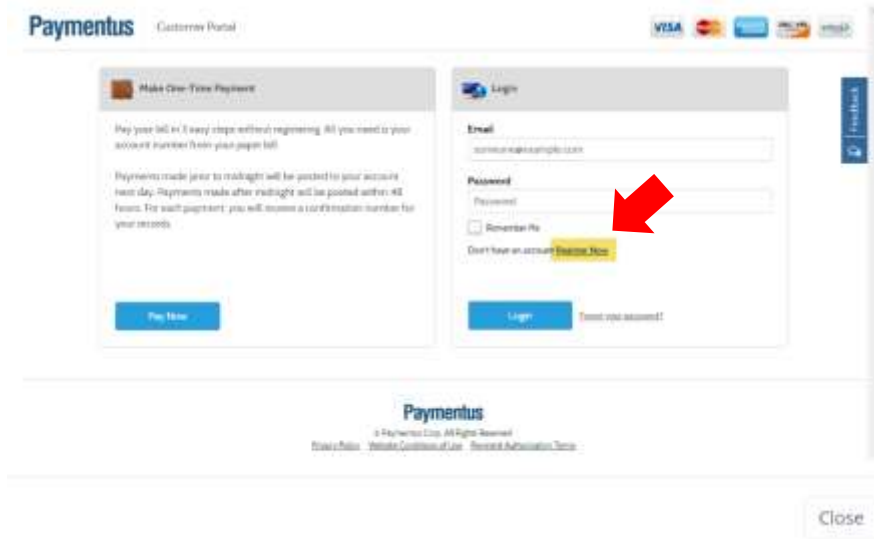# How To: Create a Profile in Customer Portal

Before your begin registering for a new account, please make sure you have your Account and Customer ID numbers. You can find this on your billing statement or by contacting the City at (801) 446-HELP.

Click **Register Now**. **(Please note you do not need a new account if you already have one setup for Utility Billing)**

Please note: You are required to have a valid email address. It is recommended you use an email address that you frequently check.

Fill in all the required information and click the **Enroll** Button