

South Jordan City

Job Description

Title: Mechanic
Org: 640280
Pay Grade: GH15

Effective Date: 6/25/2023
FLSA: Non-Exempt
Workers Comp: Municipal

GENERAL PURPOSE

Maintain, repair, troubleshoot, and service all Mulligans vehicles and equipment and assist with maintenance and repair to the golf course greens.

SUPERVISOR

Associate Director of Recreation

POSITION(S) SUPERVISED

None

ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's manager.

Job attendance is required, except for authorized leave.

Perform repairs, overhauls, and major tune-ups on all Mulligans vehicles and equipment, including but not limited to batting cage equipment, coin token boxes, golf carts and specialized golf equipment, mowers, hydraulics, electrical systems, and metal fabrication using appropriate test equipment.

Perform major maintenance and work on gasoline and diesel engines, manual transmissions, differentials, hydraulics, electrical systems, and mechanical equipment. Prepare and winterize golf course equipment.

Maintain all relevant records related to vehicle maintenance using fleet software.

Operate welding equipment to repair broken parts from automotive and other mechanized equipment.

Test maintenance and repair work to ensure satisfactory results; maintain necessary records and forms on work performed.

Monitor hazard waste storage and disposal.

Order and pick up equipment and vehicle parts.

Perform repairs on all types of industrial equipment.

Operate various mowers, top dressers, sod cutters, bunker rakes, aerators, backhoes, loaders, sprayers and numerous other types of equipment ranging in size; from hand held to heavy equipment in the day-to-day operation, maintenance and modification of the assigned golf course, if additional support is required by maintenance staff.

Perform winter maintenance responsibilities that include snow removal, collection of range balls, operation of ball wash shed, and other duties as needed.

This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

Perform other duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from High School or G.E.D.

AND

B. Four (4) years of experience related to above duties

2. Special Qualifications:

Valid Utah Class D Driver License

Completion of a two (2) year vocational or apprentice program preferred

May be required to obtain CDL within six (6) months of employment

3. Knowledge, Skills and Abilities:

Knowledge of vehicle and construction equipment, engines and components, plus general maintenance: gasoline and diesel engine mechanics; tools used for the repair and building of such equipment.

Ability to communicate with immediate associates, supervisors and City employees. Ability to operate and train others on welding, drill presses, brake lathe, iron worker break, 50 ton press, scan/diagnostic tools, and various assortment of mechanical air tools; must have a wide variety of own hand tools and air tools.

Basic computer skills including but not limited to sending and receiving email, accepting appointments in Microsoft Outlook, finding files and folders on local and network drives. Ability to use City-issued cell phone for calls, texts, email and business related apps. Ability to learn and use fleet maintenance software.

4. Working Conditions:

Regular exposure to unpleasant and hazardous working conditions which includes exposure to noise and toxic chemicals including cleaning fluids, motor fuels, oils etc.; frequent contact with employees; subject to emergency 24-hour call out; frequent bending, stooping kneeling and lifting up to 60 lbs. required. Frequent local travel required.

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.

Human Resources Use Only

Job Class:	Municipal Non-Exempt	EEO-4 Class:	Skilled Craft Worker
Location:	Mulligans	EEOP Class:	Craft Worker
Group/BU:	General Pay Plan	Tech-Net Match:	2065
	< Mechanic II		