%
		Maintain annual number of neighborhood dumpsters delivered to 1,800	1,376	1,800	1,800
		Maintain 70% or higher rating for Recycling Services <i>(source: Annual Community Survey)</i>	54%	64%	70%
		Maintain percentage of waste diverted to recycle facility to 20%	14%	20%	20%
		Increase annual amount of glass recycled (in tons) by 7% each year	121.3	140.0	150.0

### Sanitation at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2021-22 Budget:</b> \$5,275,578		<b>Full-Time Employees:</b> 5
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<b>Authorized Positions</b>	<b>FY 18-19 Actual</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Proposed</b>
Sanitation Maintenance Lead Worker	0	1	1	1
Sanitation Maintenance Worker	3	3	3	4
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>5</b>

*(1) The City continues to grow rapidly. To maintain a higher level of service to our residents the following positions were added: one new Sanitation Maintenance Worker.*



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Garbage Fees	2,962,566	2,919,886	3,588,274	2,978,284
Recycling Fees	1,117,447	1,202,604	1,233,400	1,337,920
Neighborhood Cleanup	70,355	60,000	90,355	60,000
Special Service Pickup	4,195	3,000	6,025	4,500
Investment Earnings	93,085	24,000	88,691	24,000
Increase in Landfill Equity	447,222	0	0	0
Miscellaneous Revenue	56,821	0	2,530	0
<b>Total Revenues</b>	<b>4,751,691</b>	<b>4,209,490</b>	<b>5,009,275</b>	<b>4,404,704</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	268,793	561,018	0	870,874
<b>Total Transfers In and Use of Fund Balance</b>	<b>268,793</b>	<b>561,018</b>	<b>0</b>	<b>870,874</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>5,020,484</b>	<b>4,770,508</b>	<b>5,009,275</b>	<b>5,275,578</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	298,875	345,852	343,598	432,404
Materials and Supplies	167,373	211,600	198,824	319,722
Operating Expenses	3,450,418	3,742,784	2,886,219	4,018,180
Equipment	58,124	470,000	247,150	505,000
<b>Total Operating Expenses</b>	<b>3,974,790</b>	<b>4,770,236</b>	<b>3,675,791</b>	<b>5,275,306</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Risk Management	272	272	272	272
Transfer to General CIP	187,500	0	0	0
Contribution to Fund Balance	857,922	0	1,333,212	0
<b>Total Contribution to Fund Balance</b>	<b>1,045,694</b>	<b>272</b>	<b>1,333,484</b>	<b>272</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>5,020,484</b>	<b>4,770,508</b>	<b>5,009,275</b>	<b>5,275,578</b>



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# Mulligans Golf Course

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## Department Purpose

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.




### CORE PROGRAMS

1. Mini-golf
2. Batting Cages
3. Driving Range
4. Golf Course - Executive & Par 3
5. Pro Shop & Concessions
6. Golf Courses - Tournaments & Events
7. Golf Instruction / Lessons

## Performance Measures

Strategic Priorities	Strategic Goals & Objectives	Performance Measures	FY 2019-20 Actual	FY 2020-21 Target	FY 2021-22 Target
Desirable Amenities & Open Space	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Mulligans Golf & Games <i>(source: Annual Community Survey)</i>	78%	79%	80%
		Increase annual number of golf participants by 5% each year	37,205	40,000	42,000
		Increase annual number of miniature golf participants by 5% each year	54,627	62,000	65,000
		Increase annual driving range revenue by 10% each year	\$446,704	\$500,000	\$525,000
		Increase annual food and beverage net revenue by 20% each year	\$20,555	\$27,000	\$35,000

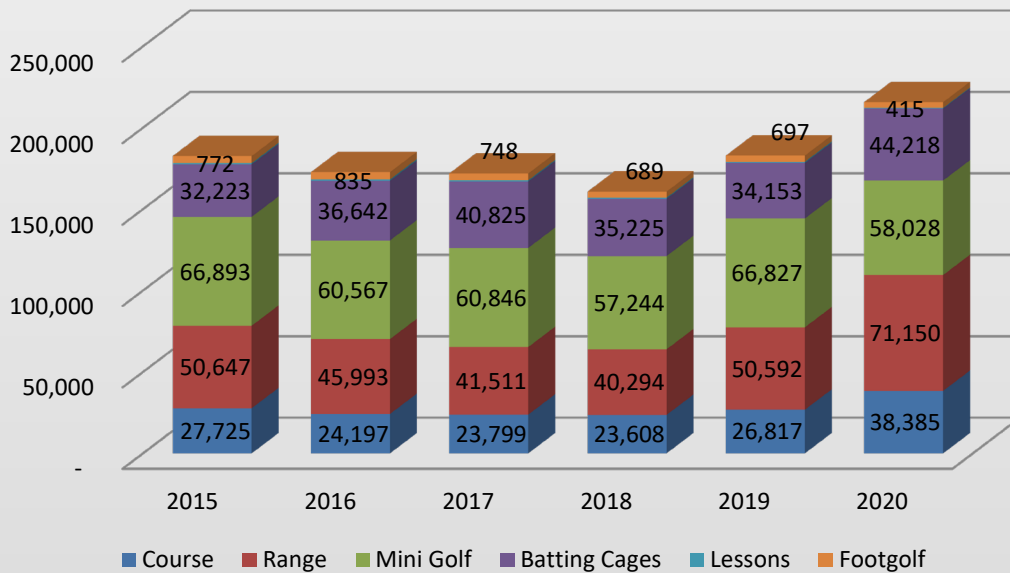
### Mulligans at a Glance:

	<b>Location:</b> Mulligans 692 W. 10600 S.		<b>FY 2021-22 Budget:</b> \$1,544,527		<b>Full-Time Employees:</b> 4
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Authorized Positions	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual	Proposed
Golf Professional/Manager	1	1	1	1
Mulligan's Customer Service Supervisor	1	1	1	1
Greens Assistant	1	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Activity Usage





	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Instructor Fees	37,689	57,222	40,465	40,000
Driving Range	463,720	355,000	497,082	385,000
Greens Fees	249,878	192,910	202,202	205,000
Miniature Golf	322,340	375,000	372,781	385,000
Program Revenue	0	3,000	3,000	3,000
Golf Cart Rental	93,474	77,265	82,665	85,000
Batting Cages	88,325	154,530	75,212	154,530
Food & Beverages	60,681	46,000	60,495	56,000
Pro Shop	36,427	46,460	48,495	46,460
Rental Revenue	11,576	15,000	13,865	15,000
Investment Earnings	15,690	0	10,399	0
Other Miscellaneous	374	0	155	0
<b>Total Revenues</b>	<b>1,380,174</b>	<b>1,322,387</b>	<b>1,406,816</b>	<b>1,374,990</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	5,400	0	169,537
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>5,400</b>	<b>0</b>	<b>169,537</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,380,174</b>	<b>1,327,787</b>	<b>1,406,816</b>	<b>1,544,527</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	532,613	517,897	511,519	539,537
Materials and Supplies	54,596	54,900	53,008	67,400
Operating Expenses	370,916	424,521	373,509	470,021
Capital Expenses	102,894	330,000	159,955	467,100
<b>Total Operating Expenses</b>	<b>1,061,019</b>	<b>1,327,318</b>	<b>1,097,991</b>	<b>1,544,058</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Risk Management	469	469	469	469
Contribution to Fund Balance	318,686	0	308,356	0
<b>Total Contribution to Fund Balance</b>	<b>319,155</b>	<b>469</b>	<b>308,825</b>	<b>469</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,380,174</b>	<b>1,327,787</b>	<b>1,406,816</b>	<b>1,544,527</b>



Used to account for money that will be used to pay the interest and principal of long-term debts.

## General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund.

## SID Bond

The SID Bond fund is used to account for the debt service and other expenses related to the 2016 SAA Bond. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

## MBA

The MBA Bond fund is used to account for the debt service and other expenses related to the 2011 Municipal Authority Bonds. These bonds were originally issued in 2002 for the construction of the City's Fitness and Aquatic Center.

# Debt Service Funds Summary



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>				
Investment Earnings	787,419	13,900	6,830	13,900
Special Assessments	2,991,348	2,151,675	1,919,808	2,155,775
<b>Total Debt Service Fund Revenue</b>	<b>3,778,767</b>	<b>2,165,575</b>	<b>1,926,638</b>	<b>2,169,675</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	8,009,172	4,038,469	4,038,469	5,977,314
Use of Fund Balance	29,843	247,738	0	208,602
<b>Total Transfers In and Use of Fund Balance</b>	<b>8,039,015</b>	<b>4,286,207</b>	<b>4,038,469</b>	<b>6,185,916</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>11,817,782</b>	<b>6,451,782</b>	<b>5,965,107</b>	<b>8,355,591</b>
<b>EXPENDITURES</b>				
Debt Expenditures	11,766,573	6,451,782	5,509,787	8,355,591
<b>Total Debt Service Fund Expenditures</b>	<b>11,766,573</b>	<b>6,451,782</b>	<b>5,509,787</b>	<b>8,355,591</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	39,150	0	0	0
Contribution to Fund Balance	12,059	0	455,320	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>51,209</b>	<b>0</b>	<b>455,320</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>11,817,782</b>	<b>6,451,782</b>	<b>5,965,107</b>	<b>8,355,591</b>



The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City’s creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City’s Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows: Under state law, the City’s outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

**Includes:**

- 2017 Sales Tax Revenue Bond - This was a refund of the 2006 Series Bond, which was issued for constructing a new Public Safety Building, City Hall construction projects, and road improvements.
- 2019 Sales Tax Revenue Bond - This was a refund of the 2008 Series Bond, which was issued for Public Safety projects.

**Rating:**

2017 Sales Tax Bond: AA by Standard & Poor's  
 2019 Sales Tax Bond: AAA by Standard & Poor's

**Funding Sources:**

2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.  
 2019 Sales Tax Bond - General Fund (sales tax) and RDA.

**Additional Information:**

See complete Debt Payment Summary on pages 172-174.

