

# South Jordan City

## Job Description

**Title:** Paramedic (Non-Firefighter)  
**Org:** 100620  
**Pay Grade:** MP1

**Effective Date:** 3/5/2025  
**FLSA:** Non-Exempt  
**Workers Comp:** Fire

### GENERAL PURPOSE

Under general supervision, the full-time Paramedic responds to emergency calls and planned events to protect life, property and the environment. Responds to requests for ground ambulance service including emergency, non-emergency, and inter-facility transfers; performs duties related to providing basic and advanced emergency medical care including critical care interventions to the sick and injured; operates specialized medical equipment; drives, operates, and maintains City vehicles; maintains equipment and facilities; and participates in community education, community wellness, and training activities. Operates on fire, hazardous materials, and other rescue scenes as requested by the Incident Commander, to include medical and rehabilitation operations.

### SUPERVISOR

Medical Division Chief / Fire Captain

### POSITION(S) SUPERVISED

None

### ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's supervisor.

Job attendance is required, except for authorized leave.

Accomplish performance goals established with the employee's supervisor.

Respond to and assist at a wide variety of calls for service including but not limited to inter-facility medical transfers, medical emergencies, fires, rescue situations, hazardous materials incidents, floods, natural and manmade disasters, elderly assists, police assists, and motorist assists.

Respond to emergency and non-emergency calls for service, provide service within scope of practice, and transport patients to definitive care.

Triage patients and determine appropriate medical care; administer basic and advanced life support including critical care interventions to the sick and injured in a pre-hospital and hospital setting, and in accordance with applicable federal, state and local laws, and City and department policies, regulations and guidelines.

Conduct daily inspections of condition and readiness of department apparatus and equipment; clean, wash and maintain apparatus and equipment; maintain the fire station and grounds; maintain inventory of equipment and supplies; and participate in periodic testing of apparatus and equipment.

Perform a variety of administrative duties including preparing patient care reports and other reports or forms, conducting research, and preparing and presenting recommendations as appropriate.

Operate a variety of equipment, tools, devices and vehicles as required to perform assigned duties.

Provide community education and wellness services including immunizations, station tours, and emergency medical and disaster preparedness training.

Participate in City and Department training.

Health & Fitness: Must pass all pre-employment health screenings, participate in annual physical health screening, participate in mandatory annual mental wellness check-in, and must maintain the physical ability required to perform all essential job functions as listed herein.

This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

This position is subject to mandatory overtime according to City and Department policies.

Perform other duties as assigned.

### MINIMUM QUALIFICATIONS

1. Education and Experience

- a. Graduation from high school or GED

2. Special requirements

Valid Utah Class D driver's license

Utah State Paramedic License or National Registry Paramedic license with ability to obtain Utah licensure

Advanced Cardiac Life Support Certification

Pediatric Advanced Life Support Certification

Healthcare Provider CPR Certification

ICS 100, 200, 700, and 800 certifications within six months of hire

3. Knowledge, Skills and Abilities

Knowledge and application of basic and advanced life support techniques, procedures and practices; assessment and treatment techniques for critical care patients; ability to operate specialized equipment to deliver medications, oxygen, defibrillation or other medical treatments as necessary; principles and procedures or record keeping; safe driving principles; and pertinent federal, state and local codes, regulations and laws.

Ability to operate a personal computer, Microsoft products, iPad, and other department specific software including the EMS records management system.

Ability to operate a large motor vehicle safely. Must complete initial ambulance driver training and annual driver refresher training.

Ability to perform all tasks, duties and responsibilities associated with the certifications, licenses and essential job functions identified herein; respond quickly to changing situations; exercise good judgment, flexibility, creativity and sensitivity in response to changing situations and needs, communicate clearly and concisely both orally and in writing, work under extreme mental tension and pressure; work a variety of shifts for long hours; effectively deal with demanding and traumatic situations; work in all weather conditions; develop effective working relationships with supervisors, medical professionals, co-workers and the public.

4. Working Conditions

Response to emergency situations and participation in training activities involves considerable exposure to stressful situations; strenuous and moderately heavy physical activity; required to stand, walk, crawl, or sit in uncomfortable positions for extended periods of time; involves exposure to dangerous situations under disagreeable conditions such as cold, wet, high temperatures, toxic fumes, smoke, excessive noise, hazardous materials, communicable diseases, vibration, heights, confined spaces, emergency driving, operating on busy roadways, little to no sleep for extended periods, etc. May be subjected to lifting or dragging items weighing up to 181 pounds. Unconventional working hours are required including nights, weekends, holidays and long shifts. Travel to different sites and stations may be required.

*The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This job description supersedes all prior descriptions for the same position.*

*Human Resources Use Only*

<b>Job Class:</b>	<b>Paramedic</b>	<b>EEO-4 Class:</b>	<b>PS Worker</b>
<b>Location:</b>	<b>Fire</b>	<b>EEOP Class:</b>	<b>Prot Serv Sworn</b>
<b>Group/BU:</b>	<b>Medical Full Time</b>	<b>Tech-Net Match:</b>	