

South Jordan City

Job Description

Title: Sanitation Maintenance Worker PT
Org: 620590
Pay Grade: GH10

Effective Date: 1/23/2024
FLSA: Non-Exempt
Workers Comp: Municipal

GENERAL PURPOSE

Under general supervision audit and inspect trash and recycle cans to ensure accurate billing and acceptable contaminants.

SUPERVISOR

Sanitation Supervisor

POSITION(S) SUPERVISED

None

ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's manager.

Job attendance is required, except for authorized leave. This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

Observe and actively participate in work zone safety procedures and follow safety principles when operating vehicles and equipment to reduce/eliminate accidents and injury.

Perform curbside trash/recycle can audits to ensure each residence is being accurately billed.

Inspect recycle cans for acceptable recyclable items and notify residents of unacceptable contaminants.

Respond to citizens' special needs and complaints. Report damaged or missing containers to appropriate personnel.

May be required to manually empty solid waste containers.

Provide minor repairs to solid waste and recycling containers.

Operate, clean and maintain tools, vehicles and equipment to assure proper working order.

Periodically assist other Sanitation workers with delivering cans and other maintenance worker duties.

Employee shall live no more than 30 miles from the South Jordan City border and have the ability to travel from their place of residence to the South Jordan City Public Works building in no more than 45 minutes time.

Perform other duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from High School or G.E.D.;
- AND
- B. Six (6) months of related work experience

2. Special Qualifications:

Valid Utah Class D Driver License
Must be 18 years of age or older

3. Knowledge, Skills, and Abilities

Able to develop and maintain effective working relationships with co-workers, local agencies and the general public.

Able to Communicate effectively, both verbally and in writing; perform basic mathematical computations; and use a personal computer for daily work.

Knowledge of windows operating systems and beginning to intermediate Microsoft Excel skills. Ability to use specialized software for data download, manipulation, and report generation.

Ability to tolerate weather extremes in the work environment.

4. Working Conditions:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting (40-60lbs), etc. Talking, hearing and seeing essential to the performance of the job. Daily exposure to weather extremes and seasonal conditions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, critical thinking. Frequent local travel required in normal course of job performance.

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.

Human Resources Use Only

Job Class:	Municipal/Part Time	EEO-4 Class:	Skilled Craft Worker
Location:	Sanitation	EEOP Class:	Craft Worker
Group/BU:	Part Time General Pay Plan	Tech-Net Match:	