**Outstanding Principal as of 6/30/21:**

2017 Sales Tax Bond - \$18,950,000  
 2019 Sales Tax Bond - \$13,875,000

<b>DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/21</b>				
Governmental Funds	Issued	Principal	Interest	Total
Lease Revenue Bonds	2011	2,060,000	103,691	2,163,691
RDA Sales Tax & Tax Increment Revenue Bonds	2015	10,365,000	2,933,600	13,298,600
Special Assessment	2016	23,540,000	6,663,725	30,203,725
Sales Tax Bonds	2017	18,950,000	9,290,675	28,240,675
Sales Tax Bonds	2019	13,875,000	6,824,300	20,699,300
<b>Total Governmental Funds</b>		<b>\$68,790,000</b>	<b>\$25,815,991</b>	<b>\$94,605,991</b>
<b>Enterprise Funds</b>				
Water Revenue Bond	2017	6,205,000	444,400	6,649,400
<b>Total Enterprise Funds</b>		<b>\$6,205,000</b>	<b>\$444,400</b>	<b>\$6,649,400</b>
<b>Total</b>		<b>\$74,995,000</b>	<b>\$26,260,391</b>	<b>\$101,255,391</b>



### LEGAL DEBT MARGIN (dollars in thousands)

	2016	2017	2018	2019	2020
Assessed Value	\$5,384,506	\$5,921,222	\$6,354,606	\$7,109,226	\$7,859,765
Debt Limit (8% of Reasonable Cash Value)	641,986	709,515	767,464	859,782	955,077
<b>Debt applicable to limit:</b>					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	641,986	709,515	767,464	859,782	955,077

### BOND RATINGS

#### FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2019	Long Term	New Rating	AAA	RO:Sta	20-May-2019
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan Municipal Building Authority (UT) lease rev rfdg bonds ser 2011	Long Term	Upgrade	AA+	RO:Sta	10-Feb-2017

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

#### S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Investment Earnings	4,295	10,400	3,680	10,400
<b>Total Revenues</b>	<b>4,295</b>	<b>10,400</b>	<b>3,680</b>	<b>10,400</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	1,384,638	1,174,430	1,174,430	1,507,260
Transfer from Road Impact Fees	150,437	150,507	150,507	150,275
Transfer from Fire Impact Fees	151,159	0	0	140,207
Transfer from Police Impact Fees	208,055	0	0	79,487
Transfer from RDA	768,325	775,250	775,250	765,469
Transfer from CP Bond Proceeds	3,411,045	0	0	0
Use of Fund Balance	29,741	247,738	0	208,602
<b>Total Transfers In and Use of Fund Balance</b>	<b>6,103,400</b>	<b>2,347,925</b>	<b>2,100,187</b>	<b>2,851,300</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>6,107,695</b>	<b>2,358,325</b>	<b>2,103,867</b>	<b>2,861,700</b>
<b>Operating Expenditures</b>				
Principal on Long-Term Debt	4,665,000	1,315,000	1,290,000	1,350,000
Interest on Long-Term Debt	1,427,307	1,032,925	799,775	1,501,300
Trustee Fees	3,000	6,500	3,250	6,500
Arbitrage Compliance	650	3,900	3,900	3,900
<b>Total Operating Expenditures</b>	<b>6,095,957</b>	<b>2,358,325</b>	<b>2,096,925</b>	<b>2,861,700</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	11,738	0	0	0
Contribution to Fund Balance	0	0	6,942	0
<b>Total Contribution to Fund Balance</b>	<b>11,738</b>	<b>0</b>	<b>6,942</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>6,107,695</b>	<b>2,358,325</b>	<b>2,103,867</b>	<b>2,861,700</b>

**Notes to Debt Service Fund:**

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.

# General Debt Service Outstanding Debt



Debt Service Fund

## General Fund Fund Remaining Principal and Interest Payments

**City of South Jordan**  
**Sales Tax Revenue Ref Bonds, Series 2017**

Fiscal Yr	Principal	Interest	Rates
2018	275,000.00	886,515.00	3.00%
2019	620,000.00	968,950.00	4.00%
2020	645,000.00	940,425.00	5.00%
2021	665,000.00	907,675.00	5.00%
2022	700,000.00	873,550.00	5.00%
2023	735,000.00	837,675.00	5.00%
2024	770,000.00	800,050.00	5.00%
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
	21,155,000.00	12,994,240.00	

**Original Bond:** Sales Tax Revenue Bonds 2001

**Refinanced:** 2006

**Purpose:** \$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006

**Funding Source:** General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

**Refunded Bond:** Sales Tax Revenue Bonds 2006

**Term:** 22 years

**Purpose:** \$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

**Funding Source:** General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

**Call Date:** 8/15/2026

**Callable Amount:** \$14,190,000

**City of South Jordan**  
**Sales Tax Revenue Ref Bonds, Series 2019**

Fiscal Yr	Principal	Interest	Rates
2020	630,000.00	420,537.36	3.00%
2021	625,000.00	659,625.00	5.00%
2022	650,000.00	627,750.00	5.00%
2023	680,000.00	594,500.00	5.00%
2024	495,000.00	565,125.00	5.00%
2025	520,000.00	539,750.00	5.00%
2026	550,000.00	513,000.00	5.00%
2027	575,000.00	484,875.00	5.00%
2028	595,000.00	464,550.00	2.00%
2029	620,000.00	443,100.00	5.00%
2030	650,000.00	411,350.00	5.00%
2031	680,000.00	378,100.00	5.00%
2032	715,000.00	343,225.00	5.00%
2033	750,000.00	310,350.00	4.00%
2034	780,000.00	279,750.00	4.00%
2035	815,000.00	247,850.00	4.00%
2036	845,000.00	214,650.00	4.00%
2037	885,000.00	175,625.00	5.00%
2038	1,020,000.00	128,000.00	5.00%
2039	1,020,000.00	77,000.00	5.00%
2040	1,030,000.00	25,750.00	5.00%
	15,130,000.00	7,904,462.36	

**Original Bond:** Sales Tax Revenue Bonds 2019

**Funding Source:** Sales Tax

**Term:** 21 years

**Purpose:** Construction of new Fire Station 64, police substation, and administration building and other related improvements.

**Call Date:** 8/15/2029

**Callable Amount:** \$8,540,000



There are two SID Bonds; the "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued. The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area.

**Includes:**

2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.

2016 SSA Bond - This bond was issued for road and water improvements within the Special Assessment Area in Daybreak.

**Rating:**

2015 TOD - AA- by Standard & Poor's

2016 SSA - AA+ by Standard & Poor's

**Funding Source:**

2015 TOD Bond - RDA, Tax Increment

2016 SSA Bond - Special Assessment payments from builders.

**Additional Information:**

See complete Debt Payment Summary on pages 172-174.

**Outstanding Principal as of 6/30/21:**

2015 TOD - \$10,365,000

2016 SSA - \$23,540,000



*Daybreak Neighborhood*



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Special Assessments	2,991,348	2,151,675	1,919,808	2,155,775
Investments Earnings	781,576	1,750	1,400	1,750
<b>Total Revenues</b>	<b>3,772,924</b>	<b>2,153,425</b>	<b>1,921,208</b>	<b>2,157,525</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from RDA	1,214,000	1,216,600	1,216,600	1,218,000
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,214,000</b>	<b>1,216,600</b>	<b>1,216,600</b>	<b>1,218,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,986,924</b>	<b>3,370,025</b>	<b>3,137,808</b>	<b>3,375,525</b>
<b>Operating Expenditures</b>				
Operating Expenditures	0	0	7,500	0
Principal on Bonds	3,515,000	1,960,000	1,815,000	2,045,000
Bond Interest Payment	1,430,703	1,408,275	875,606	1,328,775
Trustee Fees	1,750	1,750	1,750	1,750
<b>Total Operating Expenditures</b>	<b>4,947,453</b>	<b>3,370,025</b>	<b>2,699,856</b>	<b>3,375,525</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	27,412	0	0	0
Contribution to Fund Balance	12,059	0	437,952	0
<b>Total Contribution to Fund Balance</b>	<b>39,471</b>	<b>0</b>	<b>437,952</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,986,924</b>	<b>3,370,025</b>	<b>3,137,808</b>	<b>3,375,525</b>



## General Fund Remaining Principal and Interest Payments

**City of South Jordan**  
**Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015**

Fiscal Yr	Principal	Interest	Rates
2016	-	178,006.39	-
2017	-	567,100.00	-
2018	605,000.00	567,100.00	3.00%
2019	665,000.00	548,950.00	3.00%
2020	685,000.00	529,000.00	4.00%
2021	715,000.00	501,600.00	4.00%
2022	745,000.00	473,000.00	4.00%
2023	775,000.00	443,200.00	5.00%
2024	810,000.00	404,450.00	5.00%
2025	850,000.00	363,950.00	5.00%
2026	895,000.00	321,450.00	5.00%
2027	940,000.00	276,700.00	5.00%
2028	985,000.00	229,700.00	5.00%
2029	1,035,000.00	180,450.00	5.00%
2030	1,090,000.00	128,700.00	5.00%
2031	1,120,000.00	74,200.00	3.25%
2032	1,120,000.00	37,800.00	3.38%
<b>Total</b>	<b>13,035,000.00</b>	<b>5,825,356.39</b>	

Original Bond: Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term: 16 Years

Purpose: \$13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area

\$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source: RDA, Tax Increment Revenues

Call Date: 4/1/2025

Callable Amount: \$7,185,000

**City of South Jordan**  
**Special Assessment - Daybreak Assessment Area No. 1, Series 2016**

Fiscal Yr	Principal	Interest	Rates
2017	205,000.00	1,037,362.99	-
2018	655,000.00	1,042,490.64	-
2019	3,345,000.00	988,628.13	2.000%
2020	2,830,000.00	901,703.13	2.000%
2021	2,100,000.00	811,068.76	4.000%
2022	1,140,000.00	749,725.00	4.000%
2023	1,175,000.00	709,299.60	3.000%
2024	1,215,000.00	673,450.00	3.000%
2025	1,260,000.00	630,025.00	4.000%
2026	1,300,000.00	591,825.00	2.000%
2027	1,320,000.00	564,800.00	2.125%
2028	1,365,000.00	523,475.00	4.000%
2029	1,420,000.00	467,775.00	4.000%
2030	1,475,000.00	409,875.00	4.000%
2031	1,540,000.00	349,575.00	4.000%
2032	1,590,000.00	294,925.00	3.000%
2033	1,640,000.00	246,475.00	3.000%
2034	1,690,000.00	195,468.75	3.125%
2035	1,750,000.00	141,718.75	3.125%
2036	1,800,000.00	86,250.00	3.125%
2037	1,860,000.00	29,062.50	3.125%
<b>Total</b>	<b>32,675,000.00</b>	<b>11,444,978.25</b>	

Original Bond: Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term: 20 Years

Purpose: \$32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source: Assessments levied against properties within the Special Assessment Area.

Call Date: 11/1/2026

Callable Amount: \$16,130,000



The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City’s Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

**Includes:**

2011 MBA Bond - This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011.

**Rating:**

AA by Standard & Poor’s

**Funding Sources:**

RDA tax increment

**Additional Information:**

See complete Debt Payment Summary on page 172-174.

**Outstanding Principal as of 6/30/21:**

\$2,060,000



*South Jordan Fire Station 63*



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Investment Earnings	1,548	1,750	1,750	1,750
<b>Total Revenues</b>	<b>1,548</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from RDA	721,513	721,682	721,682	721,616
Transfer from RDA Housing	0	0	0	1,395,000
Use of Fund Balance	102	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>721,615</b>	<b>721,682</b>	<b>721,682</b>	<b>2,116,616</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>723,163</b>	<b>723,432</b>	<b>723,432</b>	<b>2,118,366</b>
<b>Operating Expenditures</b>				
Principal on Bonds	625,000	645,000	645,000	2,060,000
Bond Interest Payment	96,513	76,682	66,356	56,616
Trustee Fees	1,650	1,750	1,650	1,750
<b>Total Operating Expenditures</b>	<b>723,163</b>	<b>723,432</b>	<b>713,006</b>	<b>2,118,366</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	0	10,426	0
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>10,426</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>723,163</b>	<b>723,432</b>	<b>723,432</b>	<b>2,118,366</b>

**Notes to Municipal Building Authority Fund:**

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.



