

# South Jordan City

## Job Description

**Title:** Secondary Water Maintenance III  
**Org:** 610580  
**Pay Grade:** M03

**Effective Date:** 1/23/24  
**FLSA:** Non-Exempt  
**Workers Comp:** Municipal

### GENERAL PURPOSE

Perform skilled work pertaining to the operation, maintenance and construction of the City drinking water, irrigation, flood control, and drainage systems.

### SUPERVISOR

Secondary Water Maintenance Supervisor

### POSITION(S) SUPERVISED

None

### ESSENTIAL JOB FUNCTIONS

Meet performance standards established with the employee's supervisor.

Job attendance is required, except for authorized leave. This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

Perform installation, cleaning, maintenance and repair on all components of City water system to deliver water to residents and businesses with acceptable water pressure and minimum shutdowns.

Monitor water lines looking for excavations, leaks, breaks, or other situations which post a threat to the water lines, mains, and services.

Operate utility locating equipment to locate and mark power, sewer, storm drain and water lines accurately for Blue Stakes, contractors and other utilities to reduce/eliminate the cutting and excavation of utilities.

Interpret maps to determine location of utilities. Coordinate with contractors, field personnel, Engineering, and others who request location of utilities. Correct mapping problems where disagreements exist.

Observe and actively participate in work zone safety procedures and follow safety principles when operating vehicles and equipment to reduce/eliminate accidents and injury.

Manage work crew when lead worker is absent.

Operate, clean, and maintain tools, vehicles and equipment to assure proper working order.

Compensated on-call rotations as assigned. Must remain available for phone contact and respond to work site within one (1) hour of notification and be in compliance with the City's Drug & Alcohol policies.

Subject to uncompensated stand-by by rotation for a given event, such as a pending snow storm event or response to a natural disaster. Must remain in compliance with the City's Drug & Alcohol policies.

Employee shall live no more than 30 miles from the South Jordan City border and have the ability to travel from their place of residence to the South Jordan City Public Works building in no more than 45 minutes time.

Perform other duties as assigned.

### MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from High School or G.E.D.;

2. Special Qualifications:

Valid Utah Class A Commercial Driver License  
Must be 18 years of age or older.

**Certifications:**

Maintain all Level II Certifications  
Excavator I  
Construction Inspection Certification  
Welding Training  
Cross Connection Certification  
Position Competency Test

3. Knowledge, Skills and Abilities:

Knowledge of specifications, machinery, materials, and methods of constructing roads, bridges, drainage systems, culverts, etc., safety standards related to road construction; hazards common to heavy equipment operation; equipment maintenance and repair; legal liabilities associated with street construction.

Skill in the operation of heavy mechanized equipment as required by the position.

Knowledge of operating basic manual and power tools; the standard practices, methods, materials and tools necessary for pipe line construction and repair activities; pipe fitting procedures, pipe classifications and type; the occupational hazards and safety precautions of trench work construction and pipeline maintenance work.

Ability to operate heavy equipment of various kinds under varying condition; make minor repairs on assigned vehicles, perform heavy physical labor; develop and maintain effective working relationships with co-workers, elected officials, local agencies and the general public; communicate effectively, both verbally and in writing; work from blueprints; tolerate weather extremes in the work environment; perform basic mathematical computations in reading and using various meters, gauges and related devices.

4. Working Conditions:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting (40-60lbs), etc. Talking, hearing and seeing essential to the performance of the job. Daily exposure to weather extremes and seasonal conditions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, critical thinking. Frequent local travel required in normal course of job performance.

*The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.*

*Human Resources Use Only*

<b>Job Class:</b>	<b>Maintenance</b>	<b>EEO-4 Class:</b>	<b>Skilled Craft Worker</b>
<b>Location:</b>	<b>Secondary Water</b>	<b>EEOP Class:</b>	<b>Craft Worker</b>
<b>Group/BU:</b>	<b>Public Works Step Plan</b>	<b>Tech-Net Match:</b>	