## MBA Fund Remaining Principal and Interest Payments

**Municipal Building Authority of South Jordan  
City Lease Revenue Bond Series 2011**

Fiscal Yr	Principal	Interest	Rates
2013	155,000.00	289,425.79	2.000%
2014	525,000.00	200,643.76	3.000%
2015	540,000.00	184,668.76	3.000%
2016	555,000.00	168,243.76	3.000%
2017	575,000.00	151,293.76	3.000%
2018	590,000.00	133,818.76	3.000%
2019	610,000.00	115,818.76	3.000%
2020	625,000.00	96,512.51	3.250%
2021	645,000.00	76,681.26	3.000%
2022	665,000.00	56,615.63	3.125%
2023	685,000.00	35,093.75	3.250%
2024	710,000.00	11,981.25	3.375%
<b>Total</b>	<b>6,880,000.00</b>	<b>1,520,797.75</b>	

Original Bond:

Municipal Building Authority  
Lease Revenue Bond Series  
2002 for \$9,390,000

Refunded:

November 2011

Term:

13 Years

Purpose:

Construction of Fitness Center  
\$8,640,000, renovate Gale Center  
\$750,000

Funding Source:

RDA Haircut

Call Date:

10/15/2021

Callable Amount:

\$1,395,000

**Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.**

# Debt Payment Summary by Fiscal Year



Debt Service Fund

FY 21-22 DEBT PAYMENT SUMMARY - ALL FUNDS							
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2011 MBA	2017 Water Revenue	TOTAL
Principal Payments	\$650,000	\$700,000	\$1,140,000	\$745,000	\$2,060,000	\$1,970,000	\$7,265,000
Interest Payments	627,750	873,550	749,725	473,000	56,616	240,350	3,020,991
<b>Total Debt Service</b>	<b>\$1,277,750</b>	<b>\$1,573,550</b>	<b>\$1,889,725</b>	<b>\$1,218,000</b>	<b>\$2,116,616</b>	<b>\$2,210,350</b>	<b>\$10,285,991</b>
<b>Funding Sources:</b>							
General Fund	\$512,281	\$1,203,581					\$1,715,862
RDA	765,469			1,218,000			1,983,469
RDA Haircut					2,116,616		2,116,616
Road Impact Fees		150,275					150,275
Police Impact Fees		79,487					79,487
Fire Impact Fees		140,207					140,207
SSA Assessment			1,889,725				1,889,725
Water Impact Fees						1,300,000	1,300,000
Water Operations						910,350	910,350
<b>Total</b>	<b>\$1,277,750</b>	<b>\$1,573,550</b>	<b>\$1,889,725</b>	<b>\$1,218,000</b>	<b>\$2,116,616</b>	<b>\$2,210,350</b>	<b>\$10,285,991</b>

FY 22-23 DEBT PAYMENT SUMMARY - ALL FUNDS						
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2017 Water Revenue	TOTAL
Principal Payments	\$680,000	\$735,000	\$1,175,000	\$775,000	\$2,065,000	\$5,430,000
Interest Payments	594,500	837,675	709,300	443,200	149,800	2,734,475
<b>Total Debt Service</b>	<b>\$1,274,500</b>	<b>\$1,572,675</b>	<b>\$1,884,300</b>	<b>\$1,218,200</b>	<b>\$2,214,800</b>	<b>\$6,164,475</b>
<b>Funding Sources:</b>						
General Fund	\$509,500	\$1,102,934				\$1,612,434
RDA	765,000			1,218,200		1,983,200
Road Impact Fees		149,741				149,741
Police Impact Fees		145,000				145,000
Fire Impact Fees		175,000				175,000
SSA Assessment			1,884,300			1,884,300
Water Impact Fees					1,300,000	1,300,000
Water Operations					914,800	914,800
<b>Total</b>	<b>\$1,274,500</b>	<b>\$1,572,675</b>	<b>\$1,884,300</b>	<b>\$1,218,200</b>	<b>\$2,214,800</b>	<b>\$8,164,475</b>

# Debt Payment Summary by Fiscal Year



Debt Service Fund

FY 23-24 DEBT PAYMENT SUMMARY - ALL FUNDS						
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	2017 Water Revenue	TOTAL
Principal Payments	\$495,000	\$770,000	\$1,215,000	\$810,000	\$2,170,000	\$5,460,000
Interest Payments	565,125	800,050	673,540	404,450	54,250	2,497,325
<b>Total Debt Service</b>	<b>\$1,060,125</b>	<b>\$1,570,050</b>	<b>\$1,888,450</b>	<b>\$1,214,450</b>	<b>\$2,224,250</b>	<b>\$7,957,325</b>
<u>Funding Sources:</u>						
General Fund	\$296,500	\$1,100,438				\$1,396,938
RDA	763,625			1,214,450		1,978,075
Road Impact Fees		149,612				149,612
Police Impact Fees		145,000				145,000
Fire Impact Fees		175,000				175,000
SSA Assessment			1,888,450			1,888,450
Water Impact Fees					1,300,000	1,300,000
Water Operations					924,250	924,250
<b>Total</b>	<b>\$1,060,125</b>	<b>\$1,570,050</b>	<b>\$1,888,450</b>	<b>\$1,214,450</b>	<b>\$2,224,250</b>	<b>\$7,957,325</b>

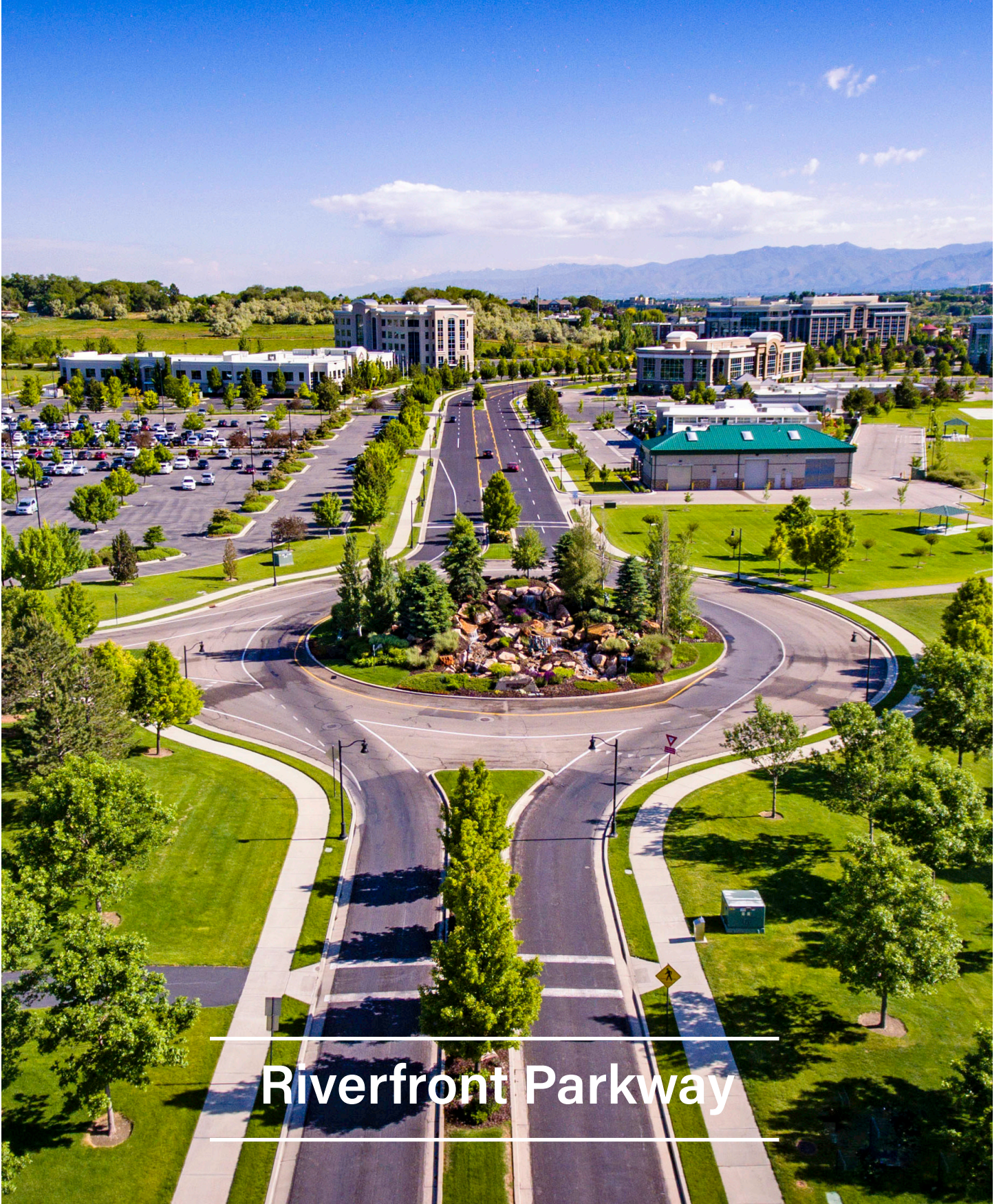
FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	TOTAL
Principal Payments	\$520,000	\$810,000	\$1,260,000	\$850,000	\$3,440,000
Interest Payments	539,750	760,550	630,025	363,950	2,294,275
<b>Total Debt Service</b>	<b>\$1,059,750</b>	<b>\$1,570,550</b>	<b>\$1,890,025</b>	<b>\$1,213,950</b>	<b>\$5,734,275</b>
<u>Funding Sources:</u>					
General Fund	\$1,059,750	\$1,100,700			\$2,160,450
RDA				1,213,950	1,213,950
Road Impact Fees		149,850			149,850
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
SSA Assessment			1,890,025		1,890,025
<b>Total</b>	<b>\$1,059,750</b>	<b>\$1,570,550</b>	<b>\$1,890,025</b>	<b>\$1,213,950</b>	<b>\$5,734,275</b>

# Debt Payment Summary by Fiscal Year



Debt Service Fund

FY 25-26 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SSA	2015 RDA	TOTAL
Principal Payments	\$550,000	\$850,000	\$1,300,000	\$895,000	\$3,595,000
Interest Payments	513,000	719,050	591,825	321,450	2,145,325
<b>Total Debt Service</b>	<b>\$1,063,000</b>	<b>\$1,569,050</b>	<b>\$1,891,825</b>	<b>\$1,216,450</b>	<b>\$5,740,325</b>
<b>Funding Sources:</b>					
General Fund	\$1,063,000	\$1,099,340			\$2,162,340
RDA				1,216,450	1,216,450
Road Impact Fees		149,710			149,710
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
SAA Assessment			1,891,825		1,891,825
<b>Total</b>	<b>\$1,063,000</b>	<b>\$1,569,050</b>	<b>\$1,891,825</b>	<b>\$1,216,450</b>	<b>\$5,740,325</b>



# Riverfront Parkway



Used to account for money that will be used for projects identified in the Infrastructure Improvement & Maintenance and Operation program..

## Infrastructure Improvement

The Infrastructure Improvement fund is used to account for improvement projects identified in the IIMO program.

## Maintenance & Operations

The Maintenance & Operations fund is used to account for maintenance projects identified in the IIMO program.

## Capital Equipment

The Capital Equipment fund is used to account for the purchase of City equipment.

# Capital Project Funds Summary



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>REVENUES</b>				
Impact Fees	2,172,758	1,480,000	2,266,019	1,680,000
Class C Road Funds	2,767,497	3,022,000	3,000,000	3,000,000
Local Transit Tax	1,449,820	1,300,000	1,844,203	1,400,000
Investment Earnings	116,187	250,000	32,562	150,000
Grants	994,546	0	0	0
Miscellaneous Revenue	2,288,402	0	2,028,388	0
<b>Total Capital Projects Fund Revenue</b>	<b>9,789,210</b>	<b>6,052,000</b>	<b>9,171,202</b>	<b>6,230,000</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	14,267,099	4,188,531	6,001,582	3,647,750
Use of Fund Balance	5,125,867	3,091,507	5,071,030	2,927,462
<b>Total Transfers In and Use of Fund Balance</b>	<b>19,392,966</b>	<b>7,280,038</b>	<b>11,072,612</b>	<b>6,575,212</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>29,182,176</b>	<b>13,332,038</b>	<b>20,243,814</b>	<b>12,805,212</b>
<b>EXPENDITURES</b>				
Transportation Projects	7,084,975	4,162,000	4,639,089	4,395,000
Parks Projects	6,652,688	1,730,000	3,652,035	370,000
Streetlight Projects	42,554	0	0	45,000
Facilities Projects	148,796	280,000	251,226	330,000
Storm Drain Projects	1,488,002	895,000	332,307	1,062,750
Miscellaneous Projects	146,358	175,000	51,389	130,000
Capital Equipment	1,661,450	2,628,531	4,232,853	2,954,462
<b>Total Capital Projects Fund Expenditures</b>	<b>17,224,823</b>	<b>9,870,531</b>	<b>13,158,899</b>	<b>9,287,212</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	8,561,049	1,731,507	2,233,300	2,287,969
Contribution to Fund Balance	3,396,304	1,730,000	4,851,615	1,230,031
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>11,957,353</b>	<b>3,461,507</b>	<b>7,084,915</b>	<b>3,518,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>29,182,176</b>	<b>13,332,038</b>	<b>20,243,814</b>	<b>12,805,212</b>



# Capital Improvement Program

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$1,503,000 in general capital funds available for FY 2021-2022. City Council has full discretion on which capital projects this money is spent on.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 179. Capital equipment to be purchased during this fiscal year are listed on page 182. There are no major non-recurring projects for FY 2022.

In addition, the Council approved leasing of public safety vehicles, replacing 32 vehicles.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council - this body decides if funding will be requested from Council or not.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of \$50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

## 5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City’s planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan’s Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Road Impact Fees	544,571	600,000	572,757	550,000
Park Impact Fees	952,893	400,000	971,262	500,000
Storm Drain Impact Fees	231,773	250,000	258,662	200,000
Fire Impact Fees	204,159	100,000	253,272	200,000
Police Impact Fees	239,362	130,000	210,096	230,000
Class C Road Funds	2,767,497	3,022,000	3,000,000	3,000,000
Local Transit Tax	1,449,820	1,300,000	1,844,203	1,400,000
Investment Earnings	116,187	250,000	32,562	150,000
Sale of Capital Assets	773,521	0	767,562	0
Grants	994,546	0	0	0
Other Donations and Reimbursements	939,335	0	868,181	0
Other Miscellaneous	360,535	0	275,053	0
<b>Total Revenues</b>	<b>9,574,199</b>	<b>6,052,000</b>	<b>9,053,610</b>	<b>6,230,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	3,467,491	0	1,594,358	0
Transfer from General CIP Maint	301,181	0	129,793	0
Transfer from Storm Drain	1,257,500	895,000	895,000	462,750
Transfer from Sanitation	187,500	0	0	0
Transfer from Water	187,500	0	0	0
Transfer from Park Impact Fees	2,000,000	0	0	0
Transfer from Road Impact Fees	500,000	0	70,000	0
Transfer from Storm Impact Fees	0	0	52,000	0
Park Impact Fee Use of Fund Balance	4,381,473	1,500,000	1,150,961	0
Road Impact Fee Use of Fund Balance	248,302	150,507	0	0
Storm Drain Impact Fee Use of Fund Balance	21,555	0	0	370,000
Use of Fund Balance	400,643	1,441,000	2,059,789	1,503,000
<b>Total Transfers In and Use of Fund Balance</b>	<b>12,953,145</b>	<b>3,986,507</b>	<b>5,951,901</b>	<b>2,335,750</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>22,527,344</b>	<b>10,038,507</b>	<b>15,005,511</b>	<b>8,565,750</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Project Expenditures</b>				
Transportation Projects	6,929,240	3,962,000	4,312,824	3,900,000
Parks Projects	5,565,920	1,530,000	3,561,999	40,000
Streetlight Projects	42,554	0	0	45,000
Facilities Projects	9,869	190,000	76,226	0
Storm Drain Projects	1,488,002	895,000	332,307	1,062,750
Miscellaneous Projects	146,358	0	17,033	0
<b>Total Project Expenditures</b>	<b>14,181,943</b>	<b>6,577,000</b>	<b>8,300,389</b>	<b>5,047,750</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	0	500,000	500,000	500,000
Transfer to General CIP	2,500,000	0	122,000	0
Transfer to General CIP Maint	346,217	665,000	665,000	1,218,000
Transfer to General Debt Service Fund	509,651	150,507	150,507	369,969
Transfer to Capital Equipment	3,129,000	416,000	416,000	0
Transfer to Water CIP	1,600,000	0	0	200,000
Transfer to Capital Bond Proceeds	175,000	0	0	0
Contribution to Fund Balance Impact Fees	0	0	807,594	1,230,031
Contribution to Fund Balance Local Transit Tax	0	0	2,009,758	0
Contribution to Fund Balance Class C Road Funds	0	0	2,034,263	0
Contribution to Fund Balance	85,533	1,730,000	0	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>8,345,401</b>	<b>3,461,507</b>	<b>6,705,122</b>	<b>3,518,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>22,527,344</b>	<b>10,038,507</b>	<b>15,005,511</b>	<b>8,565,750</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Other Miscellaneous	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	1,262,500	0	0	0
Transfer from General CIP	346,217	665,000	665,000	1,218,000
Transfer from Water	0	0	0	33,000
Transfer from Storm Water	0	0	0	34,000
Use of Fund Balance	73,894	0	340,450	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,682,611</b>	<b>665,000</b>	<b>1,005,450</b>	<b>1,285,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,682,611</b>	<b>665,000</b>	<b>1,005,450</b>	<b>1,285,000</b>
<b>Project Expenditures</b>				
Miscellaneous Projects	0	175,000	34,356	130,000
Transportation Projects	155,735	200,000	326,265	495,000
Parks Projects	1,086,768	200,000	90,036	330,000
Facilities Projects	138,927	90,000	175,000	330,000
<b>Total Project Expenditures</b>	<b>1,381,430</b>	<b>665,000</b>	<b>625,657</b>	<b>1,285,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	0	0	250,000	0
Transfer to General CIP	301,181	0	129,793	0
Contribution to Fund Balance	0	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>301,181</b>	<b>0</b>	<b>379,793</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,682,611</b>	<b>665,000</b>	<b>1,005,450</b>	<b>1,285,000</b>



	Prior Year Actual FY 19-20	Adopted Budget FY 20-21	Estimated Actual FY 20-21	Proposed Budget FY 21-22
<b>Revenues</b>				
Other Miscellaneous	9,000	0	0	0
Sale of Capital Assets	206,011	0	117,592	0
<b>Total Revenues</b>	<b>215,011</b>	<b>0</b>	<b>117,592</b>	<b>0</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	1,328,210	2,212,531	2,179,431	1,900,000
Transfer from CDA Fund	300,000	0	0	0
Transfer from General CIP	3,129,000	416,000	416,000	0
Use of Fund Balance	0	0	1,519,830	1,054,462
<b>Total Transfers In and Use of Fund Balance</b>	<b>4,757,210</b>	<b>2,628,531</b>	<b>4,115,261</b>	<b>2,954,462</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,972,221</b>	<b>2,628,531</b>	<b>4,232,853</b>	<b>2,954,462</b>
<b>Project Expenditures</b>				
Computer Software & Equipment	19,263	0	175,012	0
Fire Equipment	13,799	309,492	185,336	0
Fleet Equipment	1,628,388	2,319,039	3,872,505	2,954,462
Sanitation Equipment	0	0	0	0
<b>Total Project Expenditures</b>	<b>1,661,450</b>	<b>2,628,531</b>	<b>4,232,853</b>	<b>2,954,462</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	3,310,771	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>3,310,771</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,972,221</b>	<b>2,628,531</b>	<b>4,232,853</b>	<b>2,954,462</b>



## STREETS

### Pavement Preservation Program: Crack Seal

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Apply crack seal to maintain current placement condition index to prevent further deterioration, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Class C	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<b>Total Cost</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$175,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## STREETS

### Pavement Preservation Program: Mill and Overlay

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager/Engineer

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Mill and overlay existing streets with lower pavement condition index scores, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Class C	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$4,000,000
<b>Total Cost</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$4,000,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## STREETS

### Pavement Preservation Program: Chip Seal

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager/Engineer

**Project Type:** Infrastructure Maintenance

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Chip seal existing collector streets with mid-pavement condition index scores, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works Class C	\$166,000	\$166,000	\$166,000	\$166,000	\$166,000	\$830,000
<b>Total Cost</b>	<b>\$166,000</b>	<b>\$166,000</b>	<b>\$166,000</b>	<b>\$166,000</b>	<b>\$166,000</b>	<b>\$830,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$40,000	\$40,000	\$40,000	\$40,000	\$160,000
	<b>Total Operating Costs</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$160,000</b>



## STREETS

### Pavement Preservation Program: GSB

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Apply GSB-88 seal coat to newer roads as preventative maintenance, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Class C	\$100,000	\$105,000	\$110,000	\$115,000	\$120,000	\$550,000
<b>Total Cost</b>	<b>\$100,000</b>	<b>\$105,000</b>	<b>\$110,000</b>	<b>\$115,000</b>	<b>\$120,000</b>	<b>\$550,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## STREETS

### Pavement Preservation Program: High Density Mineral Bond

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager/Engineer

**Project Type:** Infrastructure Maintenance

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Apply high density mineral bond to existing streets with higher pavement condition index scores, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Class C	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$925,000
<b>Total Cost</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$925,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## STREETS

### Pavement Preservation Program: Type II Slurry Seal/Microsurface

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Streets Manager/Engineer

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Apply Type II Slurry Seal and or Microsurface to streets with mid pavement condition index scores, according to maintenance program.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works Class C	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
<b>Total Cost</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,000,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## STREETS

### Rocky Mountain Power Street Light Replacement Program

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Unassigned

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2020

**Category:** Streets

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Replace streetlights owned by Rocky Mountain Power with city owned streetlights to update street lights and eliminate lease costs.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Class C	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
<b>Total Cost</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$750,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$138,666	\$138,666	\$138,666	\$138,666	\$554,664
	<b>Total Operating Costs</b>	<b>\$138,666</b>	<b>\$138,666</b>	<b>\$138,666</b>	<b>\$138,666</b>	<b>\$554,664</b>



## PUBLIC WORKS

### Underground Chamber Rehabilitation

#### PROJECT INFORMATION

**Location:** Daybreak

**Project Manager:** Storm Water/Sanitation Manager

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2021

**Category:** Storm Drain

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Annual rehabilitation of underground storage chambers in Daybreak.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works Storm Drain	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
<b>Total Cost</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



**PUBLIC WORKS**

Yorkshire Drive Insituform Pipe Rehabilitation

**PROJECT INFORMATION**

**Location:** Yorkshire Drive

**Project Manager:** Storm Water/Sanitation Manager

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2021

**Category:** Storm Drain

**End Date:** 6/30/2023

**Bond Fund:** Yes  No

**Description:**

Trenchless pipe rehab on the CMP pipes.

**FINANCIAL INFORMATION**

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Storm Drain	\$148,750	\$0	\$0	\$0	\$0	\$148,750
<b>Total Cost</b>	<b>\$148,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$148,750</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

**10200 S. Storm Drain & Culvert**

### PROJECT INFORMATION

**Location:** 10200 S.

**Project Manager:** Associate Director of Public Works

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2021

**Category:** Storm Drain

**End Date:** 6/30/2023

**Bond Fund:** Yes  No

**Description:**

10200 S. Storm Drain & Culvert: portion on the Wheadon property.

### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Storm Drain	\$600,000	\$0	\$0	\$0	\$0	\$600,000
<b>Total Cost</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Down Well Repairs/Drilling

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Storm Water/Sanitation Manager

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2021

**Category:** Storm Drain

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Rehabilitation of down wells throughout the City.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Storm Drain	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
<b>Total Cost</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$400,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Storm Drain Manhole Replacement

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Storm Water/Sanitation Manager

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2021

**Category:** Storm Drain

**End Date:** 6/30/2023

**Bond Fund:** Yes  No

**Description:**

Storm Drain manhole replacements.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Storm Drain	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<b>Total Cost</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

**Operating Impact:**

Replace manhole covers on storm drains.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$369	\$369	\$369	\$369	\$1,476
	<b>Total Operating Costs</b>	<b>\$369</b>	<b>\$369</b>	<b>\$369</b>	<b>\$369</b>	<b>\$1,476</b>



**PUBLIC WORKS**

**10755 S. Canal Culvert Replacement**

**PROJECT INFORMATION**

**Location:** 10755 S.

**Project Manager:** Storm Water/Sanitation Manager

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2022

**Category:** Storm Drain

**End Date:** 6/30/2024

**Bond Fund:** Yes  No

**Description:**

Trenchless pipe rehab on the CMP pipes.

**FINANCIAL INFORMATION**

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Storm Drain	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<b>Total Cost</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Secondary Pipe Replacement

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Secondary Water

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Replace pipe on existing secondary water system as identified.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Water CIP	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
<b>Total Cost</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$2,500,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



**PUBLIC WORKS**

**10755 S. Canal Culvert Replacement**

**PROJECT INFORMATION**

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2023

**Bond Fund:** Yes  No

**Description:**

Replace canal culvert on 10755 S.

**FINANCIAL INFORMATION**

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Water CIP	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<b>Total Cost</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### East Riverfront Pump Station

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2022

**Bond Fund:** Yes  No

**Description:**

Irrigation pump station for using acquired water right.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Water CIP	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
<b>Total Cost</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,300,000</b>

**Operating Impact:**

Start up & shut down of the pump station, daily inspections, and weekly wet well cleaning.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$8,020	\$8,020	\$8,020	\$8,020	\$32,080
	Other	\$0	\$0	\$0	\$0	\$0
	<b>Total Operating Costs</b>	<b>\$8,020</b>	<b>\$8,020</b>	<b>\$8,020</b>	<b>\$8,020</b>	<b>\$32,080</b>



## PUBLIC WORKS

### PRV Upgrades

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Water Manager

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2026

**Bond Fund:** Yes  No

**Description:**

Upgrade piping in vaults throughout the City.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Water CIP	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
<b>Total Cost</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$200,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Tank 7/8 Design

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2022

**Bond Fund:** Yes  No

**Description:**

Construction design work for future tank 7/8.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Water CIP	\$400,000	\$0	\$0	\$0	\$0	\$400,000
<b>Total Cost</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Tank Landscaping

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2022

**Bond Fund:** Yes  No

**Description:**

Landscaping improvements for tank #5 site, now that homes are being built around them.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Water CIP	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<b>Total Cost</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

**Operating Impact:**

The landscaping will require ongoing maintenance. The operating costs are to hire a contractor to complete the maintenance.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$4,563	\$4,563	\$4,563	\$4,563	\$18,252
	<b>Total Operating Costs</b>	<b>\$4,563</b>	<b>\$4,563</b>	<b>\$4,563</b>	<b>\$4,563</b>	<b>\$18,252</b>



## PUBLIC WORKS

### Transite Pipe Replacement

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2025

**Bond Fund:** Yes  No

**Description:**

Replace older sections of pipe, ongoing annual project.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2021-2025
	2021	2022	2023	2024	2025	
<u>Public Works</u>						
Water CIP	\$2,000,000	\$1,500,000	\$1,000,000	\$1,000,000	\$0	\$5,500,000
<b>Total Cost</b>	<b>\$2,000,000</b>	<b>\$1,500,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$5,500,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Water Wise Landscape

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2024

**Bond Fund:** Yes  No

**Description:**

Install water wise landscaping to identified City parks.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
<u>Public Works</u>						
Water CIP	\$150,000	\$150,000	\$150,000	\$0	\$0	\$450,000
<b>Total Cost</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>

**Operating Impact:**

The waterwise landscaping will require some maintenance. A contractor would be used for maintenance.

Annual Operating Costs		2023	2024	2025	2026	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$4,563	\$9,126	\$13,689	\$0	\$27,378
	<b>Total Operating Costs</b>	<b>\$4,563</b>	<b>\$9,126</b>	<b>\$13,689</b>	<b>\$0</b>	<b>\$27,378</b>



## PUBLIC WORKS

### Waterline Loop Replacement

#### PROJECT INFORMATION

**Location:** City-wide

**Project Manager:** Associate Director of Public Works

**Project Type:** Maintenance

**Start Date:** 7/1/2021

**Category:** Water

**End Date:** 6/30/2022

**Bond Fund:** Yes  No

**Description:**

Identify and design waterline loop replacements.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2022-2026
	2022	2023	2024	2025	2026	
Public Works						
Water CIP	\$80,000	\$0	\$0	\$0	\$0	\$80,000
<b>Total Cost</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.



# Dumpster Program



# South Jordan At A Glance



## School District

Jordan School District  
[www.jordandistrict.org](http://www.jordandistrict.org)

## Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City.

## Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

## Area

22.26 square miles

## Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,216 feet along state road U-111.

## Parks & Open Space

641 acres

## Credit Rating

Implied GO = AAA

## Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 11th largest city in the state. South Jordan's population was 71,732 in 2018. This represents a 1 percent increase over the previous year and a 42 percent increase since 2010. Approximately 35 percent is under the age of 18, and the median age is 33.

## Education

South Jordan is part of the Jordan School District. Over 96 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 41 percent have obtained a bachelor's degree or higher.

## Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

## Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

## Incorporation

1935

## Government

The City of South Jordan operates under the Council-Manager form of government.

## County

Salt Lake County  
[www.slco.org](http://www.slco.org)



## Income

South Jordan’s median household income on average from 2013 to 2017 was \$99,856 and the per capita income in 2017 was \$36,125.

## Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.45 in 2017.

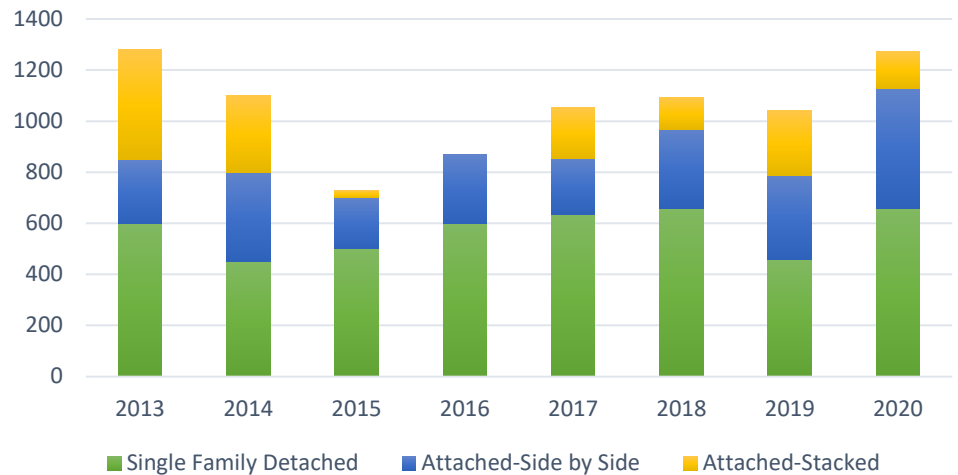
## Housing Units

In 2010, 81.2 percent of the 14,943 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant. In 2000, there were 7,507 housing units - 89.7 percent owner occupied, 10.3 percent renter-occupied, and 2.8 percent were vacant. There were 99 percent more total housing units from 2000 to 2010.

## Building Permits

While known for its large single-family lots, the City’s housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 1,271 residential and 105 commercial building permits in fiscal year 2020.

## Residential Units Permitted by Year



## Principal Employers, FY 2020

Rank	Taxpayer	Taxable Assessed Value
1	Merit Medical	2,086
2	Jordan School District	1,663
3	Ultradent	1,502
4	Willis Towers Watson	1,000
5	Wal-Mart Supercenter	760
6	AdvancedMD	655
7	City of South Jordan	502
8	IHC Health Services	480
9	OOCL (USA) Inc	475
10	Physician Group of Utah	453
	<b>Total</b>	<b>9,576</b>



## Top 25 Major Sales/Use Tax Contributors, FY 2020

Walmart	Unique Auto Body	Carmax Superstore
Costco Wholesale	World Wide Technology	Tim Dahle Nissan
Sam's Club	Jerry Seiner	Hobby Lobby
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Amazon.com	Smiths Food & Drug
Sprouts Farmers Market	Apple Computer Inc	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Target	Merit Medical Systems Inc	
Perry Brothers Honda World	Microsoft Corp	

### Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$1.7 billion in 2020, an increase of 8 percent from the \$1.57 billion in the prior year. Sales and use tax revenue totaled

\$16.5 million in fiscal year 2020, an increase of \$1.3 million, or 8.8 percent, compared to \$15.2 million in fiscal year 2019.



## Principal Property Taxpayers, FY 2020

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$281,697,800
2	eBay Inc	\$147,258,600
3	Boyer Jordan Heights LC	\$107,581,400
4	San Tropez Holdings LLC	\$106,600,540
5	VP Daybreak Operations/Investments LLC	\$96,138,680
6	SoJo Station North LLC	\$95,276,880
7	Merit Medical Systems Inc	\$91,087,110
8	WW Daybreak LLC	\$62,832,605
9	Wal-Mart	\$53,345,200
10	Miles Group	\$52,449,886
	<b>Total</b>	<b>\$1,094,268,701</b>



## Fire Protection

FY 2020	Number
Full-time employees	73
Part-time employees	27
Fire stations	3
ISO Rating	2
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	3,552
Flu vaccinations	145
Emergency calls for service (EMS)	4,732
Emergency calls for service (non EMS)	1,148
Patient transports	2,721
Cancelled calls	410
Other (refused care, transferred care, DOA)	1,524
Average response time (Combined)	7:54 min
Inter-facility	13:58 min



## Police Protection

FY 2020	Number
Full-time police officers	67
Priority 1 Response time	6:43 min
All other Response time	8:50 min
Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson)	1,444
Crimes per 1,000 population	18.23
Total calls for police services	32,936
Police case reports	15,928

## Fleet

FY 2020	Number
City vehicles & equipment maintained	381

## Streets & Street Lighting

FY 2020	Number
Pavement lane miles maintained	826.97
Alleyway miles maintained	39.37
Miles of sidewalk maintained	434.27
Number of street lights maintained	6,400
Number of street signs maintained	9,320

## Water

FY 2020	Number
Residential accounts	21,439
Commercial accounts	954
Miles of water lines	405.19
Fire hydrants	3,970
Average daily water demand (mgd)	16.9
Daily water conveyance capacity (mgd)	31
Miles of secondary water lines	183.08
Secondary water accounts	3,704



## Storm Water

FY 2020	Number
Miles of storm water pipe	148.97
Storm water detention & retention ponds	172
Storm clean out boxes	164

## Sanitation

FY 2020	Number
Tons of waste recycled annually	4,833
Tons of refuse collected annually	31,497
Residential sanitation accounts	26,776

## Parks

FY 2020	Number
Number of parks	37
Total acreage	403 acres
Natural open space area	238.61 acres
Trails	8.58 miles
Park loop walkways	2.9 miles
Number of park playgrounds	23 units

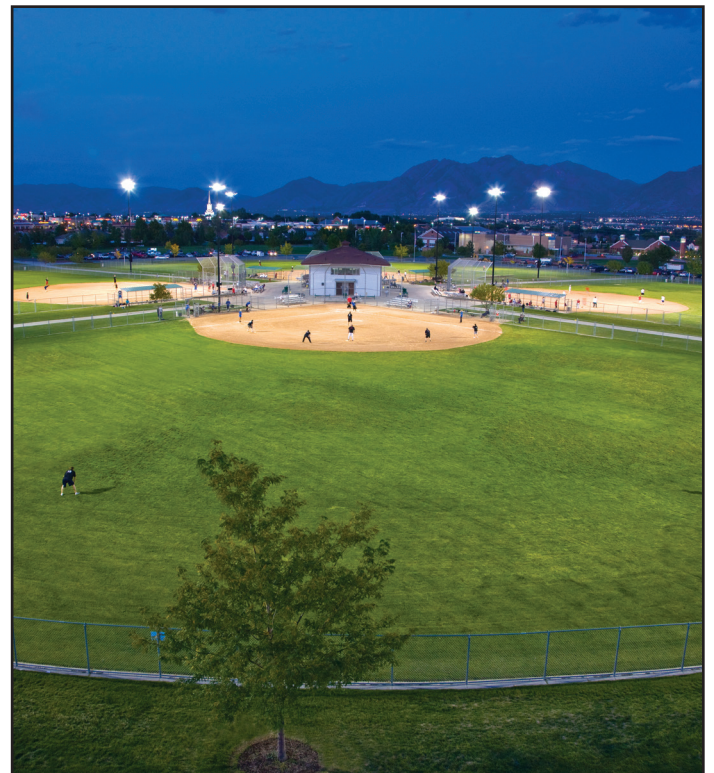
## Recreation

FY 2020	Number
Recreation sports leagues	73

## Economics

FY 2020	Number
Sales Tax:	
Taxable Sales	1,709,722,309
Sales Tax Revenue	16,546,021
Property Tax:	
Assessed taxable property value	7,859,765,391
Property Tax Rate	0.001740%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.





# History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

### Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

### Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built

which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.



### Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

### Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn





# History of South Jordan

additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan’s history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

### Incorporation

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

### City of Second Class Designation

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class.

### Tragic Event

Tragedy struck South Jordan in December of 1938. Farrold “Slim” Silcox one of Jordan School District’s most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The “Flying Ute” freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan’s history.

### Growth

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.26 square miles and is home to more than 70,000 residents. The average household size is 3.56 persons. South Jordan’s population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.





# Summerfest

# Fee Schedule



DESCRIPTION		FY 2020-2021
<b>Business License Fees</b>		
Home Occupation	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Reasonable Accommodation Hearing		Actual cost of hearing officer's time
<b>Collection Fees</b>		
Standard Collection (In-State)		30% of amount owed
Legal (In-State)		30% of amount owed
Standard Collection (Out-of-State)		50% of amount owed
Legal (Out-of-State)		50% of amount owed
Returned Check Fee		\$20
Returned EFT/ACH Fee		\$20 per returned transaction

# Fee Schedule



DESCRIPTION	FY 2020-2021	
<b>Court Fees</b>		
Plea in Abeyance	\$25	
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court
Small Claims Appeal	\$235	\$225 to District Court, \$10 to City
Garnishment Filing Fee	\$50	As per Admin. Office of Court
Expungement	\$135	\$30 per Certified Copy
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court
<b>Record Fees:</b>		
Audio CD	\$10	
Paper	\$0.25	per image
Mailing		Actual cost
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page
Personnel Time		First 15 min. free
Clerical Assistant	\$15	per hour
<b>Development Services Fees (Fees shown below contain costs for planning, engineering and building services)</b>		
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.		
Building Permit Demolition	\$44	
Building Permits Commercial Additions/Tenant Improvements	\$377 base	
\$0-\$500	\$412	
\$501-\$2,000	\$541	
\$2,001-\$40,000	\$797	
\$40,001-\$100,000	\$1,149	
\$100,001-\$500,000	\$1,663	
\$500,001+	\$3,021	
Building Permits New Commercial Building/General	\$586 base	
\$0-\$100,000	\$2,874	
\$100,001-\$500,000	\$6,173	
\$500,000-\$1,000,000	\$9,576	
\$1,000,001-\$5,000,000	\$17,550	
\$5,000,001+	\$31,139	

# Fee Schedule



DESCRIPTION	FY 2020-2021	
Building Permits New Commercial R-2	\$586 base	
\$0-\$500,000	\$4,294	
\$500,001-\$1,000,000	\$6,350	
\$1,000,001-\$5,000,000	\$18,460	
\$5,000,001+	\$32,621	
Building Permits Plumbing, Mechanical, Electrical (PME) Only (No Review)	\$28 base	
Residential	\$94	
Commercial	\$133	
Solar	\$128	
Building Permits Residential Alterations (Basement/Interior Remodel)	\$94 base	
\$0-\$500	\$230	
\$501-\$2,000	\$370	
\$2,001-\$40,000	\$457	
\$40,001-\$100,000	\$851	
\$100,001+	\$977	
Building Permits Residential Additions (Detached Garage/Pool/etc.)	\$109 base	
\$0-\$500	\$436	
\$501-\$2,000	\$356	
\$2,001-\$40,000	\$576	
\$40,001-\$100,000	\$874	
\$100,001+	\$1,340	
Building Permits Single Family Residential & Multi-Family Residential	\$383 base	
\$0-\$500,000	\$2,396	
\$500,001+	\$2,871	
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)	
Re-inspection Fee	\$108	
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)	
Additional Plan Review Fee	\$122	
For use of outside consultants for plan checking and inspections	Actual costs	
Accessibility & Energy Review Fee	\$25	
Off Site Cleaning Fee	\$78	
Subdivision Preliminary	\$1,489	base + \$66 per lot
Subdivision Final	\$1,477	base + \$297 per lot
Subdivision Amendment (same regardless of lot number)	\$1,352	
Site Plan Amendment Review	\$1,352	
Site Plan Review (small site 0-3 acres)	\$4,429	
Site Plan Review (all other site 3+ acres)	\$5,511	

# Fee Schedule



DESCRIPTION	FY 2020-2021	
Minor Site Plan Amendment	\$504	
Small Residential Development	\$1,161	
Accessory Living Unit Planning Commission Review	\$682	
Accessory Living Unit Staff Review	\$135	
Conditional Use Permit	\$626	
Land Use Amendment	\$1,005	
Amendment	\$1,414	
Rezone	\$1,414	
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227	
Zone to P-C Zone	\$23	per acre
Rezone with Development Agreement (optional)	\$2,557	
Development Agreement Amendment	\$1,143	
City Code Text Amendment	\$1,615	
Annexation	\$1,197	
Sign Permit	\$198	
Sign Permit - Temporary Banner	\$45	
Master Sign Design Guidelines Review	\$288	
Appeal to Planning Commission	\$288	
Appeals to City Council	\$819	
Appeal to Appeal and Variance Hearing Officer	<p>Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less then retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.</p>	
Bond Landscaping Fee	\$50	if paid with credit card, 3% will be added to total
Impounded Sign Release Fee	\$30	
Nonconforming Use/Lot Review Fee	\$39	
Wind Energy Conversion Systems	\$608	
Residential Chicken Permit	\$58	
Time Extension Fee	Half of application type base fee	
Lot Line Adjustment	\$260	
Zoning Compliance Letter	\$250	
Overtime Inspector fee	\$61	per hour
Overtime Truck Fee	\$53	per day
Curb Cut Encroachment Permit	\$151	
Standard Encroachment Permits	\$245	
Re-Issuance of Encroachment Permit Fee	\$129	

# Fee Schedule



DESCRIPTION	FY 2020-2021	
Land Disturbance Fee	\$350	
Re-Issuance of Land Disturbance Permit	\$150	
TV Video Inspection Fee	\$72	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$197	
Streetlight Connection Fee	\$150	per streetlight
Small Wireless Facility - Application Fee	\$100	
Small Wireless Freestanding Installation - Application Fee	\$250	
Traffic Control Fee (Encroachment Permit)	\$50	per day
<b>Rental Fees</b>		
<b>City Hall</b>		
Council Chambers - Security Deposit	\$250	Refundable if no damage and nothing missing
Council Chambers	\$150	per hour
<b>EV Charging Stations</b>		
Public EV Charging Station	\$ .20	for first hour; \$10 per hour thereafter (No Overnight Charging)
<b>Public Safety Building</b>		
Oquirrh/Wasatch Room - Security Deposit	\$250	Refundable if no damage and nothing missing
Oquirrh/Wasatch Room	\$150	per hour
<b>Fire Station Community Rooms</b>		
Resident		
Weekdays 8am-5pm (min 2 hrs)	\$25	per hour
Weekdays after 5pm (min 2 hrs)	\$45	per hour
Saturdays (min 2 hrs)	\$45	per hour
Non-resident		
Weekdays 8am-5pm (min 2 hrs)	\$45	per hour
Weekdays after 5pm (min 2 hrs)	\$65	per hour
Saturdays (min 2 hrs)	\$65	per hour
<b>Community Center</b>		
Security Deposit		
	Resident	\$120 Refundable if no damage and nothing missing
	Non-resident	\$160 Refundable if no damage and nothing missing
Room 126 & 127/Open Seating Area		
Resident		
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$45	per hour
Saturdays & Sundays (min 2 hrs)	\$45	per hour
Non-resident		
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$65	per hour
Saturdays & Sundays (min 2 hrs)	\$65	per hour

# Fee Schedule



DESCRIPTION	FY 2020-2021	
Auditorium		
Resident		
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$95	per hour
Saturdays & Sundays (min 2 hrs)	\$95	per hour
Non-resident		
Monday - Friday 3:30-10:00pm (min 2 hrs)	\$130	per hour
Saturdays & Sundays (min 2 hrs)	\$130	per hour
Kitchen	Available upon request with meeting room & auditorium rental	
Gale Center		
Security Deposit	\$120	Refundable if no damage and nothing missing
Auditorium (hourly)		
Resident		
Weekdays 8am-5pm	\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$45	per hour, Minimum 2 hours
Saturdays	\$45	per hour, Minimum 2 hours
Non-resident		
Weekdays 8am-5pm	\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm	\$65	per hour, Minimum 2 hours
Saturdays	\$65	per hour, Minimum 2 hours
<b>Finance Fees</b>		
Annual Report	Free Online	
Telecommunication Franchise Fee Application	\$500	
<b>Fire Department Fees</b>		
Fire Inspection/Permit Fees		Initial inspection included with license fee
Annual Life Safety Inspection	\$75	For each re-inspection after the 2nd
	\$100	for all subsequent re-inspections
		Per ICC/SJC Valuation Fee Schedule
Commercial Sprinkler Plan Review//System Inspection	\$135	For each re-inspection after the 2nd
	\$135	
Residential Sprinkler Plan Review/System Inspection	\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation	\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal	\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation	\$125	per site
Tent/Canopy/Air Supported Structure	\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display	\$60	per display
Medical Gas Test	\$50	
Hydrant Flow Test	\$50	per request

# Fee Schedule



DESCRIPTION		FY 2020-2021
Emergency Services - Ambulance		No Charge
Non-Transport, No Care Provided		No Charge
Non-Transport, Care Provided	\$25 or less in Supplies	No Charge
	> \$25 in Supplies	Supply Charge Only (applies to consumable supplies only)
Ambulance Transport	Basic	Maximum allowed by BEMS plus appropriate surcharges
	Intermediate	Maximum allowed by BEMS plus appropriate surcharges
	ALS	Maximum allowed by BEMS plus appropriate surcharges
	Interfacility Transfer	Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.
Ambulance Transport - Mileage	Scene to hospital only	Maximum allowed by BEMS
Consumable Medications		Bundled Fee
Emergency Services- Cost Recovery/Standby		
Apparatus: All		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Equipment: Fire Suppression, Rescue, and Hazardous Materials		Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative		Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Personnel: All positions		\$45 per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education		
CPR/AED	Resident	\$20
	Non-resident	\$50 preference given to SJ residents
C.E.R.T.	Resident	Actual cost of supplies only
	Non-resident	\$85 preference given to SJ residents
First Aid Training	Resident	\$20
	Non-resident	\$50 preference given to SJ residents
Disaster Preparedness Training	Resident	Free
	Non-resident	\$50 preference given to SJ residents
	Resident	\$10 per extinguisher used
Other		
Flu Vaccination		\$25
Fire Applicant Test		Testing fee as determined by the Metro Fire Testing Consortium (not to exceed \$50)

# Fee Schedule



DESCRIPTION		FY 2020-2021	
<b>GIS Fees</b>			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies
<b>GRAMA Fees</b>			
Photocopy or print out of regular size record	\$0.25	Per page for records smaller than 11" X 17"	
Black and white photocopy or print out of oversized record	\$7	Per page for records larger than 11" X 17"	
Color photocopy or print out of oversized record	\$12	Per page for records larger than 11" X 17"	
Electronic records, per DVD, CD, USB Drive	Actual cost of device provided		
Video records, per tape	\$5		
Audio records, per tape	\$10		
Fax request (long distance within US) per fax number	\$2		
Fax request (long distance outside US) per fax number	\$5		
Mail request (address within US) per address	\$2		
Mail request (address outside US) per address	\$5		
Research or services fee:	as provided by Utah Code 63-2-203		
Extended research or services fee:	as provided by Utah Code 63-2-203		
<b>Parks &amp; Recreation Fees</b>			
Pavilion	\$50	No Cleaning Deposit	
	\$75	No Cleaning Deposit	
Horse Arena	No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.		
	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.		
Skate Park Rental	\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.	
Special Event Permit Application Fee	\$30		
Expedited Special Events Permit	\$40	Collected if the application received after code requirement, 30 day advance of event.	
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day

# Fee Schedule



DESCRIPTION		FY 2020-2021	
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$7.50	
Children (11 & under)		\$6	
Rerounds (same course)		\$3	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$10	
The Meadows (9 holes)		\$8	
Golf Cart (per cart)		\$12	
(per person per cart)		\$6	
Pull Carts		\$2	
Seniors (60 & over) and Juniors (11 and under)		\$0.50	discounted prices
Rental Clubs		\$8	9 holes
Range			
Large Bucket (120 balls)		\$10	
20 Punch Pass		\$160	
10 Punch Pass		\$83.50	
5 Punch Pass		\$48	
Medium Bucket (80 balls)		\$8.50	
20 Punch Pass		\$136	
10 Punch Pass		\$71	
5 Punch Pass		\$37	

# Fee Schedule



DESCRIPTION		FY 2020-2021	
Small Bucket (40 balls)		\$6.50	
20 Punch Pass		\$102.50	
10 Punch Pass		\$53.50	
5 Punch Pass		\$28	
Golf Instruction		contract agreement	
Passes			
Season Pass - Range Only		\$750	per year
Season Pass - Range & Golf		\$800	per year
Season Pass - Junior Golf & Range		\$500	per year
Season Golf Cart Pass		\$450	per year
Golf Cart Punch Pass (20 Punches)		\$100	per year
Senior Punch Pass (20 Punches)		\$120	per year
Tennis Courts			No charge for regular play
Private Court Use Reservation		\$10	per court (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons			negotiated by contract
Memorial Park (Cemetery)			
Burial Type			
<u>Outer Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,195	\$567
	Non-Resident	\$1,695	\$750
Raised Marker Space	Resident	\$1,795	\$750
	Non-Resident	\$2,295	\$990
<u>Island Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,895	\$585
	Non-Resident	\$2,395	\$775
Raised Marker Space	Resident	\$2,295	\$775
	Non-Resident	\$2,859	\$1,025
<u>Cremation Garden</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Ossuary	Resident	\$200	\$100
	Non-Resident	\$300	\$135
Pillow Cenotaph	Resident	\$350	
	Non-Resident	\$465	
Granite Tablet	Resident	\$520	\$250
	Non-Resident	\$690	\$330
Premium Companion	Resident	\$1,795	\$475
	Non-Resident	\$2,360	\$625
Premium Individual	Resident	\$1,090	\$475
	Non-Resident	\$1,430	\$625

# Fee Schedule



DESCRIPTION		FY 2020-2021	
Companion Post Marker	Resident	\$1,150	\$375
	Non-Resident	\$1,520	\$495
Individual Post Marker	Resident	\$895	\$375
	Non-Resident	\$1,180	\$495
Tree Estate	Resident	\$9,500	\$250
	Non-Resident	\$12,540	\$330
Bridge Niche	Resident	\$6,875	\$375
	Non-Resident	\$9,075	\$495
Family Columbarium	Resident	\$24,750	\$475
	Non-Resident	\$32,670	\$625
Community Columbarium	Resident	\$1,295	\$375
	Non-Resident	\$1,710	\$495
Cremation Pedestal	Resident	\$19,250	\$475
	Non-Resident	\$25,410	\$625
Niche Boulder	Resident	\$2,750	\$250
	Non-Resident	\$3,630	\$330
Cremation Bench	Resident	\$8,500	\$475
	Non-Resident	\$11,220	\$625
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	
Certificate (Lost or Transferred)		\$5	
Monument Location Fee		\$35	
Repairs		\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
<b>Police Department Fees</b>			
Fingerprinting		\$10	per card
Background Checks		\$10	
Right of Access		\$10	
Police Reports		\$5	
Traffic Accident Report		\$5	
Personnel Costs - Standby		\$30	
Vehicle Fee for Contractual Service		\$7	per hour

# Fee Schedule



DESCRIPTION		FY 2020-2021	
Police Clearance Letter	\$9		notary and a background check
Shopping Cart - Recovery Fee	\$5		per occurrence
Shopping Cart - Impound Fee	\$15		per cart
Shopping Cart - Application Fee	\$50		for exemption or administrative hearing
Sex Offender Registry Fee	\$25		
Sex Offender DNA Fee	\$25		
<b>Animal Control Fees</b>			
Dog License	\$10		
Dog License renewal (Sterilized)	\$5		annually
Dog License renewal (Unsterilized)	\$20		annually
Vicious Dog Fee (Sterilized)	\$150		annually
Vicious Dog Fee (Unsterilized)	\$250		annually
<b>Late Fee</b>	<b>\$17</b>		
<b>Impound Fee</b>			
Domestic Animals	\$32		plus \$8 per day
Second Impound	\$50		plus \$8 per day
Third and Above Impound	\$100		plus \$8 per day
Livestock	\$60		plus \$12 per day
Microchip Service	\$20		
Adoption	\$25		
Disposal	\$25		
<b>False Alarm Fees</b>			
1st Time (in a year)		No Charge	
2nd Time (in a year)		No Charge	
3rd Time (in a year)		\$62	
Thereafter (in a year)		\$124	
False Alarm Late Fee	\$11		minimum or 18% Annual Interest Rate
<b>Solid Waste Regulatory Fees</b>			
Commercial Hauler	6%		of all gross receipts payable monthly
Private Hauler	\$120		Annually
<b>Storm Drain Fees</b>		<b>New Rate</b>	
<b>Residential</b>	\$7.15	<b>\$7.58</b>	per month (total residential storm drain fee = 1 ERU*)
	*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
<b>Non-residential</b>	\$7.15	<b>\$7.58</b>	per month (total non-residential rate storm drain fee per ERU*)
	*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee		
	*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$7.58 = \$41.69)		

# Fee Schedule



DESCRIPTION		FY 2020-2021	
TV Video Inspection Fee		\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee		\$250 base	plus \$250 per hour
Storm Water Inlet Marker		\$5	per marker
Inlet Filter BMP		\$20-\$30	per filter, depending on size
Maintenance Agreement Inspection Admin Fee		\$200	per inspection plus acreage below
Up to 1 acre		\$375	
1-4.99 acres		\$500	
5-9.99 acres		\$750	plus \$50 per each additional acre over 10
Work Reinstatement Fee		\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)		\$530	plus personnel & equipment costs
<b>Waste Collection Fees</b>		<b>New Rate</b>	
Dumpster		\$40	per weekday
		\$80	per weekend
30 Yard Dumpster		\$160	per weekend
Overweight or Overfilled Dumpsters		\$250	
Unaccepted Items in Dumpster		\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee		\$100	per container
1st Can	\$13.23	\$13.63	per month
Each additional can	\$8.86	\$9.13	per month
Senior Option (70 gallon can)	\$9.80	\$10.10	per month
Early Return of 2nd can < 1 yr		\$54	
Recycling		\$2	per container per month
Suspension Fee (period must be >30 days)		\$22	
Special Services Pickup		\$15.00	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup		\$10.00	
<b>Water Rates</b>			
Culinary Water Rates			
Monthly Culinary Water Base Rates			
Connection Size	Base Fee Multipliers		
3/4"		\$30.00	
1"	1.09	\$32.80	
1 1/2"	1.12	\$33.50	
2"	1.23	\$37.00	
3"	1.82	\$54.50	
4"	2.47	\$74.10	
6"	4.27	\$128.00	
8"	6.60	\$198.00	
10"	8.00	\$240.00	

# Fee Schedule



DESCRIPTION		FY 2020-2021
Volumetric Culinary Water Rate Structures		
Single Family 3/4" Meter		
Minimum	Maximum	
-	6,000	\$2.00
6,001	17,000	\$2.25
17,001	42,000	\$2.50
42,001	74,000	\$2.75
74,001	999,999,999,999	\$3.00
Single Family 1" Meter		
Minimum	Maximum	
-	7,000	\$2.00
7,001	19,000	\$2.25
19,001	46,000	\$2.50
46,001	81,000	\$2.75
81,001	999,999,999,999	\$3.00
Non-SFR 3/4" Meter		
Minimum	Maximum	
-	12,000	\$2.00
12,001	34,000	\$2.25
34,001	84,000	\$2.50
84,001	148,000	\$2.75
148,001	2,000,000,000,000	\$3.00
Non-SFR 1" Meter		
Minimum	Maximum	
-	14,000	\$2.00
14,001	38,000	\$2.25
38,001	92,000	\$2.50
92,001	162,000	\$2.75
162,001	2,000,000,000,000	\$3.00
1 1/2" Meter		
Minimum	Maximum	
-	24,000	\$2.00
24,001	68,000	\$2.25
68,001	168,000	\$2.50
168,001	296,000	\$2.75
296,001	4,000,000,000,000	\$3.00

# Fee Schedule



DESCRIPTION		FY 2020-2021
<b>2" Meter</b>		
Minimum	Maximum	
-	48,000	\$2.00
48,001	136,000	\$2.25
136,001	336,000	\$2.50
336,001	592,000	\$2.75
592,001	8,000,000,000,000	\$3.00
<b>3" Meter</b>		
Minimum	Maximum	
-	90,000	\$2.00
90,001	255,000	\$2.25
225,001	630,000	\$2.50
630,001	1,110,000	\$2.75
1,110,001	15,000,000,000,000	\$3.00
<b>4" Meter</b>		
Minimum	Maximum	
-	150,000	\$2.00
150,001	425,000	\$2.25
425,001	1,050,000	\$2.50
1,050,001	1,850,000	\$2.75
1,850,001	25,000,000,000,000	\$3.00
<b>6" Meter</b>		
Minimum	Maximum	
-	336,000	\$2.00
336,001	952,000	\$2.25
952,001	2,352,000	\$2.50
2,352,001	4,144,000	\$2.75
4,144,001	56,000,000,000,000	\$3.00
<b>8" Meter</b>		
Minimum	Maximum	
-	576,000	\$2.00
576,001	1,632,000	\$2.25
1,632,001	4,032,000	\$2.50
4,032,001	7,104,000	\$2.75
7,104,001	96,000,000,000,000	\$3.00

# Fee Schedule



DESCRIPTION		FY 2020-2021	
10" Meter			
Minimum	Maximum		
-	720,000	\$2.00	
720,001	2,040,000	\$2.25	
2,040,001	5,040,000	\$2.50	
5,040,001	8,880,000	\$2.75	
8,880,001	120,000,000,000,000	\$3.00	
Secondary Water Rates			
Base Rate		\$18	
Pumped Rate		\$5.20	
Secondary Water Share Leasing Administration Fee		\$10	on top of the canal company assessed fee
Cash in lieu of water shares required by development			Market Rate (per acre foot)
New Service Fee		\$17	
Transfer of Service within City Limits		\$12	
Turn on service (excluding new of transferred service)		\$35	
Turn off service (excluding permanent discontinuance of service)		\$35	
Reconnection Fee		\$75	
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter
Fire Hydrant Usage (shall not be prorated)		\$2.18	per 1000 gallons used
Fire Hydrant Meter Deposit		\$1,525 refundable	use \$10/day rental including weekends for the days remaining in the 1st month. Each month thereafter \$100 per month.
Fire Hydrant Administration Fee		\$55	
Failure to Have Fire Hydrant Meter Read Fee		\$250	
Flushing Fee		\$250	plus the cost of water
Commercial Backflow Inspection		\$130	per inspection
Water Pressure Inspection Fee		\$65	per inspection
After Hours Contractor Work Request		\$43	per hour
Water Sample Fee		\$65	per sample
Water Meter Installation Call Back		\$40	and \$40 per additional call back
Water Meter Tampering Fee		\$70	per tampering
Water Meter Fee (3/4")		\$333	per meter
Water Meter Fee (1")		\$427	per meter
Water Meter Fee (1.5")		\$916	per meter
Water Meter Fee (2")		\$1,091	per meter
Water Meter Fee (3")		\$2,573	per meter
Water Meter Fee (4")		\$3,764	per meter

# Fee Schedule



DESCRIPTION	FY 2020-2021	
Water Meter Fee (6")	\$5,176	per meter
Non-Metered Base Rate Service Fee	\$1.50	per month
Broken Transponder Replacement Fee	\$102.50	
Antennas	\$46.25	
ERT's	\$88	
Registers	\$79.64	
Late Fee	\$0.50 or 5%	per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100.00	
Third & Subsequent Violations of the Water Shortage Management Plan	\$500.00	

Note: Impact Fees are not included in Fee Schedule



# Glossary of Key Terms

**Accrual Basis of Accounting** – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Ad Valorem Tax** – Taxes levied on both real and personal property according to the property’s valuation and the tax rate. Also known as Property Tax.

**Administrative Fees** – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

**Adopted Budget** – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

**Allocation** – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

**Appropriation** – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

**Assessed Valuation** – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

**Audit** – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

**Balanced Budget** – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

**Basis of Budgeting** – The City’s budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

**Bond** – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Bond Rating** – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor’s, Moody’s Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including “++ or “1” designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

**Bond Refinancing** – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Bond Refunding** – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

**Budget** – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

**Budgetary Control** – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Building Authority Bonds** - Bonds secured by specified asset.

**CAFR** – (see Comprehensive Annual Financial Report).

**Call Date** - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

**Capital Assets** – Assets of significant value and having a useful life of several years.

**Capital Carryovers** – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.



**Capital Equipment** - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

**Capital Improvement Program** – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

**Capital Outlay** – Expenditures which result in the acquisition of capital assets.

**Capital Project** – Projects involving the purchase or construction of capital assets.

**Career Ladder Increases** - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City’s relevant job market. This year’s budget includes several new career ladders which also correspond with the job market.

**CDBG** – (see Community Development Block Grant).

**Certified Tax Rate** – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

**CIP** – (see Capital Improvement Program).

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

**Comprehensive Annual Financial Report (CAFR)** – The audited annual report of the City’s financial condition at the conclusion of the fiscal year.

**Consolidated Budget** – City budget that includes all funds – governmental and proprietary.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Contingency** – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

**CPI** – (see Consumer Price Index).

**Debt Service** – The payment of principal, interest, and service charges related to long-term debt.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit** – An excess of expenditures or expenses over revenues.

**Department** – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation** – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Designated Fund Balance** – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

**Division** – A sub-section within a department that provides specific services.

**Encumbrances** – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.



**Enterprise Fund** – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

**Expenditure** – The actual spending of governmental funds set aside by an appropriation.

**Expense** – The actual spending of proprietary funds set aside by an appropriation.

**Fiscal Year** – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

**Franchise Tax** – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

**FTE** – (see Full Time Equivalent).

**Full Time Equivalent** – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

**Fund** – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

**Fund Balance** – The difference between a fund’s assets and its liabilities.

**Funding Source** - Source of money pledged to pay principal and interest.

**GAAP** – (see Generally Accepted Accounting Principles).

**GASB** – (see Governmental Accounting Standards Board).

**General Fund** – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Governmental Accounting Standards Board (GASB)** – The group that develops standardized reporting for government entities.

**General Obligation Bonds** – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

**Grant** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

**Haircut Provision** - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

**Impact Fees** – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

**Infrastructure** – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

**Interfund Transfers** – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Intergovernmental Revenue** – Money collected by one level of government and distributed to another level of government.

**Long-term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Maturity** – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.



**Merit/Wage Compression Increase** - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

**Modified Accrual Basis of Accounting** – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

**Motor Vehicle Fee** – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

**Operating Expenditures** – The cost for materials and equipment required for a department to perform its functions.

**Operating Revenues** – Funds received by the City as income to pay for ongoing operations.

**Ordinance** – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Property Tax** – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

**RDA** – (see Redevelopment Agency).

**Redevelopment Agency** – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

**Refunded** - Refinanced to take advantage of lower interest rates.

**Reserve** – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

**Resolution** – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

**Revenues** – Sources of income such as taxes used to finance the operation of government.

**Revenue Bonds** - Payable from specified revenues such as Sales Tax, User Fees.

**Sales Tax** – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

**Special Assessment** – A tax on property owners who receive a benefit not received by all other taxpayers.

**Special Improvement District (SID)** – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

**Special Revenue Fund** – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

**Tax Base** – The total taxable value of property within the local government’s legal boundaries.

**Tax Increment** – Property tax that is collected as a result of increased valuation within an RDA area.

**Tax Rate** – The amount of tax levied for each \$100 of assessed valuation.



**Taxable Value** – The assessed value of property less exemptions.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

**Transfers** – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

**Truth in Taxation** – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

**Undesignated Fund Balance** – A portion of a fund balance that has not been designated or reserved for any specific use

**User Fees** – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

## City of South Jordan

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